



Making a difference...together

Employment Opportunity

Community Energy Specialist

Parks & Environmental Services – Environmental Protection

Competition	19/116
Status	Regular Full time
Hours of Work	70 hours bi-weekly
Rate of Pay	\$39.53 - \$44.82 per hour
Review of applications begins	4:00pm on June 4, 2019; however, the competition will remain open until the successful candidate is found

Notes

Summary

The Community Energy Specialist will lead and support the development and implementation of community greenhouse gas reduction initiatives and other climate action projects within the CRD.

The length of this term assignment is approximately 2 years.

Duties & Responsibilities

- Researches, plans, develops and implements region-wide greenhouse gas emission reduction policies, projects and programs, and other climate action initiatives.
- Collaborate with internal and external stakeholders,.
- Provide regulatory, technical and policy information and drafts recommendations on climate action issues.
- Compiles, analyses and interprets energy and emissions related data, develop technical and summary reports.
- Reviews and support the implementation and monitoring of the Regional Climate Action Strategy.
- Evaluate project effectiveness and recommend modifications for improvement.
- Identify and develop relationships and collaborate with community stakeholders (e.g., government staff, community groups, non-governmental organizations, industry, etc.).
- Prepare presentation and reports.
- Facilitate meetings and workshops.
- Identifies opportunities for grants or external funding sources to support planning and implementation of climate action initiatives. Prepares grant applications.
- Follow all policies, procedures and standards of the CRD.
- Perform other related duties as required.

Qualifications

- A degree in relevant discipline such as sustainability, resource management, planning or a related field and minimum of 5 years of experience developing, executing and evaluating energy and greenhouse gas reduction programs and initiatives.
- Experience related to local government process, policies, and programs is an asset.

- An equivalent combination of education and experience may also be considered.
- Excellent communication (verbal and written), interpersonal and customer service skills are required.
- Excellent presentation skills are required.
- Applied knowledge of green building certifications, zero/low emission transportation, energy efficiency, and renewable energy approaches are required.
- Knowledge and experience in developing climate action mitigation strategies and initiatives for local and regional governments.
- A broad understanding of the linkages for climate action within community planning processes, policies and programs.
- Strong grant and proposal writing skills with the ability to seek out potential grants.
- Applied knowledge of provincial and federal regulations, programs and policies, local bylaws and opportunities governing climate action related activities and programs.
- Ability to effectively and efficiently plan, organize and manage workloads and projects, set priorities, meet deadlines and work under pressure.
- Ability to be strategic and results-based.
- Ability to interpret energy and emissions related data, scientific or technical research and report preparation.
- Excellent organizational and analytical skills.
- Knowledge of and ability to use various computer software applications.
- Must possess a valid BC Driver's Licence.

Please note: This position is currently being reviewed as referenced in Article 27.01 of the CRD/CUPE Local 1978 Agreement.

Applications

To apply for this exciting opportunity, please submit your resume and covering letter online at www.crd.bc.ca under "[Careers](#)".

The CRD wishes to thank you for your interest and advises that only those candidates under active consideration will be contacted.

