

## Meeting Minutes

### Capital Regional Hospital District Board

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Wednesday, February 14, 2018

1:30 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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**PRESENT:**

**DIRECTORS:** M. Alto (Chair), S. Brice (Vice Chair), M. Alto, R. Atwell, D. Blackwell, S. Brice, J. Brownoff, B. Desjardins, C. Stock (for A. Finall), C. Hamilton, L. Helps, M. Hicks, D. Howe, B. Isitt, W. McIntyre, D. Murdock, C. Plant, S. Price, J. Ranns, D. Screech, L. Seaton, D. Screech, M. Tait, K. Williams, G. Young.

**REGRETS:** Director Windsor.

**STAFF:** R. Lapham, Chief Administrative Officer; N. Chan, Chief Financial Officer, G. Harris, Senior Manager, Environmental Protection; K. Lorette, General Manager, Planning and Protective Services; T. Robbins, General Manager, Integrated Water Services; C. Nielson, Senior Manager, Human Resources; K. Morley, General Manager and Corporate Officer, Legislative and Corporate Services; E. Gorman, Deputy Corporate Officer; J. Cuthbert (Recorder)

The meeting was called to order at 1:30 p.m.

#### 1. APPROVAL OF THE AGENDA

**MOVED** by Director Plant, **SECONDED** by Director Desjardins,  
That the agenda be approved as circulated.  
**CARRIED**

#### 2. ADOPTION OF MINUTES

2.1. [18-091](#) Minutes for Adoption

**MOVED** by Director Plant, **SECONDED** by Director Tait,  
That the attached minutes from the December 13, 2017 Capital Regional Hospital District Board meeting be adopted as circulated.  
**CARRIED**

#### 3. REPORT OF THE CHAIR

There was none.

#### 4. PRESENTATIONS/DELEGATIONS

There were none.

#### 4.1 Presentations

## 4.2 Delegations

## 5. REPORTS OF COMMITTEES

## 6. ADMINISTRATION REPORTS

- 6.1. [18-054](#) The Summit at Quadra Village Project  
Main Works Packages - Award of Contracts CRHD.2017-21-023 through  
CRHD.2018-02-026

Mr. Lorette spoke to the report.  
A short discussion ensued regarding landscaping issues.

**MOVED by Director Howe, SECONDED by Director Brice,**  
a) That Contract CRHD.2017-21-023 Specialties for the Summit at Quadra Village  
Project be awarded to JRE Hardware in the amount of \$456,957.99 [excluding  
GST] and that a project contingency of \$13,709 [excluding GST] be approved.  
b) That Contract CRHD.2017-22-024 Foodservice Equipment for the Summit at  
Quadra Village Project be awarded to Russell Hendrix Food Equipment Limited  
in the amount of \$1,219,259.10 [excluding GST] and that a project contingency of  
\$36,578 [excluding GST] be approved.  
c) That Contract CRHD.2018-01-025 Communications for the Summit at Quadra  
Village Project be awarded to Houle Electric Limited in the amount of  
\$1,045,859.22 [excluding GST] and that a project contingency of \$31,375.78  
[excluding GST] be approved.  
d) That Contract CRHD.2018-02-026 Window Treatments for the Summit at Quadra  
Village Project be awarded to Rodco Interiors in the amount of \$158,000  
[excluding GST] and that a project contingency of \$4,740 [excluding GST] be  
approved.  
**CARRIED**

## 7. BYLAWS

There were none.

## 8. NEW BUSINESS

- 8.1. [18-085](#) Minutes of Island Health and Vancouver Island Regional Hospital Districts  
Semi-Annual Joint Planning Meeting

The Chair spoke to the report.  
A short discussion ensued regarding the following:  
- Primary Care Network  
- physician recruitment and retention.  
- non-profit support received for a clinic in the Town of Sidney

**MOVED by Director Brice, SECONDED by Director Helps,**  
That the minutes of the Island Health and Vancouver Island Regional Hospital  
Districts Semi-Annual Joint Planning Meeting be received for information.  
**CARRIED**

## 9. MOTION TO CLOSE THE MEETING

**10. ADJOURNMENT**

**MOVED** by Director Brice, **SECONDED** by Director Helps,  
That the meeting be adjourned at 1:40 pm.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER