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**Minutes of a Meeting of the Electoral Area Services Committee
Held July 18, 2012 in Room 651, 625 Fisgard St., Victoria, BC**

Present: **Directors:** W. McIntyre (Vice Chair), D. Howe, W. Vowles (for M. Hicks)
Staff: K. Daniels, Chief Administrative Officer; R. Lapham, General Manager, Planning and Protective Services; D. Lokken, General Manager, Corporate Services; R. Smith, Senior Manager, Environmental Resource Management; H. Raines (recorder)

The meeting was called to order at 1:32 pm.

1. Approval of Agenda

It was requested that the addition of a supplementary agenda be approved.

MOVED by Director Howe, **SECONDED** by Alternate Director Vowles,
That the agenda be approved as amended.

CARRIED

2. Adoption of Minutes

MOVED by Director Howe, **SECONDED** by Alternate Director Vowles,
That the minutes of the June 20, 2012 meeting be adopted as previously circulated.

CARRIED

3. Presentations/Delegations – There were no presentations.

4. North Galiano Island Fire Hall

D. Lokken spoke to the report.

MOVED by Director Howe, **SECONDED** by Alternate Director Vowles,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:

1. That a referendum be held in order to confirm the proposed service areas position regarding the amended service establishment and loan authorization bylaws;
2. That Bylaw No. 3843 cited as “North Galiano Island Fire Protection and Emergency Response Service Establishment Bylaw No. 1, 1990, Amendment Bylaw No. 4, 2012” be introduced and read a first and second time, and read a third time.
3. That Bylaw No. 3844 cited as “North Galiano Island Fire Hall Loan Authorization Bylaw No. 1, 2012” be introduced and read a first and second time, and read a third time.

CARRIED

5. Tsunami Debris (verbal update)

R. Smith spoke to the tsunami debris management strategy established by the provincial and federal governments. The Capital Regional District (CRD) is in consultation with the Vancouver Island Coastal Community representative and the Tsunami Debris Coordinating Committee to share information.

MOVED by Alternate Director Vowles, **SECONDED** by Director Howe,
That the verbal update be received for information.

CARRIED

6. Appointment of Officers

R. Lapham spoke to the report.

MOVED by Director Howe, **SECONDED** by Alternate Director Vowles,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That pursuant to Section 200 of the *Local Government Act* and Section 28(3) of the *Offence Act* and in accordance with Capital Regional District Bylaw No. 2681, Spencer Morrison, Peter Stocker and Jevan Deigh be appointed as Auxiliary Assistant Bylaw Officers.

CARRIED

7. Construction of Galiano Library and Community Use Building – Award of Contract 12-1739

D. Lokken spoke to the report.

MOVED by Director Howe, **SECONDED** by Alternate Director Vowles,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That Contract 12-1739, Construction of Galiano Library and Community Use Building, be awarded to Lake Construction Ltd., in the amount of \$814,128, including HST.

CARRIED

8. Cycling Infrastructure Partnership Grant – Lower Ganges Road Cycling Lanes

Director McIntyre spoke to the report.

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the Electoral Area Services recommend to the Capital Regional District Board:

That an application to the Cycling Infrastructure Partnership Program grant program in the amount of \$100,000 toward the construction of the Lower Ganges Cycling Lanes on Salt Spring Island be endorsed.

CARRIED

9. Infrastructure Planning Grant – Feasibility Study for Anaerobic Digester Treatment of Sewerage Biosolids

D. Lokken spoke to the report. Items 9 and 10 were discussed together.

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That an application for \$7,500 to the Infrastructure Planning Grant program to study the feasibility of using anaerobic digester technology for treatment of biosolids at the Burgoyne Bay Septage Facility be endorsed, and that a further \$2,500 for the project be funded from the 2012 Salt Spring Island liquid waste disposal capital upgrade project budget.

CARRIED

10. Infrastructure Planning Grant – Feasibility Study and Conceptual Design for a Constructed Wetland to Treat Liquid Effluent

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That an application for \$7,500 to the Infrastructure Planning Grant program to study the feasibility of using a constructed wetland to treat the liquid effluent at the Burgoyne Bay Facility be endorsed, and that a further \$2,500 for the project be funded from the 2012 Salt Spring Island liquid waste disposal capital upgrade project budget.

CARRIED

11. Grants in Aid

MOVED by Alternate Director Vowles, **SECONDED** by Director Howe,
That the Electoral Area Services Committee recommend:

That the following grants-in-aid applications be endorsed and forwarded to the CRD Board for approval of payment:

- | | |
|---|---------|
| 1) Juan de Fuca Grants-in-Aid as approved by Director Hicks | |
| a. Scouts Canada – Camp Barnard | \$1,000 |
| 2) Southern Gulf Islands Grants-in-Aid as approved by Director Howe | |
| a. Galiano Club Community Food Program | \$2,500 |
| b. Pender Island Restorative Justice | \$2,500 |

CARRIED

12. Electoral Area Directors' Forum 2012

Director McIntyre spoke to the issue. Several topics have been submitted, and the deadline is August 1, 2012, as per the memo from UBCM.

13. Process for Adding Parking Regulations and Enforcement in Electoral Areas (verbal)

Discussion on parking regulations and enforcement ensued. Staff advised the Committee that it was difficult to enforce parking regulations in unincorporated areas, as the Province owns the right of ways. The Directors hope to discuss this at UBCM in September.

14. New Business

Feasibility Study on Broadband Connectivity for the Southern Gulf Island

D. Lokken spoke to the report.

Discussion on the issue ensued. Director Howe gave some background information on internet connectivity for the Southern Gulf Island. Staff will have someone from the Information Technology department consult with Director Howe on further options.

MOVED by Director Howe, **SECONDED** by Director McIntyre

That the Electoral Area Services Committee recommend to the Capital Regional District Board:

That an allocation of \$25,000 from the Electoral Area Feasibility Reserve Fund to prepare a feasibility study regarding the creation of a service around the provision of broadband connectivity on the Southern Gulf Islands be approved.

CARRIED

15. Pending List

1. EA Abatement and Control of Noise Bylaw: There has been discussion on the issue. The CRD is in examining the legal authority for noise control by either decibel levels, or hours of operation, to test regulations to see how they would apply in this area. Staff are working on the options, and a report will come to the Committee in the future.

16. Motion to Close Meeting

MOVED by Director Howe, **SECONDED** by Alternate Director Vowles,

That the Electoral Area Services Committee close the meeting in accordance with the *Community Charter* Part 4, Division 3, Section 90(1)(f) law enforcement, if the council considers that disclosure could reasonably be expected to harm the conduct of an investigation under or enforcement of an enactment.

Committee moved to the closed session at 2:44 pm.

Committee rose from the closed session at 3:00 without report.

17. Adjournment

MOVED by Alternate Director Vowles, **SECONDED** by Director Howe,
That the meeting be adjourned at 3:00 pm.

CARRIED

CHAIR