

Meeting Minutes
Governance Committee

Wednesday, September 2, 2015

1:30 PM

6th Floor Boardroom

Present:

Directors: D. Blackwell (Chair), R. Windsor (Vice Chair) (1:44 pm), S. Brice, B. Desjardins, D. Howe, B. Isitt (1:43 p.m.), N. Jensen (Board Chair, ex-officio)

Staff: R. Lapham, Chief Administrative Officer; S. Santarossa, Corporate Officer; S. Hallatt, Manager, Aboriginal Initiatives; P. Perna, Committee Clerk (Recorder)

Also Present: Director M. Alto

Absent: Directors V. Derman and C. Plant

The meeting was called to order at 1:30 p.m.

1. Approval of Agenda

MOVED by Director Desjardins, **SECONDED** by Director Brice,
That the September 2, 2015 Governance Committee Agenda be approved as amended to move item 5.3 ahead of item 5.2.

CARRIED

2. Adoption of Minutes

2.1. 15-880 Minutes of the April 1, 2015 Governance Committee Meeting

MOVED by Director Desjardins, **SECONDED** by Director Brice,
That the minutes of the April 1, 2015 Governance Committee be adopted as presented.

CARRIED

3. Chair's Remarks

The Chair remarked that she was happy to be back and also is pleased with the new microphone system.

4. Presentations/Delegations

There were no presentations or delegations.

5. Committee Business

5.1. 15-883 Special Task Force on First Nations Engagement - Status Update

S. Hallat provided an update on the work of the Task Force and noted they are on track to meet with all local First Nations by the end of the year.

Director M. Alto, was also in attendance as chair of the Task Force to provide further information and noted that more work needs to be done. The Task Force will bring forward recommendations on how the work should continue in 2016.

Staff was requested to provide a similar update at the next TTAC meeting.

**MOVED by Director Howe, SECONDED by Director Brice
That the Governance Committee receive this report for information.
CARRIED**

5.3. 15-909 Corporate Response to Board Strategic Priorities - Verbal Update

R. Lapham provided a verbal update on the corporate response to the Board Strategic Priorities to address the identified priorities.

*Director Isitt arrived at 1:43 p.m.
Director Windsor arrived at 1:44 p.m.*

R. Lapham advised that some of these priorities will be directed out to committees and, on the advocacy side, the governance committee may decide to address those items or direct them to a task force or working group.

**MOVED by Director Desjardins, SECONDED by Director Brice,
That the Corporate Response to Board Strategic Priorities verbal report be received for information.
CARRIED**

5.2. 15-908 Upcoming Meetings at UBCM - Verbal Reports

1. First Nations Participation on CRD Board
2. Affordable Housing
3. Biodiversity and Ecosystem Health
4. Climate Change
5. Regional Transportation Service

R. Lapham provided a verbal update on the meeting requests that have been made for the upcoming annual UBCM Convention in Vancouver. He provided some details for each topic and which ministers they hope to meet with on those topics.

It was suggested to follow up at next year's UBCM to ensure we are still making our point and having an impact.

6. Motion with Notice

6.1. 15-876 Election of Chair and Vice Chair Procedures and Process - Director Desjardins

Director Desjardins spoke to the motion and it was discussed that clarity in the process of electing a Board Chair and Vice-Chair should be written into the CRD Board Procedures Bylaw; particularly how long a candidate is allowed to speak, where the counting takes place, and who is present during the count.

MOVED by Director Desjardins, **SECONDED** by Director Isitt,
That staff be directed to review the election of chair and vice chair procedures and draft any necessary amendments to the CRD Board Procedures Bylaw to clarify procedures in relation to the length of time candidates may speak and the counting of ballots, specifically the location where ballots are counted and who may be present at the count.

CARRIED

MOVED by Director Isitt, **SECONDED** by Director Windsor
That the original motion be amended by replacing "and who may be present at the count" with "and including provision for the appointment of scrutineers".

CARRIED

MOVED by Director Desjardins, **SECONDED** by Director Isitt,
That staff be directed to review the election of chair and vice chair procedures and draft any necessary amendments to the CRD Board Procedures Bylaw to clarify procedures in relation to the length of time candidates may speak and the counting of ballots, specifically the location where ballots are counted and including provision for the appointment of scrutineers.

CARRIED

6.2. 15-877 Conflict of Interest: Rules and Guidelines for Clarity - Director Desjardins

Director Desjardins spoke to the motion and questioned how long the declaration of the conflict of interest remains in place. S. Santarossa provided further clarification regarding the legislation as follows:

** the conflict will remain unless new information is presented to indicate there is no further conflict*

** must state the reason for the conflict and it must be recorded in the minutes*

Staff reported that the Province is moving ahead to explore the development of a regulation to provide greater clarity and mitigate the impact of the Schlenker decision on local government. The CRD's legal counsel will be assisting in the process.

It was noted that the report would come forward following further information from the Province.

MOVED by Director Desjardins, **SECONDED** by Director Brice,
That the Governance Committee direct staff to bring forward a report on Conflict of Interest rules and guidelines to provide clarity of declaration of conflict of interest and extent of this declaration at the committee table and board table related to specifics of declarations.

CARRIED

7. Correspondence

7.1. 15-884 Alternate Directors - Attendance at Closed Meetings

MOVED by Director Brice, **SECONDED** by Director Howe,
That the correspondence sent to the Ministry of Community Sport and Cultural Development regarding Alternate Directors - Attendance at Closed Meetings be received for information.

CARRIED

8. New Business

There was no new business.

9. Adjournment

MOVED by Director Brice, **SECONDED** by Director Howe,
That the September 2, 2015 Governance Committee meeting be adjourned at
2:10 p.m.
CARRIED

Next Meeting: TBA

CHAIR

RECORDER