



Making a difference...together

**Minutes of a Meeting of the  
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission  
Held Tuesday, May 26, 2015 at the Juan de Fuca Local Area Services Building,  
3 – 7450 Butler Road, Otter Point, BC**

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**PRESENT:** L. Paterson (Chair), A. Boquist, V. Braunschweig, C. Bennett, K. Douch,  
S. Jorna, M. Kimmel  
**Staff:** R. Hamilton, Parks & Recreation Manager; J. Klassen, Local Area  
Planning Manager; W. Miller, Recorder  
**ABSENT:** P. Sloan, W. Vowles (Alternate Director)  
**PUBLIC:** 1

The meeting was called to order at 3:03 p.m.

**1. Approval of the Agenda**

The following addition was made to the agenda:

- 7. New Business
  - c) Support for Parks Acquisition

**MOVED** by Commissioner Douch, **SECONDED** by Commissioner Boquist that the agenda be approved as amended. **CARRIED**

**2. Adoption of the Minutes from the Meeting of April 28, 2015**

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Boquist that the minutes from the meeting of April 28, 2015 be adopted as amended. **CARRIED**

**3. Chair's Report**

No report.

**4. Director's Report**

No report.

**5. Staff Reports**

**a) Staff News**

2016-19 CRD Service Planning

The Manager outlined the divisional initiatives proposed for 2016 – 2019. Although the service plan is for four years, it was confirmed that the plan is reviewed yearly and can be updated. To reflect updates from one year to the next, Commission comment was forwarded requesting that the document be dated.

The Manager reported that:

- trail maintenance holdings (7.7 km) needs to be updated to reflect new extensions at Butler Trail and at William Simmons
- dialogue continues regarding the ability to use park reserve funds to acquire land beyond parkland
- stewardship agreement holders are welcome to submit stewardship strategic plans for staff and Commission review

- stewardship strategic plans can be incorporated into divisional initiatives pending budget availability

Initiatives to be reviewed again at the June meeting.

#### William Simmons Site Management Plan

Contractor work is complete with the exception of the rock pier into Poirier Lake. Work on the causeway and matting commenced on May 18. Docks will be ordered when the second funding donation from the Freshwater Fisheries Society of BC is received. It is anticipated that installation will be completed by the end of July.

The lake was stocked with trout on May 25. It was confirmed that the fish are sterile.

A draft sign plan was circulated. Commission sign wording suggestions were forwarded. The Manager advised he is exploring wording for a historical reference to Panama Rail.

Discussion ensued regarding further park and parking lot development. It was advised that permanent outhouses are costly and will not be considered until there is opportunity to review park usage. It was further advised that donation of a full picnic table is required to place a plaque on a table.

Official opening of the docks will be organized after docks and signs are in place.

#### Butler Trail Extension

Butler Trail extension completed and new signs installed. A broom pull will be organized with the assistance of the Juan de Fuca Community Trails Society to remove the remaining broom along the entrance to Butler Road.

#### Park Maintenance Staff Progress

The Manager provided an update on park and trail works.

#### Seagirt Ponds

A site visit with the Friends of Seagirt Ponds Society and park staff was performed on May 25 to review plants of interest. Identified plants will be moved and replanted to permit trail maintenance.

Positive comment was forwarded by a Commissioner regarding a plant walk hosted by the Society. Commission comment was forwarded reporting a need for more gravel on some trail portions as well as widening in some areas to permit passing.

The Manager reported that there is some interest in re-establishing the lower pond trail to permit easier travel.

#### The Shores Community Park – Illegal Tree Felling

The Manager provided an update on tree felling into the park, advising that a meeting was held with Local Area Planning and the property owners. The owners of the properties have agreed to make full restitution. The Manager as well as a Qualified Environmental Professional will monitor all work until satisfactorily completed.

Park Use Permits

The 10 year anniversary celebration of the Juan de Fuca Community Trails Society took place at William Simmons Park on Sunday, May 24. Commission comment was forwarded reporting that approximately 70 people attended the event. The celebration was blessed by Shirley Alphonse, spiritual elder from the T'Sou-ke Nation.

It was reported that the East Sooke Neighbourhoods Association will be withdrawing its permit request for an event at Copper Mine Park.

Lot 6, The Shores At Jordan River

Further to the motion passed at the April meeting, a report to the CRD Board will be prepared for approval to sell the property. By doing so now, it will enable a shorter closing date with a potential buyer, rather than having the property for sale subject to Board approval. The CRD will complete the development permit for Steep Slope.

Trans Canada Trail – Wigglesworth Park

The Manager reported that trail routing may be revisited due to a report of a bear den with cubs.

Edward Milne Community School – Work Experience Placement

The Manager reported that a work replacement for three weeks is being discussed with CRD Human Resources and CUPE Local 1978.

Commission comment was forwarded stating that work placement with the Juan de Fuca Community Trails Society could also be considered.

**6. Correspondence**

**a) Sheringham Point Lighthouse Preservation Society – Book Launch**

The Chair received the correspondence.

**7. New Business**

**a) Juan de Fuca Electoral Area Parks and Recreation Fee Schedule**

The fee schedule was presented to the Commission for recommendation. The Manager confirmed that a meeting room fee (Port Renfrew Community Hall) is not charged to community groups that work in partnership with the Commission.

**MOVED** by Commissioner Jorna, **SECONDED** by Commissioner Bennett that the Commission support the Fees and Charges schedule as presented. **CARRIED**

**b) Summer Picnic**

Summer picnic to be held on Friday, August 7. Staff to follow up with details.

**c) Support for Parks Acquisition**

As reported at the April meeting, there is community interest in focusing on opportunities to support acquisition of the Muir Creek watershed. Commission comment was forwarded stating that, should the surplus lands held by CRD Regional Parks in Jordan River be considered for sale, comment from the community is needed to support identifying the funds for parkland acquisition west of Sooke River with particular consideration given to Muir Creek.

The Manager advised that representatives from CRD Regional Parks and Local Area Planning will be at the June meeting. Community interest in the Muir Creek area can be highlighted again at this time. It was further advised that Regional Parks will provide an update on the Sooke Potholes.

**8. Unfinished Business**

**a) Subdivision Referral S-05-12 (Brown's Mountain, Port Renfrew)**

**b) Subdivision Referral S-03-14 (6649 Godman Road – Lum)**

**c) Long Term Trail Program**

**9. Public Question Period**

Ron Ramsay, Shirley, questioned if the Port Renfrew Community Hall parking lot could be used for a petition signing. The Manager requested that details be forwarded to him.

**10. Next Meeting**

June 23, 2015

**11. Adjournment**

The meeting adjourned at 4:55 p.m.

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Louise Paterson, Chair

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Wendy Miller, Recorder