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**Minutes of a Meeting of the Core Area Liquid Waste Management Committee
Held 13 April 2011 in the Board Room, 625 Fisgard St., Victoria, BC**

Present: Directors: S. Brice (Vice-Chair), J. Brownoff, J. Herbert (for C. Causton), V. Derman, B. Desjardins, L. Hunter (for D. Fortin), P. Gerrard (for F. Leonard), P. Lucas, D. Saunders, L. Seaton (for D. Blackwell), C. Thornton-Joe, L. Wergeland, G. Young.

Staff: T. Brice, J. Hull, S. Santarossa, H. Raines (Recorder)

Also Present: D. Harper (Westland Resource Group)

The meeting was called to order at 10:30 a.m.

1. Approval of Agenda

MOVED by Director Lucas, **SECONDED** by Director Desjardins, that requests to speak by Mr. Langley and Dr. S. Peck be approved, and the agenda be approved as amended.

CARRIED

2. Adoption of Minutes

MOVED by Director Lucas, **SECONDED** by Director Thornton-Joe, that the minutes of the 23 March 2011 meeting be adopted as previously circulated.

CARRIED

3. Chair's Remarks

Vice-Chair Brice is filling in for Chair Blackwell.

4. Presentations/Delegations

- a) D. Langley, re: item 6 - requested that the Committee review the Ernst & Young market sounding report and release the information to the public. He suggested the information needs to be considered, based on changes to the project and unresolved resource recovery issues.
- b) Dr. S. Peck re: item 5 - spoke about the need for a draft project definition before the draft commission bylaw is approved. He mentioned that members of the commission should be properly remunerated; therefore, a budget for the commission is necessary. Dr. Peck spoke against the land based sewage treatment project.

5. Core Area Liquid Waste Management Project Governance

J. Hull spoke about the process of the draft commission bylaw and reviewed the content of the bylaw, which has been reviewed by CRD and Ministry of Community Sport and Cultural Development staff. The draft bylaw is worded to allow flexibility for future issues. He indicated that commission membership remains an issue between the CRD and Partnerships B.C., and the two parties have not been able to reach an agreement. There will likely be conditions attached to the final funding announcement.

The next steps for the draft bylaw are to incorporate comments by the Committee. The bylaw will not be brought to the Board until there is a funding announcement, to allow for incorporation of any changes based on funding conditions.

The floor was opened for discussion, and included the following points:

- Clarification on terminology, such as commissioning and public consultation plans.
- Membership of the commission, and selection of Chair of commission.
- Membership should include people with project management and business experience, traditional procurement methods and members who represent the public interest (elected officials).

Director Hill entered the meeting at 11:15

- Frequency of reports to the Board. Committee members suggested less frequent reporting than 30 days.
- Include in the definition of CRD members on page 2 of the bylaw “and a participating member of the service”

Alternate Director Gerrard left the meeting at 11:28

MOVED by Director Brownoff, **SECONDED** by Director Derman, that the Core Area Liquid Waste Management Committee receive the bylaw to establish a commission for the administration of the Core Area Wastewater Treatment Project for information.

CARRIED

6. Correspondence

a) 1 April 2011 Letter from David Langley re: E&Y Market Sounding Report

There was discussion on the letter from Mr. Langley. Topics included background information on the report, reasons why it was not brought to the Committee and debate on the merits of reviewing the existing report versus commissioning a new resource recovery market sounding report, with current information.

MOVED by Director Derman, **SECONDED** by Director Lucas, that the draft Ernst and Young “Resource and Recovery Market Sounding” report be brought forward *in camera* to this Committee at the next meeting.

CARRIED

7. Motion for which Notice has been given:

Motion to further investigate seismic requirements and risks from earthquake and tsunami.

MOVED by Director Desjardins, **SECONDED** by Director Derman, that, in view of the recent events in Japan with respect to effect of earthquakes and tsunami, and because the McLoughlin site is within the Provincial Tsunami zone, the Committee request that staff review with provincial ministries the requirements and risks for the building of the plant within this zone, as per amendment 8, at McLoughlin Point and within this zone designation; and

The committee further requests information as available, regarding the status of plants within the affected zone in Japan to understand the impact of earthquake and or tsunami at this site and the risks associated with the current site.

J. Hull spoke to the motion, and indicated that tsunami studies had been done for the McLoughlin site, and that the probability of a tsunami had been considered in the design of the plant. A meeting with the Institute of Ocean Sciences has been requested, but will likely not happen until after the federal election.

The floor was opened for discussion and included:

- Forwarding the current plan to various Emergency Preparedness committees (CRD and provincial).

It was requested that staff provide the current emergency plans to the Committee.

Director Hill left at the meeting at 12:08.

Discussion continued regarding the impact of an earthquake on the existing and future wastewater infrastructure. It was pointed out that existing wastewater infrastructure is the responsibility on individual municipalities. The Committee requested that the motion be amended to include the impact of an earthquake on the CRD wastewater infrastructure.

The question on the motion, as amended was called:

MOVED by Director Desjardins, **SECONDED** by Director Derman, that, in view of the recent events in Japan with respect to effect of earthquakes and tsunami, and because the McLoughlin site is within the Provincial Tsunami zone, the Committee request that staff review with provincial ministries the requirements and risks for the building of the plant within this zone, as per amendment 8, at McLoughlin Point and within this zone designation;

The committee further requests information as available, regarding the status of plants within the affected zone in Japan to understand the impact of earthquake and or tsunami at this site and the risks associated with the current site and that staff provide a report identifying vulnerabilities to the CRD system.

CARRIED

8. **New Business** – None

9. **Adjournment**

On motion the meeting adjourned at 12:14 p.m.

CARRIED

Next Meeting: Wednesday, 11 May 2011.

Chair