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**Minutes of the Special Meeting of the Ganges Sewer Local Service Commission  
Held March 30, 2015 at the Salt Spring Public Library, 129 McPhillips Avenue, Salt Spring  
Island, BC**

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**PRESENT:** **Director:** Wayne McIntyre  
**Commission Members:** Gary Utter (Chair), John Sprague, Kevin Bell, Louis Pepin  
**Staff:** Karla Campbell, Senior Manager, Keith Wahlstrom, Engineer; Peter Sparanese, IWS Senior Manager; Dan Robson, IWS Operations Manager; Craig Gottfred, Manager Distribution Engineering; Diana Lokken, General Manager Finance & Technology, Peggy Dayton, CRD Finance, Erin Jory, Recording Secretary  
**Absent:** Rod Scotvold

Chair Utter called the meeting to order at 10:02pm.

**1. Approval of Agenda**

**MOVED** by Commissioner Bell, **SECONDED** by Director McIntyre,  
That the agenda be approved.

**CARRIED**

**2. Approval of Minutes – January 8, 2015**

**MOVED** by Commissioner Bell, **SECONDED** by Commissioner Pepin,  
That the Minutes of January 8, 2015 be approved.

**CARRIED**

**3. Chair and Director Reports**

No reports were presented.

**4. Reports**

**4.1 Debt Payment Options for Ganges Wastewater Renewal Project – Debt Payment Options**

Presentation by Diana Lokken, General Manager of Finance & Technology, followed by general discussion and questions from the Commission.

**MOVED** by Commissioner Bell, **SECONDED** by Commissioner Sprague,  
That the Ganges Sewer Local Service Commission recommend that a debt payment schedule for the Ganges Sewer System Rehabilitation Project be based on the current fees and services bylaw for allocating user cost with a debt amortization period of 20 years, with the right to reserve discussion on the breakdown of residential rate structure.

**CARRIED**

**4.2 Ganges Wastewater Infrastructure Renewal Project Referendum and Next Steps**

**MOVED** by Chair Utter, **SECONDED** by Commissioner Bell,  
That the Ganges Sewer Local Service Commission approve a Referendum date of July 25, 2015, with a Town Hall meeting to be held within three to four weeks prior to the Referendum on a date to be determined and at an estimated cost of \$4,500, with notice of the Town Hall meeting and Referendum date included in the next billing cycle.

**CARRIED**

**5. New Business**

No items were brought forward.

**6. Outstanding Business**

No items.

**7. Adjournment**

**MOVED** by Commissioner Sprague, **SECONDED** by Commissioner Bell,  
That the meeting be adjourned at 12:11pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**