

Meeting Minutes

Capital Regional District Board

Wednesday, April 13, 2022

1:05 PM

6th Floor Boardroom
625 Fisgard Street
Victoria, BC

PRESENT:

Directors: C. Plant (Chair), R. Mersereau (Vice Chair), M. Alto (for G. Young), P. Brent (for D. Howe), D. Blackwell (EP), S. Brice (1:22 pm), Z. De Vries (for F. Haynes) (EP), B. Desjardins, L. Helps, M. Hicks (EP), G. Holman, B. Isitt (EP), J. Loveday, R. Martin, C. McNeil-Smith, K. Murdoch, G. Orr, J. Ranns (1:10 pm), D. Screech, L. Seaton, M. Tait, N. Taylor, K. Williams, R. Windsor (EP)

Staff: R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer; L. Hutcheson, General Manager, Parks and Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; T. Robbins, General Manager, Integrated Water Services; C. Nielsen, Senior Manager, Human Resources; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: F. Haynes, D. Howe, G. Young

The meeting was called to order at 1:06 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF THE AGENDA

MOVED by Alternate Director Alto, **SECONDED** by Director Mersereau,
That a late delegation, D. Goldie, President of the Ukrainian Canadian Cultural Society of Vancouver Island, be permitted to speak and that the agenda for the April 13, 2022 meeting of the Capital Regional District Board be approved as amended.

CARRIED

3. ADOPTION OF MINUTES

3.1. [22-238](#) Minutes of the March 9, 2022 and March 16, 2022 Capital Regional District Board Meetings

MOVED by Director Mersereau, **SECONDED** by Alternate Director Brent,
That the minutes of the Capital Regional District Board meetings of March 9, 2022 and March 16, 2022 be adopted as circulated.

CARRIED

4. REPORT OF THE CHAIR

Spring is here and I am enjoying the longer days, watching the flowers bloom and the leaves begin to emerge. Spring is also when many farms begin to plant their crops so it is fitting we were able to review a report on access to foodlands in the region. Food security is a vital issue for all of us. We have seen shifts across the food system, from how and where our food is grown to the way we shop, what we choose to eat, and how we prepare our food. One observable trend is how agricultural land is currently used and valued, evolving away from food production to landscape preservation as a rural amenity. With these changes comes rising land values, making it harder for new farmers to access land, learn how to farm and start new farms. One of the objectives within our Regional Growth Strategy is to foster a resilient food and agriculture system. The Regional Foodlands Access Program is one way we can increase access to farmland for new farmers helping to build that resilience. The Business Case we have reviewed has shown us what we need to do to continue moving forward. It will be up to the next CRD Board to use this information and consider establishing a regional foodlands access service. Next month we are going to be holding our final check-in on strategic priorities. We have accomplished a lot during another challenging year. We set an ambitious agenda when we began our term as Board and I am looking forward to reviewing all the work we have done together over the last three and a half years to achieve our goals.

5. PRESENTATIONS/DELEGATIONS

5.1. Presentations

There were no presentations.

5.2. Delegations

- 5.2.1. [22-274](#) Delegation - Devon Goldie; Representing the Ukrainian Canadian Cultural Society of Vancouver Island: Re: Agenda Item 7.2. Support for Ukrainian Canadian Cultural Society of Vancouver Island

D. Goldie spoke to Item 7.2.

6. CONSENT AGENDA

**MOVED by Director Taylor, SECONDED by Director Mersereau,
That consent agenda items 6.1. through 6.11. be approved.
CARRIED**

- 6.1. [22-181](#) Overview of Rainfall Intensity-Duration-Frequency Curves

**That this report be received for information.
CARRIED**

- 6.2. [22-182](#) Biosolids Management and Planning Update

**That this report be received for information.
CARRIED**

- 6.3. [22-186](#) Core Area Wastewater Treatment Plant Capacity Update
- That this report be received for information.
CARRIED
- 6.4. [22-207](#) Community Emergency Preparedness Fund: Emergency Operations Centres and Training Grant
- That the CRD Board support an application to the UBCM Community Emergency Preparedness Fund for the Emergency Operations Centres and Training grant and direct staff to provide overall grant management.
CARRIED
- 6.5. [22-173](#) 2021 Community Works Fund Annual Report
- That the 2021 Community Works Fund Annual Report be received for information.
CARRIED
- 6.6. [22-176](#) 2021 Grants-in-Aid Annual Report
- That the 2021 Grants-in-Aid Annual Report be received for information.
CARRIED
- 6.7. [22-192](#) Resource Recovery - Construction Demolition and Renovation Waste Opportunities
- That staff return to committee in June with financial implications, timing and resource requirements to trial the beneficial use of construction, demolition and renovation waste with Lafarge and existing biosolids thermal processing proponents, along with new thermal technology vendors.
CARRIED
- 6.8. [22-229](#) 2022 General Local Election - Appointment of Chief Election Officer and the Deputy Chief Election Officers
1. That pursuant to Section 58 of the Local Government Act, the Board appoint Kristen M. Morley as Chief Election Officer with the power to appoint such other assistance as may be required for the administration and conduct of the 2022 General Local Elections; and
2. That the Board appoint Marlene Lagoa, Kerry Fedosenko, Anthony Kennedy, and Anne Burdett as Deputy Chief Election Officers.
CARRIED
- 6.9. [22-130](#) Motion with Notice: Notice of Motion Procedure (Directors Taylor, Isitt, and Loveday)
- Staff be directed to report back with options for amending the procedures bylaw to reduce the time delay present within the current notice of motion process, with options for a notice period that does not exceed 14 days.
CARRIED

6.10. [22-131](#) Motion with Notice: CRD Appointees to External Boards (Director Plant)

Whereas the Capital Regional District (CRD) appoints both Board Members and members of the public to external organizations as appointees and representatives and nominees,

And whereas the CRD currently has no policy or guidelines to provide direction and/or guidance to external appointees in their work representing the CRD,

Be it resolved that staff report back to the Governance Committee with recommendations for a policy and/or guidelines to assist the board in providing direction and/or guidance to both Board Members and members of the public serving in external positions on behalf of the Capital Regional District.

CARRIED

6.11. [22-203](#) Regional Housing First Program: Capital Project Update, First Quarter 2022

That the Regional Housing First Program: Capital Project Update, First Quarter 2022 report be received for information.

CARRIED

7. ADMINISTRATION REPORTS

7.1. [22-215](#) CAO Quarterly Progress Report No. 1 - 2022

R. Lapham spoke to Item 7.1. and provided a PowerPoint presentation.

Discussion ensued regarding:

- local community commission on Salt Spring Island
- inclusion of electoral areas in the transportation strategy
- First Nations engagement in the Forum of All Councils
- regional housing first funding

The Board thanked staff for their work.

MOVED by Director Murdoch, **SECONDED** by Director Mersereau,
That the CAO Quarterly Progress Report No. 1 - 2022 be received for information.

CARRIED

7.2. [22-264](#) Support for Ukrainian Canadian Cultural Society of Vancouver Island

Chair Plant spoke to Item 7.2.

Discussion ensued regarding:

- how much is being requested
- past grants
- grant-in aid policy
- sources of funds for grant-in-aid
- non-financial support options
- regional resources available for refugees
- supporting one crisis and not others

MOVED by Director Taylor, SECONDED by Director Loveday,

- 1. That the Chair's report be received for information.**
- 2. Make a one-time Grant-In-Aid to the Ukrainian Canadian Cultural Society of Vancouver Island in the amount of \$15,000 notwithstanding the Grants-in-aid Policy.**
- 3. Refer the Chair's report to staff to see how the CRD can support the Ukrainian Canadian Cultural Society of Vancouver Island without providing direct financial support.**
- 4. That we refer the matter to member local governments for information.**

CARRIED

8. REPORTS OF COMMITTEES**Environmental Services Committee****8.1.** [22-194](#) Residential Curbside Recycling Program - Update

L. Hutcheson spoke to Item 8.1.

Discussion ensued regarding:

- public engagement and media coverage on service disruptions
- payment of contractor for additional pick-ups

MOVED by Director Desjardins, SECONDED by Director Williams,

That this report be received for information.

CARRIED

Governance Committee

8.2. [22-231](#) Best Practices Guide for Meetings

K. Morley spoke to Item 8.2.

MOVED by Director Murdoch, **SECONDED** by Director Desjardins,
1. That the CRD Best Practices Guide for Meetings be approved; and,
2. That training on the CRD Best Practices Guide for Meetings be incorporated into the orientation of Directors on meeting procedures following the 2022 General Local Election.

Discussion ensued regarding the application of the motion "previous question".

Amending Motion

MOVED by Director Taylor, **SECONDED** by Director Loveday,
That the motion be amended to add:
3. That staff be directed to revise the guidelines to retain motions to receive for information.

Discussion ensued regarding:

- merits of the purpose of the motion to receive for information
- Roberts Rules of Order

The question was called on the amendment.

3. That staff be directed to revise the guidelines to retain motions to receive for information.

DEFEATED

Opposed: Blackwell, Brent, Desjardins, Helps, McNeil-Smith, Martin, Mersereau, Murdoch, Orr, Screech, Seaton, Windsor

The question was called on the main motion.

1. That the CRD Best Practices Guide for Meetings be approved; and,
2. That training on the CRD Best Practices Guide for Meetings be incorporated into the orientation of Directors on meeting procedures following the 2022 General Local Election.

CARRIED

Juan de Fuca Land Use Committee

- 8.3. [22-185](#) Public Hearing Report on Bylaw No. 4454, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 154, 2021”

MOVED by Director Hicks, **SECONDED** by Director Martin,

1) That the minutes that form the Report of the Public Hearing for Bylaw No. 4454, “Juan de Fuca Land Use Bylaw, 1992, Amendment Bylaw No. 154, 2021”, which are certified as a fair and accurate summary of the representations that were made at the public hearing held on March 8, 2022, for Bylaw No. 4454, be received.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Martin,

2) That Bylaw No. 4454 be read a third time.

CARRIED

MOVED by Director Hicks, **SECONDED** by Director Martin,

3) That Bylaw No. 4454 be adopted.

CARRIED

Planning & Protective Services Committee

- 8.4. [22-164](#) Regional Foodlands Access Program - Preliminary Business Case

K. Lorrette spoke to Item 8.4.

Discussion ensued regarding:

- next phase in terms of steps of engagement
- providing information for the new board
- staff time required
- awareness to the challenge of growing our own food supply
- provincial land matching program
- vulnerability of our food system and supply chain in light of possible world war, climate change and economy
- economic reconciliation opportunities with first nations

MOVED by Director McNeil-Smith, **SECONDED** by Director Mersereau,

That the CRD Board direct staff to proceed with the next phase of work to establish a regional foodlands access service by identifying the operational requirements, service participants and funding strategy needed to establish a service.

CARRIED

Regional Parks Committee

8.5. [22-183](#) Mount Work Regional Park - Draft Management Plan

Vice Chair Mersereau spoke to item 8.5.

Discussion ensued regarding:

- clarification about the environmental monitoring program
- budget doesn't include parking lot costs and parking needs to be managed
- amendments will be included into the plan prior to public engagement
- zoning that protects ecological sensitivity and manage hiking and biking trails

MOVED by Director Mersereau, SECONDED by Director Martin,

- 1. That the Mount Work Regional Park Draft Management Plan be made available for public review and comment.**
- 2. That staff include the addition of bike storage facilities at Killarney Lake in the revised capital budget.**
- 3. That staff include the addition of new drinking water fountain stations, where domestic water is available, in the revised capital budget.**

CARRIED

Opposed: Holman

9. BYLAWS**9.1.** [22-230](#) Bylaw 4472 - "Southern Gulf Islands Stormwater Quality Management Extended Service Establishment Bylaw No. 1, 1996, Amendment Bylaw No. 1, 2021"

MOVED by Director Howe, SECONDED by Director Holman,

That Bylaw 4472 - "Southern Gulf Islands Stormwater Quality Management Extended Service Establishment Bylaw No. 1, 1996, Amendment Bylaw No. 1, 2021" be adopted.

CARRIED

10. NOTICE(S) OF MOTION

Director Desjardins provided the following Notice of Motion for consideration at a future meeting:

That the Capital Regional District Board request that staff bring a report to the CRD Board on the benefit and implementation of monitoring Sewage from McLoughlin for the benefit of understanding COVID levels in our community.

11. NEW BUSINESS

There was no new business.

12. MOTION TO CLOSE THE MEETING

12.1. [22-239](#)

Motion to Close the Meeting

MOVED by Director Mersereau, **SECONDED** by Director Loveday,

1. That the meeting be closed for Appointments in accordance with Section 90(1)(a) of the Community Charter.

CARRIED

MOVED by Director Mersereau, **SECONDED** by Director Loveday,

2. That the meeting be closed for Labour Relations under Section (90)(1)(c) of the Community Charter.

CARRIED

MOVED by Director Mersereau, **SECONDED** by Director Loveday,

3. That the meeting be closed for Land Acquisition in accordance with Section 90(1)(e) of the Community Charter.

CARRIED

MOVED by Director Mersereau, **SECONDED** by Director Loveday,

4. That such disclosures could reasonably be expected to harm the interests of the Regional District.

CARRIED

MOVED by Director Mersereau, **SECONDED** by Director Loveday,

5. That the meeting be closed for a Legal Update in accordance with Section 90(1)(i) of the Community Charter.

CARRIED

MOVED by Director Mersereau, **SECONDED** by Director Loveday,

6. That the meeting be closed for Intergovernmental Negotiations in accordance with Section 90(2)(b) of the Community Charter.

CARRIED

The Capital Regional District Board moved to the closed session at 3:36 pm.

13. RISE AND REPORT

The Capital Regional District Board rose from its closed session at 4:23 pm and reported on the following items:

In accordance with Bylaw No. 2945, that the following be appointed to the Port Renfrew Fire Protection and Emergency Response Service Commission for a term expiring December 31, 2023: William Forsberg

In accordance with Regional Food and Agriculture Task Force Terms of Reference, that the following be appointed to the Regional Food and Agriculture Task Force for a term expiring December 31, 2023: Bob Maxwell, Doug Pepper, Elizabeth Hermsen, Gerard LeBlanc, Ivo Van de Camp, Linda Geggie, Pierre Iachetti, Robin Tunnicliffe, Terry Michell, Virginie Lavallee-Picard

In accordance with Bylaw No. 2945, that the following be appointed to the Shirley/Jordan River Advisory Planning Commission for a term expiring December 31, 2022: Wayne Jackaman

In accordance with the Solid Waste Advisory Committee Terms of Reference, that the following be appointed to the Solid Waste Advisory Committee for a term expiring April 12, 2024: Robyn Pirie

That the Tenant Advisory Committee 2022 Slate of Candidates in Appendix B be approved.

The appointments were as follows:

- David Wallace
- Elizabeth Syring
- Katya Naraghi
- Nevin Thompson
- Christal Coughlin
- Constance Fischer
- Catherine Novak
- Ramona Loewen

14. ADJOURNMENT

MOVED by Director Brice, SECONDED by Director Murdoch,
That the April 13, 2022 Capital Regional District Board meeting be adjourned at 4:24 pm.
CARRIED

CHAIR

CERTIFIED CORRECT:

CORPORATE OFFICER