

Meeting Minutes

Capital Regional District Board

Wednesday, February 14, 2018

1:35 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT:

DIRECTORS: S. Price (Chair), D. Screech (Vice Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, J. Brownoff, B. Desjardins, C. Stock (for A. Finall), C. Hamilton, L. Helps, M. Hicks, D. Howe, B. Isitt, W. McIntyre, D. Murdock, C. Plant, J. Ranns, D. Screech, L. Seaton, M. Tait, K. Williams, G. Young.

REGRETS: Director Windsor.

STAFF: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer, G. Harris, Senior Manager, Environmental Protection; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; C. Nielson, Senior Manager, Human Resources; K. Morley, General Manager and Corporate Officer, Legislative and Corporate Services; J. Cuthbert (Recorder)

The meeting was called to order at 1:35 p.m.

1. APPROVAL OF THE AGENDA

Mr. Lapham spoke to the removal of item 5.23
A short discussion ensued regarding the removal of item 5.23

**MOVED by Director Plant, SECONDED by Director Brownoff,
That the agenda be approved with the following amendments:
Removal of item 5.23 - Stewardship Agreement with Southern Vancouver Island
Nature Trails Society;
Addition of item under Electoral Area Services Committee - 2017 Energy Step
Code Program Update and;
That items 5.2, 5.2, and 5.3 be combined as one motion.
CARRIED**

2. ADOPTION OF MINUTES

2.1. [18-093](#) Minutes for Adoption

**MOVED by Director Blackwell, SECONDED by Director Williams
That the attached minutes from the January 10, 2018 Capital Regional District
Board meeting be adopted as circulated.
CARRIED**

3. REPORT OF THE CHAIR

The Chair welcomed Alternate Director Stock.

4. PRESENTATIONS/DELEGATIONS

There were none.

4.1 Presentations

4.2 Delegations

5. REPORTS OF COMMITTEES

Juan De Fuca Land Use Committee

- 1. [18-014](#) Zoning and Official Community Plan Amendment Application for Block 1043, Malahat District - 3950 Goldstream Heights Drive

MOVED by Director Hicks, **SECONDED** by Director Blackwell,
 That the referral of Bylaw Nos. 4196 and 4197 directed by the JdF Land Use Committee on July 18, 2017, to a public information meeting, BC Hydro, BC Parks, City of Langford, Cowichan Tribes, Cowichan Valley Regional District, CRD Building Inspection, CRD Integrated Water Services, CRD Protective Services, CRD Regional Parks, CRD Regional and Strategic Planning, Halalt First Nation, Health Canada, Island Health, JdF Electoral Area Parks and Recreation Advisory Commission, Lake Cowichan First Nation, Lyackson First Nation, Malahat First Nation, Ministry of Transportation & Infrastructure, Pauquachin First Nation, Penelakut Tribe, RCMP, School District #79, Stz'uminus First Nation, Te'Mexw Treaty Association, Tsawout First Nation, Tsartlip First Nation and Tseycum First Nation be approved and the comments be received;

That staff be directed to refer revised proposed Bylaw No. 4196, "Malahat Land Use Bylaw, 1981, Amendment Bylaw No 147, 2017" and proposed Bylaw No. 4197, "Malahat Official Community Plan, 2012, Amendment Bylaw No. 2, 2017" to a public information meeting and to the following agencies and department for comment:

- | | | |
|-----------------------------------|----------------------------|----------------------|
| Cowichan Tribes | CRD Aboriginal Initiatives | Malahat First Nation |
| Cowichan Valley Regional District | CRD Regional Planning | MFLNRORD |
| CRD Integrated Water Services | Island Health | MoTI |
| CRD Regional Parks | JdF EA Parks & Recreation | School District #79 |
| CRD Protective Services | Advisory Commission | Westshore RCMP |

That the meeting be held outside the boundaries of the CRD.
CARRIED

Core Area Liquid Waste Management Committee

- 5.2. [18-042](#) Wastewater Treatment Project Quarterly Report - October to December 2017

MOVED by Director Helps, **SECONDED** by Director Screech,
 That the Capital Regional District Board receive the Wastewater Treatment Project Quarterly Report - October to December 2017, the Wastewater Treatment Project Monthly Report - October 2017 and the Wastewater

Treatment Project Monthly Report - November 2017 for information.

CARRIED

OPPOSED: Directors Desjardins, Ranns, Hicks, and Atwell.

5.3. [18-019](#)

Wastewater Treatment Project Monthly Report - October 2017

This item was considered with item 5.1.

5.4. [18-050](#)

Wastewater Treatment Project Monthly Report - November 2017

This item was considered with item 5.1.

5.5. [18-099](#)

February 9, 2018 Project Board Correspondence Regarding IRM Next Steps

**MOVED by Director Helps, SECONDED by Director Blackwell,
That this correspondence be received for information.**

CARRIED

Electoral Area Services Committee

5.6. [18-083](#)

Community Works Fund Balance Summary

**MOVED by Director McIntyre, SECONDED by Director Howe,
That this report be received for information.**

CARRIED

5.7. [18-044](#)

Grants-in-Aid

**MOVED by Director Howe, SECONDED by Director McIntyre,
That the following grant-in-aid applications be approved:**

- 1. Galiano Island Community Transport Society: \$5000.00**
- 2. Sooke Canada Day Society (Sooke Lions): \$1000.00**
- 3. Pender Islands Seniors Housing Society: \$5000.00**
- 4. Pender Animal Welfare Society: \$6000.00**

CARRIED

5.8. [18-078](#)

Letter from Director Hicks to Premier Horgan re Tsunami Siren Alert System

**MOVED by Director McIntyre, SECONDED by Director Hicks,
That the Letter from Director Hicks to Premier Horgan re Tsunami Siren Alert System be received for information.**

CARRIED

[18-043](#)

2017 Energy Step Code Program Update

This item was withdrawn by consensus.

Environmental Services Committee

5.9. [18-049](#)

Continued Participation in Curbside Recycling Services

MOVED by Director Brownoff, SECONDED by Director Screech,

That the Capital Regional District Board direct staff to:
Enter into an agreement with Recycle BC to provide residential curbside recycling services for the capital region on its behalf beginning May 1, 2019 and ending December 31, 2023; and

Subject to the execution of an agreement with Recycle BC, issue a tender for Board approval for curbside collection contract for four years and eight months, from May 1, 2019 to December 31, 2023.

CARRIED

OPPOSED: Directors Ranns, Isitt, and Desjardins.

5.10. [18-048](#)

Continued Participation in Electoral Area Depot Recycling Services

MOVED by Director Brownoff, **SECONDED** by Director Helps,

That the Capital Regional District Board:

That Staff be directed to prepare an agreement with Recycle BC to provide residential packaging and printed paper depot collection services in the Electoral Areas on its behalf beginning May 1, 2019 and ending December 31, 2023;

Subject to the execution of an agreement with Recycle BC, that agreements with electoral Area depot operators be prepared for the provision of collection services; and

That the funding shortfall for the collection services be drawn from the 2019 and subsequent Environmental Resource Management budgets.

MOVED by Director Isitt, **SECONDED** by Director Helps,

That a fourth bullet be added:

4. That the Board Chair write to the Provincial Ministry of Environment copied to Recycle BC requesting provincial regulations be amended to ensure adequate resources for rural recycling depots.

CARRIED

OPPOSED: Director Young

The question was called on the main motion as amended:

MOVED by Director Brownoff, **SECONDED** by Director Helps,

That Staff be directed to prepare an agreement with Recycle BC to provide residential packaging and printed paper depot collection services in the Electoral Areas on its behalf beginning May 1, 2019 and ending December 31, 2023;

Subject to the execution of an agreement with Recycle BC, that agreements with electoral Area depot operators be prepared for the provision of collection services; and

That the funding shortfall for the collection services be drawn from the 2019 and subsequent Environmental Resource Management budgets.

That the Board Chair write to the Provincial Ministry of Environment copied to Recycle BC requesting provincial regulations be amended to ensure adequate resources for rural recycling depots.

CARRIED

OPPOSED: Director Young

5.11. [18-052](#)

Recycling Markets Update

MOVED by Director Brownoff, **SECONDED** by Director Blackwell,

That this report be received for information.

CARRIED

5.12. [18-043](#) 2017 Energy Step Code Program Update

A short discussion ensued regarding municipalities requiring builders to meet these steps and the resulting impacts.

MOVED by Director Brownoff, **SECONDED** by Director Helps,
That this report be forwarded to municipal councils, the Electoral Area Services Committee and the Planning and Protective Services Committee for information as amended to remove the words "CRD" from the title of the documents.

CARRIED

OPPOSED: Directors Ranns and Desjardins

5.13. [18-096](#) Appointment to the Association of Vancouver Island and Coastal Communities (AVICC) Special Committee on Solid Waste Management

MOVED by Director Blackwell, **SECONDED** by Director Helps,
That Director Judy Brownoff be appointed as the representative to the Association of Vancouver Island and Coastal Communities (AVICC) Special Committee on Solid Waste Management.

CARRIED

5.14. [18-100](#) Terms of Reference - Capital Regional District Solid Waste Advisory Committee

This item was referred to the Closed Session Capital Regional District Board Meeting.

Finance Committee

5.15. [18-028](#) Resumption of a Subcommittee of Finance to Provide Oversight for the Service Budgets of the Royal & McPherson Theatres Society

Director Alto spoke to the motion.

MOVED by Director Helps, **SECONDED** by Director Alto,
That the motion be post-poned until the next CRD Board meeting on March 14, 2018.

CARRIED

OPPOSED: Director's Tait, Blackwell, Young, Brownoff, Brice, Murdock, Isitt Desjardins, Seaton.

5.16. [18-038](#) Capital Regional District External Grants Update

MOVED by Director Brice, **SECONDED** by Director Blackwell,
That the Capital Regional District External Grants Update be received for information.

CARRIED

5.17. [18-037](#) City of Langford Hotel Tax

MOVED by Director Brice, **SECONDED** by Director Blackwell,

That the Capital Regional District support the imposition of an accommodation tax by the City of Langford.

CARRIED

- 5.18. [18-035](#) Municipal Investment Plan for Staff and Elected Officials

MOVED by Director Brice, **SECONDED** by Director Blackwell,
That this report be received for information.

CARRIED

Governance Committee

- 5.19. [18-036](#) Bylaw No. 4223 - A Bylaw To Amend Bylaw No. 3343 Being "Officers', General Managers' And Management Staff's Bylaw No.1, 2006.

MOVED by Director Desjardins, **SECONDED** by Director Blackwell,
That Bylaw No. 4223 - A Bylaw to Amend Bylaw No. 3343 be introduced and read a first and second time.

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Blackwell,
That Bylaw No. 4223 be read a third time.

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Blackwell,
That Bylaw No. 4223 be adopted.

CARRIED

- 5.20. [17-865](#) Motion: Director Plant - Board Chair Elections

Director Plant spoke to the report.

A discussion ensued regarding:

- the pros of current system outweigh the proposed motion
- the amount of commitment required by Board Chair
- also having committee chairs for 2 year terms
- the possibility of more advocacy with a longer term
- may result in more consistency with staff

MOVED by Director Plant, **SECONDED** by Director Hicks,
That the Board consider asking the Province to allow for a regional district board chair to serve for two years without requiring another election.

DEFEATED

OPPOSED: Director's Ranns, Hamilton, Tait, Blackwell, Williams, Young, Brownoff, Price, Brice, Heps, Jensen Murdock, Isitt, Seaton, Atwell, and Stock.

Planning and Protective Services Committee

- 5.21. [18-033](#) Regional Food Land Access Improvement Feasibility Study and Business Case Terms of Reference

MOVED by Director Williams, **SECONDED** by Director Helps,
That the Terms of Reference for the Regional Food Land Access Improvement Feasibility Study and Business Case Terms of Reference be approved, and that staff be directed to issue a request for proposals.

CARRIED

OPPOSED: Directors Ranns, Hamilton, Blackwell, Young, McIntyre, Desjardins, Seaton, and Atwell.

5.22. [18-058](#) Regional Emergency Notification System - Discussion

A discussion ensued regarding the following:

- having a warning system for each area of the Regional District
- severe criticism for not sending alert to public
- alert versus warning and which should be used

**MOVED by Director Williams, SECONDED by Director Desjardins,
That staff be directed to bring back a report as soon as practical on the recent tsunami incident and resulting debrief, and include information on options for exploring a regional emergency notification system.
CARRIED**

5.23. [18-003](#) Stewardship Agreement with Southern Vancouver Island Nature Trails Society

Item 5.23 was removed at adoption of the agenda.

Regional Parks Committee

5.24. [18-016](#) Aichi Target for Parks and Protected Areas

**MOVED by Director Screech, SECONDED by Director Helps,
That this staff report on the Aichi Target for Parks and Protected Areas be received for information.
CARRIED**

5.25. [18-018](#) Parks for All - An Action Plan for Canada's Parks Community

**MOVED by Director Screech, SECONDED by Director Brownoff,
That Parks for All - An Action Plan for Canada's Parks Community be received for information.
CARRIED**

6. ADMINISTRATION REPORTS

6.1. [18-090](#) Appointments to CRD Committees and Commissions

**MOVED by Director Howe, SECONDED by Director McIntyre,
That the persons listed on the attached Resolution be appointed.
CARRIED**

7. BYLAWS

7.1. [18-082](#) Adoption of Bylaw 4127

**MOVED by Director Hicks, SECONDED by Director Tait,
That Bylaw No. 4127, "Arts and Culture Support Service Establishment Bylaw No. 1, 2001, Amendment Bylaw No. 4, 2017" be adopted.
CARRIED**

7.2. [18-060](#) Bylaw No. 4187 - A Bylaw to Amend Bylaw No. 2040 "Juan De Fuca Land Use Bylaw, 1992."

MOVED by Director Tait, **SECONDED** by Director Screech,
That Bylaw No. 4187 "A Bylaw to Amend Bylaw No. 2040 "Juan De Fuca Land Use Bylaw, 1992." be adopted.
CARRIED

8. NEW BUSINESS

There was none.

9. MOTION TO CLOSE THE MEETING

9.1. [18-087](#) Motion to Close the Meeting

MOVED by Director Blackwell, **SECONDED** by Director Helps,
That the meeting be closed in accordance with the Community Charter, Part 4, Division 3, s. 90(1), (a) personal information about an identifiable individual who holds or is being considered for a position as an officer, employee or agenda of the municipality or another person appointed by the municipality; (c) labour relations or other employee relations; (e) the acquisition, disposition or expropriation of land or improvements, if the Board considers that disclosure could reasonably be expected to harm the interests of the regional district; and s. 90 (2) (b) the consideration of information received and held in confidence relating to negotiations between the municipality and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.
CARRIED

10. RISE AND REPORT

BE IT RESOLVED:

In accordance with Bylaw No. 2397, that the following persons be appointed to the Peninsula Recreation Commission:
For a term to expire December 31, 2019
Wayne Ruffle

In accordance with Bylaw No. 3427, that the following persons be appointed to the Saanich Peninsula Wastewater Commission:
For a term to expire December 31, 2019
Ron Barnhart

In accordance with Letters Patent, that the following persons be appointed to the Saanich Peninsula Water Commission:
For a term to expire December 31, 2019
Ron Barnhart
577 Braemar Avenue, North Saanich, BC
V8L 5G5

In accordance with Bylaw No. 3803, that the following persons be appointed to the Southern Gulf Islands Community Economic Sustainability Commission:
For a term to expire December 31, 2019

Mike Hoebel

In accordance with Bylaw No. 3520, that the following persons be appointed to the Traffic Safety Commission:

For a term to expire December 31, 2019

Chris Foord

Bill Laughlin

Alan Perry

Colleen Woodger

Shawn Haley

Erin Anderson

In accordance with Bylaw No. 2541, that the following persons be appointed to the Water Advisory Committee:

For a term to expire December 31, 2019

Sandy Sinclair

Anne Gibson

11. ADJOURNMENT

MOVED by Director Blackwell, **SECONDED** by Director Helps,

That the meeting be adjourned at 3:55 pm.

CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER