



Notice of Meeting and Meeting Agenda Governance Committee

Wednesday, October 2, 2024

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

M. Little (Chair), S. Goodmanson (Vice Chair), S. Brice, C. Coleman, B. Desjardins, G. Holman, P. Jones, K. Murdoch, D. Murdock, S. Tobias, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [24-911](#) Minutes of the July 10, 2024 Governance Committee Meeting

Recommendation: That the minutes of the Governance Committee meeting of July 10, 2024 be adopted as circulated.

Attachments: [Minutes - July 10, 2024](#)

4. Chair's Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [24-836](#) Legislative and General Government, Facilities Management Services -
2025 Operating and Capital Budgets

Recommendation: The Governance Committee recommends to the Committee of the Whole recommend to the Capital Regional District Board:
That Appendices A through Q, the Legislative and General Government, Facilities Management Services Operating and Capital Budgets be approved as presented and form the basis of the provincial 2025-2029 Financial Plan.

Attachments: [Staff Report: Leg & Gen Gov Facilities Mgmt-2025 Operating Capital Budgets](#)
[Appendix A: 2025 Leg & Gen Consolidated Operating Budget](#)
[Appendix B: Budget Board Expenditures](#)
[Appendix C: Budget Other Leg & Gen Climate](#)
[Appendix D: Budget CAO Exec Services](#)
[Appendix E: Budget Corp Services](#)
[Appendix F: Budget Real Estate](#)
[Appendix G: Budget HR](#)
[Appendix H: Budget Finance](#)
[Appendix I: Budget Health & Capital Planning Status](#)
[Appendix J: Budget IT](#)
[Appendix K: Budget GM Planning & Protective Services](#)
[Appendix L: Budget Corp Emergency](#)
[Appendix M: Budget First Nations Relations](#)
[Appendix N: Budget GM PES](#)
[Appendix O: Budget Corp Comms](#)
[Appendix P: GM - EA Services](#)
[Appendix Q: Budget Facility Mgmt](#)

6.2. [24-939](#) Upcoming Alternative Approval Processes and Communication Options

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
That staff be directed to include a communications plan in the AAP Requirements Report that is approved by the Board prior to the commencement of each AAP process.

Attachments: [Staff Report: Upcoming AAP's and Communication Options](#)
[Appendix A: Public Notice Bylaw](#)
[Appendix B: Examples of Public Notices on Website](#)
[Appendix C: Public Notice Policy](#)
[Appendix D: Previous Staff Report re: Bylaw No. 4566 \(August 2, 2023\)](#)
[Appendix E: AAP Communications Plan Options](#)
[Appendix F: Future Planned and Potential AAPs \(2024-2025\)](#)

6.3. [24-867](#) Capital Regional District Accessibility Plan

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
That the Capital Regional District Accessibility Plan be approved.

Attachments: [Staff Report: CRD Accessibility Plan](#)
[Appendix A: Accessibility Plan](#)

6.4. [24-942](#) Regional Resident Survey Progress Report

Recommendation: There is no recommendation. This report is for information only.

Attachments: [Staff Report: Regional Resident Survey Progress Report](#)

6.5. [24-924](#) Previous Minutes of Other CRD Committees and Commissions for Information

Recommendation: There is no recommendation. The following minutes are for information only.
a) Accessibility Advisory Committee Meeting - July 16, 2024

Attachments: [Minutes: AAC - July 16, 2024](#)

7. Notice(s) of Motion**7.1. [24-880](#) Motion with Notice: Chair Elections (Director Alto)**

Recommendation: The Governance Committee recommends to the Capital Regional District Board:
Whereas annual elections for local government leadership can be disruptive to operational and strategic decision-making, resolved that the CRD advocate to the Minister of Municipal Affairs to make changes to the Local Government Act to allow for 2-year terms for Regional District Board Chairs and Vice-chairs.

8. New Business**9. Adjournment**

The next meeting is December 4, 2024.

To ensure quorum, please advise Jessica Dorman (jdorman@crd.bc.ca) if you or your alternate cannot attend.