



Notice of Meeting and Meeting Agenda Electoral Areas Committee

Wednesday, October 9, 2024

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [24-949](#) Minutes of the September 11, 2024 Electoral Areas Committee Meeting

Recommendation: That the minutes of the Electoral Areas Committee meeting of September 11, 2024 be adopted as circulated.

Attachments: [Minutes - September 11, 2024](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [24-827](#) Bylaw No. 4631: Tax Exemption (Permissive) Bylaw, 2024

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4631, "Tax Exemption (Permissive) Bylaw, 2024", be introduced and read a first, second and third time; and
(WA)
2. That Bylaw No. 4631 be adopted.
(WA, 2/3rds on adoption)

Attachments: [Staff Report: Bylaw No. 4631 Permissive Tax Exemption 2024](#)
[Appendix A: Bylaw No. 4631](#)
[Appendix B: Correspondence Tax Exempt Requests](#)
[Appendix C: BC Assessment Property Classifications](#)
[Appendix D: Permissive Tax Exempt Application Process](#)

6.2. [24-994](#) BC Active Transportation Grant - Infrastructure Grant Application -
Pender Island, Schooner Way - School Trail

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board:
1) That the shovel ready Schooner Way-School Trail on Pender Island be considered a priority project.
2) That an application to the Province of British Columbia Active Transportation - Infrastructure Grant Program for \$500,000 be progressed for the purpose of construction of Phase 2 of the Schooner Way-School Trail on North Pender Island within the required timeline.
3) That the funding provided through the British Columbia Active Transportation - Infrastructure Grant Program will be supported with contributions from the Pender Island Parks and Recreation Commission's Financial Plan; and
4) That staff be instructed to apply for, negotiate, and if successful, enter into an agreement and do all such things necessary for accepting Active Transportation - Infrastructure Grant funds and overseeing grant management for the proposed project.
(NWA)

Attachments: [Staff Report: BCAT Application Pender Island Schooner Way Trail](#)
[Appendix A: Location Map and Draft Engineering Trail Design](#)

6.3. [24-897](#) Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation: There is no recommendation. The following minutes are for information only:

- a) East Sooke Fire Commission minutes of January 16, 2023
- b) East Sooke Fire Commission minutes of February 20, 2023
- c) East Sooke Fire Commission minutes of March 20, 2023
- d) East Sooke Fire Commission minutes of April 17, 2023
- e) East Sooke Fire Commission minutes of May 15, 2023
- f) East Sooke Fire Commission minutes of June 19, 2023
- g) East Sooke Fire Commission minutes of July 18, 2023
- h) East Sooke Fire Commission minutes of August 21, 2023
- i) East Sooke Fire Commission minutes of September 18, 2023
- j) East Sooke Fire Commission minutes of December 18, 2023
- k) East Sooke Fire Protection and Emergency Response Service Commission minutes of January 15, 2024
- l) East Sooke Fire Protection and Emergency Response Service Commission minutes of March 4, 2024
- m) East Sooke Fire Protection and Emergency Response Service Commission minutes of April 15, 2024
- n) East Sooke Fire Protection and Emergency Response Service Commission minutes of May 20, 2024
- o) East Sooke Fire Protection and Emergency Response Service Commission minutes of June 26, 2024
- p) East Sooke Fire Protection and Emergency Response Service Commission minutes of July 24, 2024
- q) East Sooke Fire Protection and Emergency Response Service Commission minutes of August 28, 2024
- r) Galiano Island Parks and Recreation Commission minutes of August 1, 2024
- s) Galiano Island Parks and Recreation Commission minutes of September 5, 2024
- t) Mayne Island Parks and Recreation Commission minutes of August 8, 2024
- u) Pender Island Parks and Recreation Commission minutes of July 22, 2024
- v) Shirley Fire Protection and Emergency Response Commission minutes of February 26, 2024
- w) Shirley Fire Protection and Emergency Response Commission minutes of March 25, 2024
- x) Shirley Fire Protection and Emergency Response Commission minutes of April 29, 2024
- y) Shirley Fire Protection and Emergency Response Commission minutes of May 27, 2024
- z) Shirley Fire Protection and Emergency Response Commission minutes of June 24, 2024
- aa) Shirley Fire Protection and Emergency Response Commission minutes of July 29, 2024
- bb) Southern Gulf Islands Electoral Area Community Economic Sustainability Commission minutes of March 19, 2024
- cc) Southern Gulf Islands Electoral Area Community Economic Sustainability Commission minutes of May 21, 2024
- dd) Willis Point Fire Protection and Recreation Facilities Commission minutes of June 25, 2024

Attachments: [Minutes: East Sooke Fire Commission - Jan 16, 2023](#)
[Minutes: East Sooke Fire Commission - Feb 20, 2023](#)
[Minutes: East Sooke Fire Commission - Mar 20, 2023](#)
[Minutes: East Sooke Fire Commission - Apr 17, 2023](#)
[Minutes: East Sooke Fire Commission - May 15, 2023](#)
[Minutes: East Sooke Fire Commission - Jun 19, 2023](#)
[Minutes: East Sooke Fire Commission - Jul 18, 2023](#)
[Minutes: East Sooke Fire Commission - Aug 21, 2023](#)
[Minutes: East Sooke Fire Commission - Sep 18, 2023](#)
[Minutes: East Sooke Fire Commission - Dec 18, 2023](#)
[Minutes: E. Sooke Fire Prot'n & Emerg Resp Svc Commiss - Jan 15, 2024](#)
[Minutes: E. Sooke Fire Prot'n & Emerg Resp Svc Commiss - Mar 4, 2024](#)
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[Minutes: Galiano Island Parks & Rec Commission - Aug 1, 2024](#)
[Minutes: Galiano Island Parks & Rec Commission - Sep 5, 2024](#)
[Minutes: Mayne Island Parks & Rec Commission - Aug 8, 2024](#)
[Minutes: Pender Island Parks & Rec Commission - Jul 22, 2024](#)
[Minutes: Shirley Fire Prot'n & Emerg Resp Commiss - Feb 26, 2024](#)
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[Minutes: Shirley Fire Prot'n & Emerg Resp Commiss - Jul 29, 2024](#)
[Minutes: SGIEA CESC - Mar 19, 2024](#)
[Minutes: SGIEA CESC - May 21, 2024](#)
[Minutes: Willis Pt Fire Prot'n & Rec Facilities Commiss-Jun 25, 2024](#)

7. Notice(s) of Motion

7.1. [24-892](#) Motion with Notice: SSI Electoral Area Director and Local Community Commissioners Remuneration (Director Holman)

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: WHEREAS the newly-established Salt Spring Island Local Community Commission (LCC) has now assumed responsibility for the administration of most local Salt Spring services that were formerly the sole responsibility of the local CRD Director;

THEREFORE be it resolved that the remuneration for the Salt Spring Island CRD Director and LCC Commissioners be revised to better reflect the shift in responsibilities, by reducing the Director's annual remuneration by \$10,000 per year and increasing LCC Commissioner annual remuneration by \$2,500 per year, starting in 2025.
(NWA)

Attachments: [Memo: Notice of Motion](#)

7.2. [24-893](#) Motion with Notice: Advocacy to Province for Rural Housing Stream (Director Brent)

Recommendation: The Electoral Areas Committee recommends to the Capital Regional District Board: WHEREAS housing needs are critical in rural communities and coastal islands, and rural housing projects which have applied for BC Housing support have not received it;

THEREFORE the CRD Board resolves to send a letter to the Premier and Minister of Housing calling on the Province to consider creating a rural housing stream and supports to facilitate construction of projects suited with the unique constraints of rural housing.
(NWA)

Attachments: [Memo: Notice of Motion](#)

8. New Business

9. Adjournment

The next meeting is Monday, October 28, 2024 at 10:00 am (Budget).

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.