

Meeting Minutes

Governance Committee

Wednesday, April 25, 2018

1:30 PM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT: R. Windsor (Chair), B. Desjardins (Vice-Chair), A. Finall, D. Howe, B. Isitt (Out 1:50pm), W. McIntyre, V. Sanders (for D. Murdock), C. Plant, J. Ranns, S. Price (Ex Officio)

REGRETS: Director Howe

STAFF: R. Lapham, Chief Administrative Officer; K. Morley, General Manager, Corporate Services; E. Gorman, Deputy Corporate Officer, Legislative Services; J. Cuthbert, Committee Clerk (Recorder)

1. Approval of Agenda

MOVED by Director Plant, **SECONDED** by Director Finall,
That the agenda be approved with the addition of two items under New Business:
- Salt Spring Island Governance
- Discontinuation of the Integrated Resource Management Advisory Committee
CARRIED

2. Adoption of Minutes

2.1. [18-286](#) Minutes for Adoption

MOVED by Director Finall, **SECONDED** by Director McIntyre,
That the minutes of the March 28, 2018 meeting be adopted as circulated.
CARRIED

3. Chair's Remarks

There were none.

4. Presentations/Delegations

There were none.

5. Committee Business

5.1. [18-259](#) Closed Agenda Timing

Ms. Morley spoke to the report.
A discussion ensued regarding the following:
- best practices for closed and open meetings times
- transparency

MOVED by Director Desjardins, **SECONDED** by Director Plant,

**That the Governance Committee recommend to the Capital Regional District Board:
 That alternative two of the staff report be approved.
 CARRIED
 OPPOSED: Directors Isitt and McIntyre**

5.2. [18-275](#) Electronic Vote Tabulation - Additional Information

Ms. Morley spoke to the report.
 A discussion ensued regarding the following:
 - an excel spreadsheet to calculate voting
 - the need to be clear as to what is being achieved

**MOVED by Director Isitt, SECONDED by Director Finall,
 That the Governance Committee recommend to the Capital Regional District Board:
 That staff not proceed with implementation of electronic vote tabulation at this time; and Electronic voting and updated agenda management software be advanced in the next service planning cycle.
 CARRIED**

6. New Business

Director McIntyre spoke to the governance structure on Salt Spring Island and the different groups that have formed due to the referendum in September, 2017.

Director Finall spoke to the motion to dissolve the Integrated Resource Management Advisory Committee.
 A discussion ensued regarding the process for motions coming from the IRMAC through to the Finance Committee.

**MOVED by Director Finall, SECONDED by Alternate Director Sanders,
 That the Governance Committee recommend to the Capital Regional District Board:
 That the Integrated Resource Management Advisory Committee be discontinued.
 CARRIED**

7. Adjournment

**MOVED by Director Finall, SECONDED by Director Desjardins,
 That the meeting be adjourned at 2:17 pm.
 CARRIED**

 CHAIR

CERTIFIED CORRECT:

 COMMITTEE CLERK

