



## Notice of Meeting and Meeting Agenda Finance Committee

Wednesday, July 3, 2024

9:30 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

S. Brice (Chair), P. Jones (Vice Chair), P. Brent, C. Coleman, S. Goodmanson, D. Kobayashi, M. Little, K. Williams, R. Windsor, C. Plant (Board Chair, ex-officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

### 1. Territorial Acknowledgement

### 2. Approval of Agenda

### 3. Adoption of Minutes

#### 3.1. [24-650](#) Minutes of the May 1, 2024 Finance Committee Meeting

**Recommendation:** That the minutes of the Finance Committee meeting of May 1, 2024 be adopted as circulated.

**Attachments:** [Minutes - May 1, 2024](#)

### 4. Chair's Remarks

### 5. Presentations/Delegations

*The public are welcome to attend CRD Board meetings in-person.*

*Delegations will have the option to participate electronically. Please complete the online application at [www.crd.bc.ca/address](http://www.crd.bc.ca/address) no later than 4:30 pm two days before the meeting and staff will respond with details.*

*Alternatively, you may email your comments on an agenda item to the CRD Board at [crdboard@crd.bc.ca](mailto:crdboard@crd.bc.ca).*

### 6. Committee Business

- 6.1.**      [24-520](#)      Bylaw No. 4617: Capital Regional District Recreation Services and Facilities Fees and Charges 2024-2025
- Recommendation:**      That the Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4617, "Capital Regional District Recreation Services and Facilities Fees and Charges Bylaw No. 1, 2009, Amendment Bylaw No. 19, 2024", be introduced and read a first, second and third time;
  2. That Bylaw No. 4617 be adopted.
- Attachments:**      [Staff Report: Bylaw 4617 Rec Serv Facilities Fees Charges](#)  
[Appendix A: Bylaw No. 4617](#)  
[Appendix B: List of Revisions](#)
- 6.2.**      [24-494](#)      Municipal Finance Authority 2024 Fall Issue - Capital Regional District Security Issuing Bylaws No. 4621, 4622 and 4623.
- Recommendation:**      The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4621, Security Issuing Bylaw No. 2, 2024, be introduced and read a first, second and third time; and
  2. That Bylaw No. 4621 be adopted.
  3. That Bylaw No. 4622, Security Issuing Bylaw No. 3, 2024, be introduced and read a first, second and third time; and
  4. That Bylaw No. 4622 be adopted.
  5. That Bylaw No. 4623, Security Issuing Bylaw No. 4, 2024, be introduced and read a first, second and third time; and
  6. That Bylaw No. 4623 be adopted.
- Attachments:**      [Staff Report: Municipal Fin Auth 2024, Security Issuing Bylaws](#)  
[Appendix A: Bylaw No. 4621](#)  
[Appendix B: Bylaw No. 4622](#)  
[Appendix C: Bylaw No. 4623](#)
- 6.3.**      [24-545](#)      Bylaw No. 4619: 2024 to 2028 Financial Plan Bylaw, 2024, Amendment No. 2, 2024
- Recommendation:**      The Finance Committee recommends to the Capital Regional District Board:
1. That Bylaw No. 4619, "2024 to 2028 Financial Plan Bylaw, 2024, Amendment Bylaw No. 2, 2024", be introduced and read a first, second, and third time; and
  2. That Bylaw No. 4619 be adopted.
- Attachments:**      [Staff Report: Bylaw 4619 2024-28 Fin Plan Amend 2-2024](#)  
[Appendix A: Bylaw 4619](#)
- 6.4.**      [24-488](#)      Capital Regional District External Grants Update
- Recommendation:**      There is no recommendation. This report is for information only.
- Attachments:**      [Staff Report: CRD External Grants Update](#)  
[Appendix A: External Grants Dashboard](#)  
[Appendix B: Grant Alerts](#)

**6.5.**      [24-285](#)      Guiding Principle for Distribution of Non-Application Based Grants

**Recommendation:** The Finance Committee recommends to the Capital Regional District Board:  
The guiding principle that the distribution of non-application-based grants be in alignment with the grantor's funding formulae and programing requirements be approved.

**Attachments:**      [Staff Report: Guiding Principle for Distribution Non-Application-Based Grants](#)  
[Appendix A: Basis Apportionment Non-Application Grants](#)  
[Appendix B: Renewed Fed Gas Tax Agreement 2014-24](#)  
[Appendix C: COVID19 Safe Restart Local Gov](#)  
[Appendix D: GCF Allocation Project Approvals](#)  
[Appendix E: LGHI Letter Program Guide](#)

**7. Notice(s) of Motion****8. New Business****9. Adjournment**

The next meeting is September 4, 2024.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.