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**Minutes of the Ganges Sewer Local Services Commission Budget Meeting
Held November 14, 2023 at the Salt Spring Island Multi Space, 124 Rainbow Road,
Salt Spring Island, BC**

Present: **Director:** Gary Holman
 Commission Members: Mike de Carle (Chair) (via Teams); and David Toynbee;
 Staff: Karla Campbell, Senior Manager SSI Electoral Area; Lia Xu, Manager, Finance Services (via Teams) Dan Robson, Manager, Saanich Peninsula and Gulf Islands Operations (via Teams); Dean Olafson, Manager Engineering; and, MacKenzie Williamson, Committee Clerk

Regrets: Colin Whyte

These minutes follow the order of the agenda although the sequence may have varied.

1. The meeting was called the meeting to order at 12:34 pm.

2. Territorial Acknowledgement

Chair de Carle provided a Territorial Acknowledgement.

3. Approval of Agenda

MOVED by Commissioner Toynbee, **SECONDED** by Director Holman,
That the Ganges Sewer Local Services Commission agenda of November 14, 2023, be approved as amended by adding item number 5. Director and Commissioner Reports, as well as moving Item Number 5 New Business to Item Number 6 and reordering accordingly.
CARRIED

4. Adoption of the Minutes of October 13, 2022

MOVED by Commissioner Toynbee, **SECONDED** by Director Holman,
That the Ganges Sewer Local Services Commission meeting minutes of October 13, 2022, be adopted as presented.
CARRIED

5. Chair and Directors Remarks

Director Holman:

- Capital Regional District Board approved Provisional Budget October 2023.
- Update on the Liquid waste Options Analysis
- Water testing in Ganges Harbour, two tests completed in 2023 and levels within range.

6. New Business

6.1. Ganges Sewer- User Rate Structure Options

- Requested an analysis of the Ganges Sewer User Rate impact on business properties, and on the business revenue, the proportion of revenue from fixed fees versus consumption.
- Implementation of sewer rate changes to be in the year 2025

Commissioner de Carle called for a recess at 12:58 pm.

Commissioner de Carle announced the recess had ended and that the meeting was called to order again at 01:22 pm.

MOVED by Commissioner Toynbee, **SECONDED** by Director Holman,
That the Ganges Sewer- User Rate Structure Options report be referred back to staff for additional information.

CARRIED

6.2. 2024 Operating and Capital Budget

MOVED by Director Holman, **SECONDED** by Commissioner Toynbee,
That Project Number 25-01 New Sewer Sea Breeze Inne, Project Number 25-03 New Sewer SSI New Fire Hall, Project Number 26-02 New Sewer Kings Lane, and Project Number 26-03 New Sewer Norton Road, be removed from the Five-Year Capital Plan.

CARRIED

MOVED by Commissioner Toynbee, **SECONDED** by Director Holman,
That the Ganges Sewer Local Services Commission:

1. Approve the 2024 operating and capital budget as amended, and that the 2023 actual operating deficit or surplus be balanced on the 2023 Reserve Funds transfer (CRF and/or ORF), and
2. Recommend that the Electoral Area Services Committee recommend that the CRD Board approve the 2024 operating and capital budget and the five-year Financial Plan for the Ganges Sewer Local Service as amended.

CARRIED

6.3 Fire Improvement District Sewer Connection Options

MOVED by Director Holman, **SECONDED** by Commissioner Toynbee,
That the Ganges Sewer Local Services Commission recommends that the existing practice of CRD Sewer Regulations Bylaw and BC Plumbing Code enforcement be continued for sewer extensions.

CARRIED

7. Next meeting – TBD

8. Adjournment

MOVED by Commissioner de Carle,
That the meeting be adjourned at 2:09 pm.

CARRIED

CHAIR

SENIOR MANAGER