

## Meeting Minutes

### Capital Region Housing Corporation Board

---

Wednesday, October 9, 2024

1:00 PM

6th Floor Boardroom  
625 Fisgard Street  
Victoria, BC

---

#### PRESENT

DIRECTORS: Z. de Vries (Chair), J. Caradonna (Vice Chair), P. Brent, S. Brice, C. Coleman, S. Goodmanson, G. Holman, P. Jones, S. Kim (for M. Alto)(EP), D. Kobayashi, M. Little, C. McNeil-Smith, K. Murdoch, D. Murdock, J. Rogers (for S. Tobias), C. Plant, L. Szpak, M. Tait, D. Thompson, A. Wickheim, K. Williams, R. Windsor

STAFF: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; A. Fraser, General Manager, Integrated Water Services; K. Lorette, General Manager, Planning and Protective Services; K. Morley, General Manager, Corporate Services; R. Smith, Acting General Manager, Parks, Recreation & Environmental Services; D. Elliott, Senior Manager, Regional Housing; M. Lagoa, Deputy Corporate Officer; S. Orr, Senior Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors M. Alto, J. Brownoff, B. Desjardins, S. Tobias,

The meeting was called to order at 1:00 pm.

#### 1. TERRITORIAL ACKNOWLEDGEMENT

Vice Chair Caradonna provided a Territorial Acknowledgement.

#### 2. APPROVAL OF THE AGENDA

**MOVED** by Director Plant, **SECONDED** by Director McNeil-Smith,  
That the agenda for the October 9, 2024 Session of the Capital Region Housing Corporation Board be approved.  
**CARRIED**

#### 3. ADOPTION OF MINUTES

3.1. [24-950](#) Minutes of the September 11, 2024 Capital Region Housing Corporation Board Meeting

**MOVED** by Director Little, **SECONDED** by Director Plant,  
That the minutes of the Capital Region Housing Corporation Board meeting of September 11, 2024 be adopted as circulated.  
**CARRIED**

#### 4. REPORT OF THE CHAIR

There were no Chair's remarks.

#### 5. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

#### 6. CONSENT AGENDA

**MOVED** by Director Plant, **SECONDED** by Director McNeil-Smith,  
That consent agenda items 6.1. and 6.2. be approved.  
**CARRIED**

- 6.1. [24-895](#) Capital Region Housing Corporation Capital Plan Status Report, Third Quarter 2024

This report was received for information.

- 6.2. [24-896](#) Capital Region Housing Corporation Operational Update, Third Quarter 2024

This report was received for information.

#### 7. ADMINISTRATION REPORTS

There were no Administration Reports.

#### 8. REPORTS OF COMMITTEES

There were no Reports of Committees.

#### 9. NOTICE(S) OF MOTION

There were no notice(s) of motion.

#### 10. NEW BUSINESS

There was no new business.

#### 11. MOTION TO CLOSE

11.1. [24-976](#) Motion to Close the Meeting

**MOVED** by Director Plant, **SECONDED** by Director Murdoch,  
That the meeting be closed for intergovernmental negotiations in accordance  
with Section 90(2)(b) of the Community Charter.  
**CARRIED**

**MOVED** by Director McNeil-Smith, **SECONDED** by Director Little,  
That the meeting be recessed for the meeting of the Capital Regional District  
Board.  
**CARRIED**

The meeting recessed at 1:02 pm to convene the meeting of the Capital Regional  
District Board.

The meeting reconvened and went into the Closed Session at 2:33 pm.

**12. RISE AND REPORT**

Capital Region Housing Corporation Board rose from the closed session at 2:35  
pm without report.

**13. ADJOURNMENT**

**MOVED** by Director Murdock, **SECONDED** by Director Plant,  
That the October 9, 2024 Capital Region Housing Corporation Board meeting be  
adjourned at 2:36 pm.  
**CARRIED**

---

CHAIR

CERTIFIED CORRECT:

---

CORPORATE OFFICER