

**Galiano Island Parks and Recreation Commission**  
**March 1, 2012, 8:30 am**  
**Galiano Island Trust/CRD Office (23 Madrona)**

**MINUTES**

**Present:** Betty Kennedy (Chair), Cheryl Bastedo, Allan Doty, Mike Hoebel, Jeff Patterson, Don McKinnon (Treasurer), Mario Szijarto, Heather Cruickshank (recording secretary) and a member of the public.

**Regrets:** Ed Andrusiak, Dave Howe (CRD)

**1. Call to Order**

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The chair called the meeting to order at 8:35 a.m.

**2. Approval of Agenda**

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Jeff moved and Allan seconded the motion to approve the agenda. **CARRIED.**

**3. Approval of Minutes of Feb 2<sup>nd</sup>, Meeting**

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Jeff moved and Mario seconded the motion to approve the minutes of the February 2<sup>nd</sup> meeting. **CARRIED.**

**4. Delegations**

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None

**5. Correspondence**

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None

**6. Primary Business**

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**6.1 Master Plan Update**

Jeff reported that the GIPRC Master Plan from 2007 indicates that of the 69 beach accesses, 47 are listed for development with 22 having no occupancy permit as they are deemed too difficult to develop. It was decided that Jeff and Betty will review the plan with the intent to create a list of those accesses that are of high priority for development. As well, input from the community regarding preferences will be taken into consideration when collected at the Jamboree in July.

**6.2 Commonality Meeting**

Don has arranged transportation to Poet's Cove on Pender Island for the next Commonality meeting on April 12<sup>th</sup>. Commissioners will be picked up at Sturdies Bay Public Dock at 7:30 a.m. and will return via B.C. Ferries at 4:05 p.m.

**6.3 Brochure Re-print**

Mario presented commissioners with the latest version of the GIPRC map of trails and beach accesses. Washroom symbols have now been amended. It was decided that a legend should be created with dotted lines indicating CRD trails. Pebble Beach trail will be removed from the brochure as it is not a CRD managed trail and Bell Trail will be added. It was agreed that next year's brochure will indicate all CRD managed parks as

well. There was discussion around collaborating with other groups on the Island to create one map to include all information regarding trails, parks and beach accesses. Mike suggested this could be brought up at the next Community Collaboration meeting. Mario will phone for quotes on ordering 2000 brochures and email Don with the amount.

#### **6.4 Map Posting South Hall**

Jane Wolverton, manager of the South Galiano Hall has asked Allan to contact the planner at the Islands Trust to get clearance to build the structure for the large GIPRC map of beach accesses. Allan will contact the planner for this structure as well as the one for the trailhead at Bell Park.

#### **6.5 CRD Records**

No report

### **7. Reports**

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#### **7.1 Chair's Report**

Nothing to report

#### **7.2 CRD Director's Report**

Nothing to report

#### **7.3 Treasurer's Report**

##### **7.3.1 Status of Accounts**

As of February 29<sup>th</sup>:

Imprest account: \$633.48

Parks Improvement account: \$3,391 spent, \$30,757 balance

Maintenance account: \$770 spent, \$6,512 balance

Recreation account: \$0 spent, \$23,331 balance

Skatepark: \$434.10 balance

Zelter Capital Budget Allowance: \$2,233 spent, \$3,767 balance

Salamanca Capital Budget Allowance: \$4,591 spent, \$91 balance

##### **7.3.2 Invoices to be Approved**

None

##### **7.3.3 Report on Payment of Invoices**

Peter Rabatich - Skatepark maintenance \$50

Gina Wilson – Morning Beach maintenance \$50

**Mario moved and Jeff seconded to approve the Treasurers report. CARRIED.**

#### **7.4 CRD Parks Report**

Nothing to report

#### **7.5 Shore Access Report**

##### **7.5.1 Zelter #65**

Post and concrete are ready for signage. Don will contact Debbie O'Brien once it is completed.

**7.5.2 Zilwood #31 (Retreat Cove)**

Debbie O'Brien yet to reply to Betty regarding encroachment issues by adjacent property owners.

**7.5.3 Salamanca #58**

Post and concrete are ready for signage. Don will contact Debbie O'Brien once it is completed.

**7.5.4 Valerie's Place #48**

Completed.

**7.5.5 Mary Anne Road #14**

Waiting for wildflowers to bloom in order to determine sensitive areas before proceeding.

**7.5.6 Harper #60**

Nothing new.

**7.5.7 Linklater #61**

Nothing new.

**7.5.8 Other Shore Access Issues**

None.

**7.5.9 Morning Beach – Metal stairway**

We are waiting for a quote on metal stairway from a local supplier.

**7.6 Trails Report**

**7.6.1 Sturdies Bay Trail**

Mike has been reviewing all correspondence that pertains to the Sturdies Bay Trail and has found that a licence of occupation is present for the Ministry of Highways portion of the trail. He will continue to investigate whether or not there is one in place for the portion on Crown Land. The surveyor has volunteered his time to help identify areas of encroachment if and when work begins on moving the trail in certain areas. There have been concerns from a citizen regarding a patch of Lady Slippers along the trail; this area will be identified. Betty read The Trails Society letter to GIPRC offering to help with insurance coverage on the trail portions that encroach on private land and to deal with contacting the property owners. Betty proposes we accept this offer to yearend. Mike will look into the possibility of a "Joint use Agreement" between the School Board and GIPRC for the trail portion encroaching on School Board property.

**7.6.2 Bell Trail – Lot 66**

It was determined that this trail is covered by insurance. Don will send Mike a copy of the licence.

**7.6.3 Trails Master Plan**

See 6.1.

**7.6.4 Other Trail Issues**

None

**7.7 Parks Report**

**7.7.1 Return to Crown Strip**

It was determined that there was a survey done on this land. Don will bring it to next meeting.

**7.7.2 Sticks Park - signage, creek crossing**

Waiting to hear from Rene regarding the creek crossing.

**7.7.3 Other Parks Issues**

None.

## **7.8 Recreation Report**

### **7.8.1 Grant applications**

Jeff will place an ad in The Active Page and on the CRD website calling for grant applications with a deadline of June 1<sup>st</sup>.

## **7.9 Volunteers Report**

None.

## **8. Projects**

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### **8.1 Rockfish Conservation Areas – DFO signage**

Cheryl is waiting to hear from DFO on a meeting time for delivery of signage. There are six signs to be placed.

## **9. Other Business**

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### **9.1 Un-addressed Thoughts and Concerns (and any input from members of the public)**

A member of the public present at the meeting would like to see Zayer Road access #12 developed as it opens to a large beach and that it be moved up the Commission's priority list. He also put forward applying for protection status for Centennial Park. These items will be added to a list of future consideration.

## **10. Date for Next Meeting**

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April 5, 2012

## **11. Adjournment**

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10:20 a.m.