

# Galiano Island Parks and Recreation Commission

Thursday, July 4, 2019 at 8:30 am  
Galiano Island Trust/CRD Office (23 Madrona)

## APPROVED MINUTES

**Present:** Ed Andrusiak (Chair), Stephen Rybak (Vice Chair), Charlene Dishaw, Mike Hoebel, Gerry Longson, Gloria Schmidt, Andrew Simon (via phone), Michael Carrothers (Maintenance Contractor), Jennifer Margison (Recording Secretary).

**Regrets:** Allan Forget, Dave Howe (Regional Director),

**Call to Order:** 8:30 a.m.

### 1. Approval of Agenda

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Ed moved and Gloria seconded that the agenda be approved with amendments.

**CARRIED**

### 2. Approval of Minutes of Previous Meeting

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Stephen moved and Gerry seconded that the minutes from the June 6, 2019 meeting be approved.

**CARRIED**

### 3. Delegations

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None

### 4. Correspondence

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Emails received from residents re: development of shore accesses Graham #29 and Zayer #12. A resident also contacted the Commission regarding syringes found at shore access Zayer #12. An email request was received from Sarah Tweesdale to hold a wedding on shore access Harper #60 on July 12. Approval was granted for this use for the time period - 11:30 am -1:00 pm on the condition that immediate neighbours be notified and that no confetti or rice be used, a sandwich board would be placed at the shore access notifying the public of the event, that the area be left clean. A donation to CRD Parks would be appreciated but not required. There was a question about parking and it was noted that the family lives by the access so guests will likely walk down. It was noted that the Commission does not have a process for approving private events on Parks and Rec facilities and will put the development of a policy for private and private events on a future agenda. Look at regional park policies or see if other Commissions have a policy. Last year, a wedding was held at Scorpion without approval being sought. Charlene will look into development of a policy. Question about insurance issues on which we will seek advice from the CRD

### 5. Primary Business

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#### 5.1 Maintenance Contractor's Report

Excellent report from Michael. He commented on public concerns about portable toilets being full and that they are actually only 30% full but they look otherwise. Question about installing a vault toilet. Suggestion of a sign saying the toilets are inspected regularly and pumped when required. Jennifer will make a sign and get

4 laminated. Michael is trialing 2 ply toilet paper instead of 1 ply to see if that reduces litter in toilets.

## **5.2 Shore Access Report**

**5.2.1 Lodge #33:** Nothing further.

**5.2.2 Zayer #12:** Looked at access with the archeologist. He will draft a letter regarding development of this site. Suggestion to put in 4 footings and build over the site but process would have to be monitored by an archeologist. Concern about constant erosion remains.

**5.2.3 Matthews/Whipple #15:** Email from the Galiano Trails Society to say CRD Regional Parks has put in a trail connection that avoids private property trespass and goes through to Bluffs Park.

**5.2.4 Morning Beach #59:** Nothing further.

**5.2.5 Zelter #65:** Allan spoke to MoTI about poor road condition at the end of this shore access caused by house construction. Shea has a new boss, Tina Rogers and has contacted her regarding this.

**5.2.6 Mary Ann #14:** Issue of cars driving down a private driveway. Will move the signage to make the parking area clearer. Perhaps recommend to owner that they post a sign "No Shore access. Private driveway." at driveway entrance as well.

**5.2.7 Zachary #57:** Tires have been removed.

## **5.3 Trails Report**

Nothing to report.

## **5.4 Parks Report (DL79)**

Plan has been forwarded to the local Trust committee. Time to start talking to Galiano Excavating about the parking area and consider location of the future vault toilet. Concern about parking lot being used mostly for illegal access to Dionisio. Significant trespassing is occurring. Gerry will start working on the overall concept including location of benches, picnic area, etc. Mike will follow up with the CRD on the process of naming of DL 79. Aboriginal use of and connection with this land is very important.

## **5.5 Shoreline Cleanup**

Charlene reported that the cleanup was quite quiet but this was the first year. People were still bringing up stuff from the beach afterwards. Money left over from the Conservancy boat pickup could be used to take debris off Morning Beach. Charlene is following up on government responsibility for removing beach debris.

## **5.6 Commonality Meeting Followup**

General discussion of recent meeting. Got good feedback on Master Plan development and tying the capital plan to it. Considered by the CRD to be the best model among the Commissions. Our brochure is much admired. Discussion of a comprehensive and more detailed description of all trails, parks and shore accesses similar to a Pender booklet that Mike picked up. During review of the Pender Parks and Recreation Commission Enforcement Bylaw the issue of drones and the need for a fees and charges bylaw was brought up.

### **5.7 Jamboree Followup**

Ed sent out comments and questions received from the public at the Jamboree prior to the meeting. Discussion followed. Spotlight Cove - ask Allan to suggest a picnic table to the person who has inquired about a bench. Also could suggest a plaque could be placed on an existing bench there. Concerns about bikes on the Sturdies Bay Trail endangering walkers. Ask Allan to post more "No Bikes" signs at other trail entrances if possible. Request for disability access at certain shore accesses. This is already on our radar. Gerry will follow up with the Rick Hanson Foundation to see if they are interested in doing an assessment on one or more shore accesses – Harper, Whiteware, Shaw's Landing are possibilities.

### **5.8 Master Plan Review**

Stephen will provide another draft for the next meeting.

### **5.9 Bicycle Repair Station**

Nothing further. Allan to ask Fred King BC Provincial Parks would accept the bicycle repair station at Montague Park.

### **5.10 Park Stewards' Lunch**

Allan offered to host it in August but early fall is felt to be better. Discussion of other ideas for the recognition event. Important that it remain social and have food. Perhaps have Michael and Andrew speak. Charlene will follow up with location, date and catering. Perhaps look at group shelter at Montague Park.

### **5.11 TD Friends of the Environment Foundation Grant**

This foundation provides \$2,000 - \$8000 for environmental initiatives. Applicant would be the CRD. July 15 deadline. Decided to keep it in mind but the timing is too tight for an application by July 15.

### **5.12 GIPRC Enforcement Bylaw**

Discussed at the Commonality. Seems to be an important issue on Pender. GIPRC has never had an enforcement bylaw. How do we enforce our bylaws? Currently, if fire is an issue we can contact the Fire Chief. Suggestion to have Michael carry a fire suppression backpack. Ask Michael to discuss this with the Fire Chief. Municipal information ticket could be written by someone like Michael who could become trained and qualified to do so if he agrees. A solution looking for an issue? Not considered necessary right now.

### **5.13 Fiesta – August 3**

Ed will pickup and deliver material. Volunteers to staff booth: Jennifer (morning), Gerry (afternoon), Stephen (all day) and Mike. Discussion of the parade. Stephen will follow up and ask Michael if he wants to use his truck and mount the banner.

### **5.14 Syringes on Shore Access**

Several syringes were found on a shore access. Charlene will look at the CRD and/or Island Health protocol for such items and ask the Park Stewards to be aware of this and follow the protocol for safe handling and disposal. Michael could be equipped with a portable sharps container but could use on-island sharps disposal units now (ferry terminal, Health Centre). Look at CRD protocol for safe handling of these items. If Park Stewards are not comfortable disposing of them in sharps containers, call Charlene or Allan.

## 6. Reports

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### 6.1 Chair's Report

None

### 6.2 CRD Director's Report

None.

### 6.3 Treasurer's Report

#### 6.3.1 Status of Accounts July 4, 2019

ACTIVITY	SPENT	BALANCE
Parks Improvement	\$246	\$6644
Parks Maintenance	\$26802.63	\$33907
Meeting Expense Allowance	\$85	\$2795
Recreation	\$34800	\$0
Recreation meeting Expense		\$330
Imprest Account		\$592.43
Capital Reserve		\$70651.27
Donations		\$670

#### 6.3.2 Invoices to be approved

Mike moved and Stephen seconded the payment of \$6015.75 to Michael Carrothers for monthly maintenance.

**CARRIED**

#### 6.3.3 Payment of Invoices

Acme Supplies	Mainten. Materials	\$211.41
Island Blueprint	Map Production	\$489.66
Galiano Excavating	¾" crush	\$5.59

#### 6.3.4 Projected Future Operating Expenditures for 2019

Garbage removal (Nadia)	\$200
Parks Maintenance Contract	\$19838
Pump Toilets	\$1600
Apple Pie	\$850
Stewards' Luncheon	\$600
Mail Box	\$180
Secretarial	\$2000
Transfer to Capital Reserve Fund	\$2000
CRD Labour/Legal	
<b>TOTAL</b>	<b>\$27268</b>

**Ed moved and Gloria seconded approval of the Treasurer's Report.  
CARRIED**

**6.4 Recreation**

Gloria is checking to see if all successful fund applicants have received their cheques.

**6.5 Volunteers Report**

Nothing further.

**7. Other Business**

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**8. Date for Next Meeting**

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Thursday, August 1, 2019

**Adjournment**

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11:00 am.

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Ed Andrusiak, Chair, Galiano Parks and Recreation Commission