

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, May 8, 2024

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: Z. de Vries (Chair), J. Caradonna (Vice Chair), M. Alto, J. Bateman (for M. Tait) (1:04 pm), P. Brent, S. Brice, J. Brownoff, C. Coleman, B. Desjardins, S. Goodmanson, G. Holman, P. Jones, D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, C. Plant, S. Riddell (for R. Windsor), L. Szpak, , D. Thompson, S. Tobias, A. Wickheim, K. Williams

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; L. Jones, General Manager, Parks, Recreation & Environmental Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; D. Elliott, Senior Manager, Regional Housing; M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

Regrets: Directors M. Tait, R. Windsor

The meeting was called to order at 1:00 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Director Murdoch provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Alto, **SECONDED** by Director Murdoch,  
That the agenda for the May 8, 2024 Session of the Capital Region Housing Corporation Board be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [24-442](#) Minutes of the April 10, 2024 Capital Region Housing Corporation Board Meeting

**MOVED** by Director Kobayashi, **SECONDED** by Director Coleman,  
That the minutes of the Capital Region Housing Corporation Board meeting of April 10, 2024 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

## 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

## 6. CONSENT AGENDA

**MOVED** by Director Brent, **SECONDED** by Director Little,  
That consent agenda item 6.1. be approved.  
**CARRIED**

- 6.1. [24-280](#) Capital Region Housing Corporation 2023 Audit Findings Report and Audited Financial Statements
- That the Capital Region Housing Corporation 2023 Audited Financial Statements be approved.  
**CARRIED**

## 7. ADMINISTRATION REPORTS

- 7.1. [24-451](#) Capital Region Housing Corporation 2023 Annual Report
- K. Lorette presented Item 7.1. for information.
- Discussion ensued regarding the increase in rental rates.
- Alternate Director Bateman joined the meeting in person at 1:04 pm.**

## 8. REPORTS OF COMMITTEES

There were no reports of committees.

## 9. NOTICE(S) OF MOTION

There were no notice(s) of motion.

## 10. NEW BUSINESS

There was no new business.

## 11. ADJOURNMENT

**MOVED** by Director Thompson, **SECONDED** by Director Brice,  
That the May 8, 2024 Capital Region Housing Corporation Board meeting be adjourned at 1:05 pm.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER