



Making a difference...together

**Minutes of a Meeting of the Electoral Area Services Committee
Held Wednesday, November 19, 2014, in Room 107, 625 Fisgard St., Victoria, BC**

Present: Directors: M. Hicks (Chair), Director W. McIntyre (Vice Chair), D. Howe, A. Bryson (Board Chair, ex officio)
Staff: R. Lapham, Chief Administrative Officer, K. Lorette, General Manager, Planning & Protective Services; L. Hutcheson, General Manager, Parks and Environmental Services; R. Smith, Senior Manager, Environmental Resource Management; R. Gutierrez, Manager, Building Inspection; R. Sharma, Senior Manager, Financial Services (2:45 pm); C. Lowe, Supervisor, Marine Programs (2:50 pm); S. Norton, Deputy Corporate Officer; P. Perna, Committee Clerk (recorder)

The meeting was called to order at 1:32 pm.

1. Approval of Agenda

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the November 19, 2014 Electoral Area Services Committee agenda be approved as amended to include New Business items (a) and (b).

CARRIED

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the supplementary agenda be approved with the addition of Delegations item 3(4) Mr. Peter Grant, re: agenda item 6: Island Depot Collection of Residential Packaging and Printed Paper.

CARRIED

On behalf of the Committee, the Chair thanked Board Chair Alastair Bryson for his work and participation in the committee and wished him the best in the future. Board Chair Bryson replied with his thanks and commented on the leadership of the Electoral Area Directors as representatives for their respective communities.

2. Adoption of Minutes

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the minutes of the October 15, 2014, Electoral Area Services Committee meeting be adopted as previously circulated.

CARRIED

3. Presentations/Delegations

The following delegations appeared to speak about Agenda Item 6: Island Depot Collection of Residential Packaging and Printed Paper:

- 1) Ms. Ann Johnston, Mayne Island Recycling Society, provided a history of the development of recycling services on the gulf islands, the establishment of individual island recycling societies, the establishment of the Southern Gulf Islands Recycling Coalition to consider best practices, and contractual arrangements with the CRD. She thanked staff and the Electoral Area Directors for their support during their financial crisis as a result of the Multi Material BC (MMBC) funding model for Residential Packaging and Printed Paper (PPP).

- 2) Mr. Richard Philpot, Pender Island Recycling Society, spoke to the efforts of the Southern Gulf Islands Recycling Coalition to lobby the Ministry of the Environment to change the MMBC depot recycling funding model. He requested that the CRD provide extended transitional funding for the island recycling depots while continuing to assist with the efforts to change the MMBC funding model.
- 3) Ms. Elizabeth Latta, Galiano Island Recycling Resources, spoke to the range of recycling services provided by the island depots and noted that their existence is heavily dependent on the PPP funding.
- 4) Mr. Peter Grant, Salt Spring Island Recycling Depot, spoke to the detrimental effect of the MMBC funding model will have on the continued functioning of the island recycling depots and on incentives for islanders to recycle.

Board Chair A. Bryson left the meeting at 1:55 pm.

There was consensus to move item 6 on the agenda forward in order for the delegations to remain and hear the discussion on the report.

6. Island Depot Collection of Residential Packaging and Printed Paper

R. Smith provided an updated Appendix A, which included the addition of Port Renfrew while L. Hutcheson gave an overview of the report.

Discussion ensued on service models, deadlines, funding options, and the need for the Electoral Area Service Committee members to attend and take part in the discussion on this issue at the Environmental Services Committee.

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That the Electoral Area Services Committee receive the Island Depot Collection of Residential Packaging and Printed Paper report for information.

CARRIED

R. Smith left the meeting at 2:20 pm.

4. Grant Program: New Building Canada Fund – Small Communities Fund

R. Lapham provided an overview of the grant program and advised of the deadline of February 18 to submit applications.

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That it be recommended to the Capital Regional District Board:
That the report regarding Grant Program: New Building Canada Fund – Small Communities Fund be received for information.

CARRIED

5. **Grants-in-Aid**

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That it be recommended to the Capital Regional District Board:
That payment be made for the following grant-in-aid:

Juan de Fuca Grant-in-Aid as approved by Director Hicks

- Sooke Lions Canada Day Society \$1000

CARRIED

7. **Special Building Codes for Gulf Islands (Discussion)**

Discussion ensued on upcoming changes to the building code and possible changes to the building regulation bylaw that would allow the use of roof top water collection systems for use in showers, tubs and toilets. Staff will collaborate with the approving officers regarding the potable water definition and report back to Committee.

8. **Bylaw No. 3974: to Combine Two Sooke and Electoral Area Parks and Recreation Commission (Seaparc) Services**

R. Sharma provided an overview of the report and the bylaw.

MOVED by Director Hicks, **SECONDED** by Director Howe,
That it be recommended to the Capital Regional District Board:
That Bylaw No. 3974 cited as the "Sooke and Electoral Area Recreation and Facilities Services Combination Bylaw No. 1, 2014" be introduced and read a first and second time, and read a third time.

CARRIED

9. **Gulf Islands and Port Renfrew Wastewater and Marine Environment Program – 2013 Annual Report**

C. Lowe presented the results of the 2013 annual report. Discussion ensued regarding the acceptability of the discharge of treated wastewater into the marine environment. It was noted that the communities wanted to be more involved in the process and the staff recommendation was changed accordingly.

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That it be recommended to the Capital Regional District Board:

- 1) That the Gulf Islands and Port Renfrew Wastewater and Marine Environment Program 2013 Annual Report be received for information; and
- 2) That all affected local commissions and committees be forwarded a copy of the final report; and
- 3) That staff be directed to forward copies of the final report to the BC Ministry of Environment and all participating stakeholders, and post it on the CRD website.

CARRIED

C. Lowe left the meeting at 3:07 pm.

10. Correspondence

a) Shared Space Salt Spring Society – Feasibility Study

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That it be recommended to the Capital Regional District Board:
That up to \$20,000 be approved for the Salt Spring Shared Space Society's feasibility study
for a community hub on Salt Spring Island.

CARRIED

11. New Business:

a) Update on the Fulford Inn

K. Lorette advised that two tenders had been received in response to the Request for Proposal for the cleaning up of debris, fencing and securing the building. A request for demolition of the building will be brought to the CRD Board in January 2015.

b) Island Coastal Economic Trust (ICET)

MOVED by Director Howe, **SECONDED** by Director McIntyre,
That it be recommended to the Capital Regional District Board:
That the Capital Regional District Board write a letter to the Federal Minister responsible for Western Diversification, Community Futures Development, and the Provincial Minister responsible for Island Coastal Economic Trust (ICET), requesting a change in the definition of rural areas to include the Juan de Fuca, Salt Spring Islands and Southern Gulf Islands electoral areas.

CARRIED

12. Adjournment

MOVED by Director McIntyre, **SECONDED** by Director Howe,
That the meeting be adjourned at 3:35 pm.

CARRIED

CHAIR

RECORDER