

## Meeting Minutes

### Hospitals and Housing Committee

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Wednesday, November 6, 2024

1:30 PM

6th Floor Boardroom  
625 Fisgard St.  
Victoria, BC V8W 1R7

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#### PRESENT

Directors: K. Murdoch (Chair), J. Caradonna (Vice Chair), M. Alto, P. Brent, Z. de Vries, C. Harder, G. Holman (EP), P. Jones, D. Kobayashi (EP), C. McNeil-Smith

Staff: N. Chan, Chief Financial Officer; K. Lorette, General Manager, Planning and Protective Services; D. Elliott, Senior Manager, Regional Housing; J. Proctor, Manager, Planning, Policy & Programs, Regional Housing; H. Rodinger, Manager, Housing and Business Development, Regional Housing (EP); M. Lagoa, Deputy Corporate Officer; J. Dorman, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Directors S. Brice, C. Plant

The meeting was called to order at 1:30 pm.

#### 1. Territorial Acknowledgement

Vice Chair Caradonna provided a Territorial Acknowledgement.

#### 2. Approval of Agenda

**MOVED** by Director Alto, **SECONDED** by Director McNeil-Smith,  
That the agenda for the November 6, 2024 Hospitals and Housing Committee  
meeting be approved.

**CARRIED**

#### 3. Adoption of Minutes

3.1. [24-1064](#) Minutes of the October 2, 2024 Hospitals and Housing Committee Meeting

**MOVED** by Director Alto, **SECONDED** by Director Jones,  
That the minutes of the Hospitals and Housing Committee meeting of October 2,  
2024 be adopted as circulated.

**CARRIED**

#### 4. Chair's Remarks

There were no Chair's remarks.

## 5. Presentations/Delegations

There were no presentations or delegations.

## 6. Committee Business

### 6.1. [24-907](#) Revenue Anticipation Borrowing Resolution for Current Capital Regional Hospital District Operating Expenditures

N. Chan spoke to Item 6.1.

Discussion ensued on the following:

- utilization history and function scale
- regional and hospital districts provisions

**MOVED by Director McNeil-Smith, SECONDED by Director Brent,  
The Hospitals and Housing Committee recommends to the Capital Regional  
Hospital District Board:**

**That the Revenue Anticipation Resolution be adopted to allow the temporary  
borrowing of up to \$11 million for current Capital Regional Hospital District  
operating expenditures.**

**CARRIED**

### 6.2. [24-1078](#) Provincial Rental Protection Fund Overview and Analysis

K. Lorette presented Item 6.2. for information

Discussion ensued on the following:

- pre-qualified capital outlay and application process
- qualification eligibility and additional opportunities
- funding anticipation, capacity and barriers

### 6.3. [24-1079](#) Reassignment of Collateral Charge for Vergo Mortgage

K. Lorette spoke to Item 6.3.

**MOVED by Director Brent, SECONDED by Director de Vries,  
The Hospitals and Housing Committee recommends to the Capital Region  
Housing Corporation Board:**

1. That Edward Robbins, Chief Administrative Officer and Nelson Chan, Chief Financial Officer, or their duly authorized delegates be authorized to sign any documents related to the mortgage amendment; and
2. That the Capital Region Housing Corporation be authorized to pay the Amendment Fee of \$1,000 to Vancouver City Savings Credit Union.

**CARRIED**

**6.4.**     [24-1080](#)     Capital Region Housing Corporation Umbrella Operating Agreement  
Routine Capital Plan 2020-2024 Amendment

K. Lorette spoke to Item 6.4.

Discussion ensued on the following:

- Umbrella operating agreement between CRHC and BC Housing
- future 5 year capital plans and projections

**MOVED by Director Caradonna, SECONDED by Director Harder,  
The Hospitals and Housing Committee recommends to the Capital Region  
Housing Corporation Board:**

- 1. That the amended Five-Year Umbrella Operating Agreement Routine Capital Plan 2020-2024 be approved; and,**
- 2. That staff be authorized to implement the Five-Year Umbrella Operating Agreement Routine Capital Plan 2020-2024.**

**CARRIED**

**7. Notice(s) of Motion**

There were no notice(s) of motion.

**8. New Business**

There was no new business.

**9. Adjournment**

**MOVED by Director McNeil-Smith, SECONDED by Director Alto,  
That the November 6, 2024 Hospitals and Housing Committee meeting be  
adjourned at 2:17 pm.**

**CARRIED**

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CHAIR

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RECORDER