



Making a difference...together

**Minutes of a Meeting of the
Juan de Fuca Electoral Area Parks and Recreation Advisory Commission
Held Tuesday, June 25, 2024, at the Juan de Fuca Local Area Services Building,
3 – 7450 Butler Road, Otter Point, BC**

PRESENT: S. Jorna (Chair), V. Braunschweig, T. Guenard, S. McAndrews, S. McKay,
P. Sloan, Director A. Wickheim
Staff: D. Closson, Manager, Juan de Fuca Community Parks and Recreation;
W. Miller, Recorder
ABSENT: C. Lacroix
PUBLIC: 0

EP – Electronic Participation

The meeting was called to order at 3:01 pm.

1. Territorial Acknowledgement

The Chair provided a Territorial Acknowledgement.

2. Approval of the Agenda

MOVED by Commissioner Sloan, **SECONDED** by Commissioner McAndrews that the agenda be approved. **CARRIED**

3. Adoption of Minutes from the Meeting of April 23, 2024

MOVED by Commissioner Guenard, **SECONDED** by Director Wickheim that the minutes from the meeting of April 23, 2024, be adopted. **CARRIED**

4. Chair's Report

The Chair welcomed everyone to the meeting.

5. Director's Report

The Director forwarded positive comment on the improvements being made by local volunteers at Butler Park and on the maintenance being done at Elrose Park.

It was advised that there have been recent acts of vandalism in the CRD park system. It was asked that acts of park vandalism be reported to staff.

It was further advised that staff will be reporting on a complaint received regarding Mt. Matheson Community Trail.

6. Commissioner Reports

East Sooke – Seagirt Ponds

- the Seagirt Ponds Preservation Society has been provided with an archaeological site inventory map which identifies areas of no disturbance which will support the Society in its endeavours to remove invasive species

East Sooke – Copper Mine

- the tennis/pickle ball court and playground continue to receive high use

Don Closson confirmed staff will be replacing the pickleball court net.

Otter Point – Admiral's Forest

- a work party is being arranged by the Juan de Fuca Community Trails Society

Port Renfrew – The Park

- comment was received from the public supporting speed mitigation measures due to increased visitor traffic
- the Canadian flag requires replacement

Don Closson confirmed that the flag will be replaced prior to Canada Day celebrations.

7. Staff Reports

a) Staff News

Don Closson provided an overview of the report. Additional information points were provided on the following items:

Priest Cabin

The Chair stated support for directional arrows on a segment of the trail. Location to be shared with staff after the meeting.

Butler Road Park Improvements

- the Environmental Assessment Report will address riparian considerations as the park is adjacent to a pond and watercourse and will provide guidance on future park improvements
- the local volunteer group has taken the initiative to use the park to provide education on native plants with local schools and Scouts Canada
- volunteer group working with TreeCanada (not-for-profit funding agency) on providing vegetation for planting at a public information session and work party on September 21, 2024

Lot 64 – Port Renfrew

The Chair stated support for additional handrails on a steep portion of the stairway trail. A rope railing was suggested.

Mount Matheson Connector Trail

- a Community Works Fund application is under consideration to support installation of fencing on each side of a segment of the trail to address reports of user/pet trespass
- total project cost is \$20,000 with each adjacent property owner being required to contribute \$5000
- agreement from the property owners has yet to be received

The Chair stated support for the proposed fencing project, should the property owners agree to cost-sharing.

Active Transportation Network Plan

- kick-off meeting with the consultant and senior staff scheduled for June 26.

8. New Business

a) Capital Plan Amendment – Community Works Fund – Port Renfrew Community Centre Condition Assessment and Repairs

As initially reported at the March 26, 2024, meeting, Don Closson advised that a Community Works Fund application has been submitted to commence with a condition assessment for the Port Renfrew Community Centre. Funding of \$75,000 has been requested to support the assessment and anticipated recommended repairs.

Commission discussion ensued regarding requesting funding for repairs prior to review of the condition assessment and potential delays, should two funding applications be pursued.

MOVED by Commissioner Guenard, **SECONDED** by Commissioner McAndrews that the Juan de Fuca Electoral Area Parks and Recreation Advisory recommends that the Capital Plan for 2024 be amended to support a Community Works Fund to authorize \$75,000 to support a condition assessment for the Port Renfrew Community Centre and immediate repairs.

Opposed: Director Wickheim

CARRIED

9. Next Meeting

The Commission will adjourn for the months of July and August, unless there is a pressing matter.

The next scheduled meeting is September 24, 2024.

At this time, the Commission expressed interest in a summer picnic at Copper Mine Park and interest in scheduling the annual appreciation dinner in November. Staff to solicit Commission availability.

10. Adjournment

The meeting adjourned at 4:37 pm.

Sid Jorna, Chair

Wendy Miller, Recorder