

## Meeting Minutes

### Hospitals and Housing Committee

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Wednesday, June 13, 2018

11:00 AM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### Special Meeting

PRESENT:

DIRECTORS: G. Young (Chair), B. Mabberley (for D. Howe), L. Helps, W. McIntyre, B. Gramigna ( for J. Ranns),  
D. Screech, K. Williams, S. Price (Board Chair, ex officio)

STAFF: B. Lapham, Chief Administrative Officer; K. Lorette, General Manager, Planning and Protective Services; C. Culham, Senior Manager, Regional Housing; N. Chan, Chief Financial Officer; S. Henderson, Manager, Real Estate; E. Gorman, Deputy Corporate Officer; J. Cuthbert, Committee Clerk (Recorder)

REGRETS: Director Alto

The meeting was called to order at 11:02 am.

#### 1. Approval of Agenda

**MOVED** by Director Helps, **SECONDED** by Director Williams,  
That the agenda be approved as circulated.  
**CARRIED**

#### 2. Presentations/Delegations

There were none.

#### 3. Special Meeting Matters

##### 3.1. [18-377](#) Regional Housing First Program Staffing Requirements

Mr. Lorette spoke to the report.

A discussion ensued regarding the following:

- using contracted positions instead of full time positions
- how staffing would be allocated for local programs
- increases to BC Housing staffing

**MOVED** by Director Screech, **SECONDED** by Director Helps,  
That the Hospitals and Housing Committee recommends to the Capital Regional District Board:

That two additional regular full-time equivalency positions for a Regional Housing First Project Manager and Administrative Coordinator be approved.

**CARRIED**

**4. Motion to Close the Meeting**

4.1. [18-374](#) Motion to Close the Meeting

**MOVED** by Director Screech, **SECONDED** by Director Helps,  
That the meeting be closed in accordance with the Community Charter Part 4,  
Division 3, 90(1)(e) the acquisition, disposition or expropriation of land or  
improvements, if the council considers that disclosure could reasonably be  
expected to harm the interest of the municipality.  
**CARRIED**

**5. Adjournment**

The committee rose without report at 11:51 am.

**MOVED** by Director Helps, **SECONDED** by Director McIntyre,  
That the meeting be adjourned at 11:51 am.  
**CARRIED**

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CHAIR

CERTIFIED CORRECT:

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COMMITTEE CLERK