



Making a difference...together

**Minutes of the Regular Meeting of the Beddis Water Service Commission
Held October 6, 2016 at the Portlock Portable Meeting Room, 145 Vesuvius Bay Road,
Salt Spring Island, BC**

DRAFT

Present: **Director:** Wayne McIntyre
 Commission Members: Simon Wheeler (Chair), Geoff Bartol, Doreen Hewitt,
 Ruth Waldick
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Keith Wahlstrom,
 Manager, Engineering SSI Electoral Area; Dan Robson, Manager, Saanich
 Peninsula and Gulf Islands Operations; Kyu-Chang Jo, Financial Analyst 2;
 Tracey Shaver, Recording Secretary

The Chair called the meeting to order at 10:05 am.

1. Approval of Agenda

MOVED by Director McIntyre, **SECONDED** by Commissioner Wheeler,
That the Beddis Water Service Commission agenda of October 6, 2016 be approved.

CARRIED

2. Adoption of Minutes of December 15, 2015

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Bartol,
That the Beddis Water Service Commission minutes of December 15, 2015 be approved.

CARRIED

3. Chair and Director Reports

3.1 Chair

Chair Wheeler provided a brief report.

- Good year of service.
- Reduced consumption resulted in reduced revenue
- Sky Valley suffered a broken line from a tree root in August
- Commission would like to thank Christoph Mock, Manager of CRD Water Quality Operations for all the information and help on water testing protocols.

3.2 Commissioner Hewitt

Commissioner Hewitt provided a brief report

- Lake levels, clarity and temperatures
- Lower lake levels increase the temperature which increases the growth of algae

3.3 Commissioner Waldwick

Commissioner Waldick presented the following

- Concern over the long term health effects of cyanobacteria, heavy metal and chlorine residue.
- Suggests a testing protocol to obtain baseline understanding of system operations

- Two years of testing and monitoring of raw lake water, at the operating plant and tap water – first year bi-weekly testing for chlorine by products followed by the second year at a reduced testing schedule.
- Request matching funds from SSI Watershed Protection Agency for additional water testing; potential to share baseline testing information for the benefit of all watersheds.

3.4 Director McIntyre

- CRD Governance Committee toured several different operations facilities. Met with hard working staff seeking to benefit communities.
- Water Council - Rainwater Collection program has successfully ended.
- Discussions with the Chair of North Salt Spring Water District to obtain water connection for the Drake Road Affordable Housing project.
- SSI Economic Development Commission received a grant of \$72,080 for their Rural Accelerator Program.
- Union of British Columbia Municipalities voted 100% in favor of requesting the Federal Government change the “Urban Designation” of the three electoral areas under the Capital Regional District to a “Rural Designation”.

4. Reports

4.1 Operating and Capital Budget

Staff reviewed the 2017 Operating and Capital Budget

- Need for additional investigation of costs and staff resources associated with proposed water testing protocol.
- 2017 Operating Budget does not include funding for additional testing protocol
- Options discussed to mitigate risk of lower than budgeted water sales
- Creekside pressure control station will require an updated project budget
- Loan borrowing expires in 2017; \$30,000 balance available for additional borrowing

Director McIntyre leaves the meeting at 11:36 am

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Wheeler,
That the Beddis Water Service Commission recommends that the Capital Regional District Board:

1. Approve the 2017 operating and capital budget for the Beddis Water Service as amended by reducing the 2016 transfer to Capital Reserve Fund to \$6,550 and increasing the projected transfer to Capital Reserves by \$5,000 in the years of 2018, 2019 and 2020;
2. Approve the 2017 parcel tax rate of \$549.99 and user charge of \$561.10 and consumption charge rates as presented; and
3. Balance the 2016 actual revenue and expenditures on the 2016 transfer to the maintenance reserve fund.

CARRIED

MOVED by Commissioner Waldick, **SECONDED** by Commissioner Wheeler,
That the Beddis Water Service Commission recommends that staff work with
Commissioner Waldick to develop a water testing protocol which identifies different levels
of water testing in association with budget and resource scenarios. The Commission
further requests that staff report back at a future meeting.

CARRIED

Dan Robson and Kyu-Chang Jo leave the meeting at 12:15 pm.

5. New Business

No new business

6. Adjournment

MOVED by Commissioner Bartol, **SECONDED** by Commissioner Hewitt,
That the meeting be adjourned at 12:20 pm.

CHAIR

SENIOR MANAGER