



Notice of Meeting and Meeting Agenda Integrated Resource Management Select Committee

Wednesday, May 4, 2016

11:00 AM

625 Fisgard St., 6th Floor Boardroom

DIRECTORS: D. Howe (Chair), V. Derman (Vice Chair), R. Atwell, S. Brice, L. Helps, M Hicks, J. Ranns, C. Stock (for A. Finall), K. Williams, R. Windsor, B. Desjardins (Board Chair, ex-officio)
NON-VOTING MEMBERS: M. Williams (Chair, Saanich Peninsula Wastewater Commission), B. Eaton (Chair, Core Area Wastewater Treatment Program Commission)

1. Approval of Agenda

2. Adoption of Minutes

16-594 Approval of the Minutes of the April 27, 2016, Meeting of the Integrated Resource Management Select Committee

Recommendation: That the minutes be adopted as read.

Attachments: 2016-04-27 Minutes Integrated Resource Management Select Committee

3. Chair's Remarks

4. Presentations/Delegations

5. New Business

6. Motion to Close the Meeting

6.1. [16-595](#) Motion to Close the Meeting

Recommendation: That the meeting be closed in accordance with the Community Charter Part 4, Division 3, 90 (2), (b), the consideration of information received and held in confidence relating to negotiations between the regional district and a provincial government or the federal government or both, or between a provincial government or the federal government or both and a third party.

7. Adjournment

Next Meeting: June 1 (to be confirmed)

Meeting Minutes
Integrated Resource Management
Select Committee

Wednesday, April 27, 2016

11:00 AM

625 Fisgard St., 6th Floor Boardroom

PRESENT

DIRECTORS: D. Howe (Chair), V. Derman (Vice Chair), R. Atwell, S. Brice, L. Helps, M Hicks, J. Ranns, C. Stock (for A. Finall), K. Williams, B. Desjardins (Board Chair, ex-officio)

NON-VOTING MEMBERS: M. Williams (Chair, Saanich Peninsula Wastewater Commission)

STAFF: R. Lapham, Chief Administrative Officer; L. Hutcheson, General Manager, Parks and Environmental Services; T. Robbins, General Manager, Integrated Water Services; R. Smith, Senior Manager, Environmental Resource Management; B. Reems, Corporate Officer, and N. More, Committee Clerk (Recorder)

ALSO PRESENT: Alternate Directors C. Hamilton, R. Kasper, C. Plant

ABSENT: Director R. Windsor, B. Eaton (Chair, Core Area Wastewater Treatment Program Commission)

The meeting was called to order by the B. Reems at 11:01 a.m.

1. Election of Chair and Vice Chair

1.1. [16-577](#) Election of Chair

B. Reems called for nominations for the position of Chair of the Committee. Nominators and candidates made speeches. B. Reems conducted the election. The first ballot had no majority. On the second ballot, Director Howe was elected Chair of the Committee.

**MOVED by Director Atwell, SECONDED by Alternate Director Stock,
That the ballots be destroyed.
CARRIED**

1.2. [16-578](#) Election of Vice Chair

Director Howe took over his duties as Chair of the Committee and called for nominations for the position of Vice Chair. Director Derman was acclaimed as Vice Chair of the Committee.

2. Approval of Agenda

On the motion, staff requested that item 5.1 be joined to item 6.1, as the presentation was meant as material related to that item. The Committee sought clarification on the addition of background documents to item 6.1.

**MOVED by Alternate Director Stock, SECONDED by Director Helps,
That item 5.1 be joined to item 6.1 and the agenda be approved as amended.
CARRIED**

3. Committee Terms of Reference

3.1. [16-576](#) Integrated Resource Management Select Committee Terms of Reference

The Committee discussed amendments to the Terms of Reference. On the motion, the Committee sought clarification on the reference in Appendix A to a project manager and its place within the mandate of the Committee. Staff provided an update and related that more information would be available after discussions scheduled for early the following week between the individuals assigned by Minister Fassbender to facilitate the larger process, the Chair of the CRD Board, the Chair of the Core Area Liquid Waste Management Committee, and the Chief Administrative Officer of the CRD.

The Committee also stated a preference that the regular meeting date be set as the first Wednesday of the month.

**MOVED by Alternate Director Stock, SECONDED by Director Hicks,
That it be recommended to the Capital Regional District Board:
That the terms of reference be amended to add the provision for allowing other
Directors to attend or participate in meetings.
CARRIED**

4. Chair's Remarks

Mike Williams, Chair of the Saanich Peninsula Wastewater Commission, was introduced as a non-voting member of the Committee.

5. Presentations/Delegations

**MOVED by Director Atwell, SECONDED by Director Desjardins,
That the procedures bylaw be suspended to extend the speaking time for the
delegations to seven minutes.
CARRIED**

5.2. 16-582 Delegation: David Langley, re item 3.1

David Langley expressed that the Committee would be taking over specific evaluations and recommendations to the Board from the Core Area Liquid Waste Management Committee, was concerned over the timelines of the Committee, and recommended that a detailed schedule of deliverables of the Select Committee up to the end of June should be presented to the next meeting of the Core Area Liquid Waste Management Committee. The delegation provided a written submission, on file at Legislative and Information Services.

5.3. 16-583 Delegation: Jonathan O’Riordan, re item 6.1

John O’Riordan spoke to the 2008 Resource from Waste report provided as background material, as the senior author of the report. With the aid of PowerPoint slides, he remarked on the evolution of thought on integrated resource management since the report was written, as well as the main barriers and winning conditions to procuring innovation. The delegation provided a written submission, on file at Legislative and Information Services.

Director Helps left the meeting at 11:55 a.m.

John O’Riordan responded to questions from the Committee and elaborated on his suggestion to have the Committee hear from the top three contenders for project leader.

A motion was put by Director Derman and seconded by Director Atwell, such that the Committee support a process by which the three best candidates for position of project manager be asked to present to the Committee as to how they would go about the process of procuring an IRM project.

A point of order was called on the irregularity of setting a process in place during receiving delegations. Staff provided information that the process for selecting and defining the project management role had been set by the Board and talks were scheduled involving the facilitators assigned by Minister Fassbender on the matter.

The Chair ruled to set aside the motion to a later date.

6. Committee Business

6.1. [16-575](#) Integrated Resource Management Background Material

On the motion, L. Hutcheson, T. Robbins and R. Smith provided highlights of the information with the aid of the slide presentation attached as item 5.1.

The Committee sought clarification on a number of points, such as:

- * handling of Port Renfrew and Salt Spring Island sewage sludge
- * integration of waste at Hartland and in relation to the core area project and the select Committee’s work
- * how sludge is handled by the Cowichan Valley Regional District

**MOVED by Director Williams, SECONDED by Alternate Director Stock,
That the information be received.**

CARRIED

5.1. [16-579](#) Presentation: Overview of Current Status, Regional Waste Management Planning

This presentation was shown under item 6.1

MOVED by Director Derman, **SECONDED** by Director Hicks,
That the presentation be received for information.
CARRIED

7. New Business

On the motion to evaluate top candidates, the Committee discussed the process as discussed at the previous Board meeting and what role the Committee would have in the selection of the project manager, the funding, governance, authority of the Core Area Wastewater Treatment Program Commission, how the question was related to the terms of reference, and the discussions that will be held with the facilitators, and timelines.

MOVED by Director Derman, **SECONDED** by Director Ranns,
That the process be set up where the top three candidates recommended for project manager by staff be brought to this Committee for evaluation.

MOVED by Director Brice, **SECONDED** by Director Desjardins,
That this decision be postponed until the report comes back from staff that shows the entire matrix and where this piece would fit in.

DEFEATED
OPPOSED Atwell, Derman, Hicks, Ranns, Stock, K. Williams

The question on the main motion was called.

MOVED by Director Derman, **SECONDED** by Director Ranns,
That the process be set up where the top three candidates recommended for project manager by staff be brought to this Committee for evaluation.
CARRIED

8. Adjournment

MOVED by Director Derman, **SECONDED** by Alternate Director Stock,
That the meeting be adjourned at 1:19 p.m.
CARRIED

CHAIR

RECORDER