



## Notice of Meeting and Meeting Agenda Electoral Areas Committee

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Wednesday, November 13, 2024

11:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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P. Brent (Chair), G. Holman (Vice Chair), A. Wickheim, C. Plant (Board Chair, ex-officio)

Guest: Director M. Little

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [24-1161](#) Minutes of the October 9, 2024 Electoral Areas Committee Meeting

**Recommendation:** That the minutes of the Electoral Areas Committee meeting of October 9, 2024 be adopted as circulated.

**Attachments:** [Minutes - October 9, 2024](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*The public are welcome to attend CRD Board meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

#### 5.1. Delegations

##### 5.1.1. [24-1188](#) Delegation - Michael Kilpatrick; Representing Mayne Island Invasive Fallow Deer Committee: Re: Agenda Item 7.1.: Motion with Notice: Advocacy on Fallow Deer Issue (Director Brent)

### 6. Committee Business

- 6.1. [24-1087](#) Fire Safety Act - Designation of Fire Safety Inspectors and Fire Investigators
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the positions identified in Appendix A be designated as fire safety inspectors and fire investigators for the electoral areas within the CRD.  
(NWA)
- Attachments:** [Staff Report: Fire Safety Act-Designation Fire Safety Inspectors & Investigators](#)  
[Appendix A: Table of Designations](#)  
[Appendix B: Fire Safety Act Q&A September 17, 2024](#)
- 6.2. [24-1088](#) Community Emergency Preparedness Fund Grant: Volunteer & Composite Fire Department Equipment & Training 2024 Application
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That staff be instructed to apply for, negotiate, and if successful, enter into an agreement, and do all such things necessary for accepting grant funds and overseeing grant management for the proposed project.  
(NWA)
- Attachments:** [Staff Report: CEPF Grant: Vol & Comp Fire Dpt Equip't & Training 2024 App](#)  
[Appendix A: UBCM Vol & Composite Fire Dpt Equip't & Training 2024 App](#)
- 6.3. [24-1167](#) Request to Amend Remuneration for Elected Officials of the Salt Spring Electoral Area
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the remuneration for the Salt Spring Island Electoral Area Director and Commissioners of the Salt Spring Island Local Community Commission be retained at the current remuneration level, and that this be evaluated in 2026 as scheduled and as part of the regular remuneration review for the 2027-2030 Board term.  
(NWA)
- Attachments:** [Staff Report: Req. to Amend Remun. for EO of the SSI EAs](#)  
[Appendix A: Board Remun. & Expense Policy](#)
- 6.4. [24-1089](#) Previous Minutes of Other CRD Committees and Commissions for Information
- Recommendation:** There is no recommendation. The following minutes are for information only:  
a) Mayne Island Parks and Recreation Commission minutes of September 12, 2024
- Attachments:** [Minutes: Mayne Island Parks & Rec Commission-Sep 12, 2024](#)

## 7. Notice(s) of Motion

- 7.1. [24-1032](#) Motion with Notice: Advocacy on Fallow Deer Issue (Director Brent)
- Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That the CRD Board write to the Province urging they provide sustained funding for control of the invasive fallow deer decimating island environments and economies.  
(NWA)

7.2. [24-1031](#) Motion with Notice: Boarding House Building Inspection Policy in the Electoral Areas (Director Holman)

**Recommendation:** The Electoral Areas Committee recommends to the Capital Regional District Board: That staff report to the Electoral Areas Committee regarding a building inspection policy with respect to boarding houses in electoral areas.  
(NWA)

**8. New Business**

**9. Adjournment**

The next meeting is December 11, 2024.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.