

Galiano Island Parks and Recreation Commission

Thursday, March 7, 2019 at 8:30 am
Galiano Island Trust/CRD Office (23 Madrona)

MINUTES

Present: Stephen Rybak (Acting Chair), Charlene Dishaw, Mike Hoebel, Gloria Schmidt, Gerry Longson, Michael Carrothers, Justine Starke (by phone), Heather C. Martin (Recording Secretary)

Regrets: Ed Andrusiak (Chair), Dave Howe (CRD Director), Allan Forget, Andrew Simon

Call to Order: 8.34 a.m.

1. Approval of Agenda

The agenda was approved by general consensus.

2. Approval of Minutes of Previous Meeting

Mike moved and Charlene seconded the adoption of the minutes for February 7, 2019 as amended.

CARRIED

3. Delegations

None. Andrew Loveridge was in attendance and asked to contribute to the discussion as needed.

4. Correspondence

Mike reported an inquiry about a possible bench, forwarded to Allan, while Stephen reported an inquiry about trails by people planning a future visit.

5. Primary Business

5.1 Maintenance Contractor's Report

Michael reported that work has been slow due to the recent snow and cold—he has had to put some work off until the ground softens and the snow melts. He has now started the spring cleanup, and suspects there will be more work than last year to clear and remove the accumulated branches and debris from the winter storms. A number of dangerous trees were identified at various shore accesses. The large balsam at the Harper access was mentioned, as were some trees at Morning Beach and clustered behind the toilet building, which could be hazardous. Two smaller cedars at Sticks Allison are also too large for Michael to remove on his own and will need to be dealt with. Stephen has contacted Bear (Barry Robinson), a certified faller from Pender who will be coming over on March 14 to assist Michael.

A discussion ensued about the number of dead standing cedars in the forest, whether they can come down on their own, and whether they constitute a fire hazard. It was suggested it was important to leave a few standing, to serve as animal and bird habitat.

5.2 Shore Access Report

Allan Forget was away, and didn't file a report before he left. Stephen noted that the plaque for a bench destined for Albion shore access has been received from the foundry and transferred to Gordie Palmberg. The installation will be done upon Allan's return.

5.3 Trails Report

None

5.4 Parks Report

None

5.5 Shoreline Clean-up

Charlene Dishaw reported on her discussions with Jenna Falk at the Galiano Conservancy about coordinating a joint effort, along with the Galiano Trails Society, to clean up beaches and shore accesses during the upcoming Great Galiano Shoreline Clean-up, on Earth Day, Sunday, April 21, 2019. The discussions centered on setting up booths around the island for the event, equipped with garbage bags and disposable gloves for distribution to volunteers. The filled bags will be returned to the booths; the Conservancy has already made plans for their disposal. GIPRC's role will be to provide volunteers to staff at least one booth, and to do promotion for the event.

Discussion ensued about the number and planned locations of the booths. It was suggested that if GIPRC does the South end, perhaps the Trails Society can do the North end, since the CGA is planning to set up at Pebble beach. There was some discussion about the best place for a GIPRC booth, where information about the work of the Commission could also be made available along with cleanup supplies. Suggestions included Sticks Allison and Daystar market, where there would be plenty of room for a table, a map and supplies, and where a tent could be erected in case of inclement weather. The location to be decided at the next meeting.

Stephen asked about our historical approach to cleanup. Gloria said that park stewards have tended to be responsible for maintaining trails and shore access, but have left behind the larger pieces, as disposal has been a problem. Charlene reported that the Galiano Conservancy is requesting funding to rent a boat as part of its application to the CRD, so that bigger pieces of debris can be located and dragged away. The letter she is drafting to be included in their application will include support for the use of such a boat for the removal of larger items.

Charlene's draft letter for attachment to the Galiano Conservancy's application for funding was circulated. Charlene moved and Mike seconded that the be approved.

CARRIED.

Michael and the park stewards will be asked to check shorelines to determine if there are potential sites for designated clean-up attention. Charlene will invite park stewards to participate in the shore clean up on Earth day.

5.6 Brochure Update & Reprint

Mike Hoebel is still looking for a cover photo, and Charlene and Gloria both offered to email him possible candidates.

5.7 Master Plan Review/Survey

Stephen requested that commissioners look at the current draft, which doesn't yet include increases in the budget, in preparation for a more in-depth discussion at the April meeting.

5.8 Vault Toilet – Activity Centre

Stephen reported on his meeting with School Trustee Shelley Lawson regarding her suggestion that a vault toilet be installed at the school, to ensure the community school could more effectively function as a shelter-in-place refuge. The SGVFD Chief has contacted the CRD Director Dave Howe to fund a generator to power the school's electrical system in emergencies. Shelley is following up with Director Howe. The GIPRC might still consider a vault toilet for the recreational users of the school and adjacent facilities as a Master Plan capital investment, or as a fall-back option should funding for a generator not materialize.

Andrew Loveridge requested to speak, and suggested that, if GIPRC decides to install a toilet somewhere near the school, it might consider a composting toilet, as a way of coordinating with the school garden and disposing of some of the excess plant material that the garden generates. Stephen thanked him for his suggestion.

5.9 Commonality Meeting – Date?

The Commonality meeting date was tentatively set for June 12.

6. Reports

6.1 Chair's Report

Stephen asked Justine about the asset management plan. Justine mentioned an email that's being circulated on the subject and reported on its contents. The plan is still a work in progress and is about 50% complete. Feedback is now being requested from consultants, and the report will be updated based on their feedback, at which stage it will be about 90% complete. She noted the email had only been sent to Ed Andrusiak, and said she would forward it to the other commissioners.

6.2 CRD Director's Report

none

6.3 Treasurer's Report

As of March 7, 2019

6.3.1 Status of Accounts

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$246.06	\$6644.94
Parks Maintenance	\$4979.27	\$45020.73
Meeting Expense Allowance	\$0	\$1800
Recreation	\$0	\$34548
Recreation meeting Expense	\$0	\$330
Imprest Account	\$87.31	\$577.20

Capital Reserve	\$0	\$56285.95
Donations		

6.3.2 Invoices to be Approved

Mike moved, and Gloria seconded, that Michael Carrother's latest invoice of \$2173.50 be approved.

CARRIED

6.3.3. Report on Payment of Invoices

Auchinback Industries	Parks Improvement	\$246.50
Galiano Trading	Parks Maintenance	\$42.57

6.3.4 Projected Future Expenses

Garbage removal – Nadia	\$200
Design & print brochures	\$2000
Parks maintenance contract	\$41100
Pump toilets	\$1600
Apple Pie	\$850
Stewards' lunch	\$600
Mailbox	\$180
Secretarial	\$2000
Transfer to Capital Reserve	\$1890
CRD Labour/Legal	
Total	\$50420

Mike moved and Gloria seconded to accept the Treasurer's report as presented.

CARRIED

6.4 Recreation

Gloria reported that only two applications for funding have been received to date, one from Kurt Bandelow for the Scottish Country Dancers, and another from Sonia Baker for the Galiano Players. Glora will send an email reminding people to get their applications in, reminding them that early applications help us with our planning.

6.5 Volunteers Report

There was some discussion on the need to generate a Volunteers report to present to the CRD for insurance purposes. Charlene reported that the risk management person at the CRD has so far indicated he doesn't need an accounting of volunteer hours. Gloria said that, in the past, she'd been told to keep an informal record of the number of volunteers and their hours, to be averaged out at the end of the year. Charlene noted she keeps such a record as a matter of course, as a way of celebrating their involvement and demonstrating their value to the community.

7. Other Business

7.1 Un-addressed thoughts and concerns (and any input from members of the public)

Charlene will be teaching at Royal Roads in May and June, and will be unable to attend those two meetings. She could be available by telephone, if necessary, before the meetings.

Andrew Loveridge reiterated his suggestion for a composting toilet near the school, and offered his support for a kayak launch site in memory of the Mounsey family at Spotlight North.

8. Date of Next Meeting

Thursday, April 7, 2019

9. Adjournment

The meeting was adjourned at 9.30 a.m.
