

## Meeting Minutes

### Hospitals and Housing Committee

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Wednesday, October 2, 2024

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: K. Murdoch (Chair) (EP), J. Caradonna (Vice Chair), M. Alto, P. Brent (EP), S. Brice, Z. de Vries, G. Holman (EP), D. Kobayashi (EP), L. Szpak

Staff: T. Robbins, Chief Administrative Officer; N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; D. Elliott, Senior Manager, Regional Housing; V. Somosan, Senior Manager/Deputy CFO, Financial Services; R. Fowles, Manager, Planning & Capital Projects, Regional Housing; N. Morbey, Senior Financial Advisor, Financial Services; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors P. Jones, C. McNeil-Smith, C. Plant

The meeting was called to order at 1:31 pm.

#### 1. Territorial Acknowledgement

Director Szpak provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Alto, **SECONDED** by Director Szpak,  
That the agenda for the October 2, 2024 Hospitals and Housing Committee meeting be approved.  
**CARRIED**

#### 3. Adoption of Minutes

3.1. [24-928](#) Minutes of the September 4, 2024 Hospitals and Housing Committee Meeting

**MOVED** by Director Szpak, **SECONDED** by Director Alto,  
That the minutes of the Hospitals and Housing Committee meeting of September 4, 2024 be adopted as circulated.  
**CARRIED**

#### 4. Chair's Remarks

Acting Chair Caradonna noted that he looked forward to the discussions on today's agenda items.

#### 5. Presentations/Delegations

There were no presentations or delegations.

#### 6. Committee Business

##### 6.1. [24-894](#) Regional Housing 2025 Operating and Capital Budget

K. Lorette spoke to Item 6.1.

Discussion ensued regarding:

- allocation of capital and operating reserve funds
- the total funds contributed to the Croftonbrook project by the Regional Housing First Program and Regional Housing Trust Fund

**MOVED by Director Szpak, SECONDED by Director de Vries,  
The Hospitals and Housing Committee recommends the Committee of the Whole  
recommend to the Capital Regional District Board:**

**That Appendix A, Operating & Capital Budget - Regional Housing Service be  
approved as presented and form the basis of the Provisional 2025-2029 Financial  
Plan.**

**CARRIED**

##### 6.2. [24-895](#) Capital Region Housing Corporation Capital Plan Status Report, Third Quarter 2024

K. Lorette presented Item 6.2. for information.

Discussion ensued regarding:

- update on the Campus View project funding gap
- update on the Drake Road project
- closing the equity gap for the Village on the Green through funding programs

##### 6.3. [24-896](#) Capital Region Housing Corporation Operational Update, Third Quarter 2024

K. Lorette presented Item 6.3. for information.

Discussion ensued regarding:

- the total number of subsidized units that belong to Capital Region Housing Corporation (CRHC)
- the vacancy rate for the region versus that of the CRHC units

#### 7. Notice(s) of Motion

There were no notice(s) of motion.

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED** by Director Alto, **SECONDED** by Director de Vries,  
That the October 2, 2024 Hospitals and Housing Committee meeting be adjourned  
at 2:10 pm.  
**CARRIED**

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CHAIR

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RECORDER