

## Meeting Minutes

### Capital Region Housing Corporation Board

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Wednesday, September 11, 2024

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

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#### PRESENT

DIRECTORS: Z. de Vries (Chair), J. Caradonna (Vice Chair), P. Brent, S. Brice, J. Brownoff, C. Coleman, B. Desjardins, S. Goodmanson, G. Holman, P. Jones, D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, C. Plant, L. Szpak, D. Thompson, S. Tobias, A. Wickheim, K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; R. Smith, Acting General Manager, Parks, Recreation & Environmental Services; D. Elliott, Senior Manager, Regional Housing; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

Guest: D. Bracewell, Contractor Senior Project Director

Regrets: Directors M. Alto, M. Tait

The meeting was called to order at 1:03 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Vice Chair Caradonna provided the Territorial Acknowledgment.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Plant, **SECONDED** by Director McNeil-Smith,  
That the agenda for the September 11, 2024 Session of the Capital Region  
Housing Corporation Board be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [24-829](#) Minutes of the July 10, 2024 Capital Region Housing Corporation Board Meeting

**MOVED** by Director Plant, **SECONDED** by Director McNeil-Smith,  
That the minutes of the Capital Region Housing Corporation Board meeting of  
July 10, 2024 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. CONSENT AGENDA

There were no Consent Agenda items.

#### 7. ADMINISTRATION REPORTS

There were no Administration Reports.

#### 8. REPORTS OF COMMITTEES

- 8.1. [24-801](#) Carey Lane Building Envelope Remediation Budget Amendment and Capital Region Housing Corporation Major Capital Plan (2024-2028) Amendment

K. Lorette spoke to Item 8.1.

**MOVED by Director Murdoch, SECONDED by Director Kobayashi,**  
**1) That the Resolution of Directors in the form required by BC Housing Management Commission for the purposes of authorizing the execution of the Loan and Mortgage documents for the Carey Lane Building Envelope Remediation project (PID 012-067-032), substantially in the form attached hereto as Appendix B, be approved; and**  
**2) That the Capital Region Housing Corporation Major Capital Plan (2024-2028) be approved as amended in Appendix C.**  
**CARRIED**

#### 9. NOTICE(S) OF MOTION

There were no notice(s) of motion.

#### 10. NEW BUSINESS

There was no new business.

#### 11. ADJOURNMENT

**MOVED by Director Murdoch, SECONDED by Director Plant,**  
**That the September 11, 2024 Capital Region Housing Corporation Board meeting be adjourned at 1:07 pm.**  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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CORPORATE OFFICER