

MINUTES OF A MEETING OF THE JUAN DE FUCA WATER DISTRIBUTION COMMISSION Held Tuesday, April 7, 2015, Goldstream Conference Room, 479 Island Highway

PRESENT: Commissioners: J. Rogers (Chair), M. Hicks, G. Logan, G. Baird, K. Pearson, L. Szpak,

J. Ranns (for B. Gramigna)

Staff: T. Robbins, S. Mason, I. Sander, M. Montague (Recorder)

ABSENT: W. Sifert

The meeting was called to order at 12:05 pm.

1. APPROVAL OF AGENDA

The following items were added to the agenda:

- Kemp Lake update
- New Juan de Fuca residential water bill
- 100th Anniversary update
- Townview Reservoir update
- Leech Water Supply Area open houses

MOVED by Commissioner Hicks and **SECONDED** by Commissioner Szpak,

That the Juan de Fuca Water Distribution Commission approve the agenda as amended.

CARRIED

2. ADOPTION OF MINUTES OF FEBRUARY 2, 2015

MOVED by Commissioner Hicks and **SECONDED** by Commissioner Baird, That the Juan de Fuca Water Distribution Commission adopt the minutes of February 2, 2015 as distributed.

CARRIED

3. CHAIR'S REMARKS

The Chair sent his best wishes to B. Gramigna and noted that it is good to hear he is doing well.

4. PRESENTATIONS/DELEGATIONS

No one requested to speak.

5. SUMMARY OF RECOMMENDATIONS FROM OTHER WATER COMMISSIONS

T. Robbins noted that the recommendations from other Water Commissions were provided for information.

OPEN HOUSE SCHEDULE FOR THE LEECH WATER SUPPLY AREA

T. Robbins reported that CRD Integrated Water Services will be hosting five open houses to inform the public of the issues being experienced in the Leech and the future plans for the Leech Water Supply Area. The media advisory regarding the Leech Water Supply Area Open Houses will be sent to each municipal hall for information.

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Pearson,

That the Juan de Fuca Water Distribution Commission receive the reports for information.

6. JUAN DE FUCA ANNUAL SMALL DIAMETER PIPE REPLACEMENT PROGRAM – 2014 SUMMARY, 2015 PROJECT LIST AND BUDGET UPDATE

T. Robbins spoke to the report.

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Baird, That the Juan de Fuca Water Distribution Commission receive the staff report for information.

CARRIED

7. JUAN DE FUCA FIVE YEAR ACCELERATED FIRE UPGRADE PROGRAM - 2014 SUMMARY, 2015 PROJECT LIST AND PROGRAM UPDATE

T. Robbins spoke to the report.

MOVED by Commissioner Logan and **SECONDED** by Commissioner Baird, That the Juan de Fuca Water Distribution Commission receive the staff report for information.

CARRIED

8. VETERANS MEMORIAL PARKWAY PUMP STATION – AWARD OF CONSTRUCTION CONTRACT 2015-937

T. Robbins spoke to the report.

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Logan,

That the Juan de Fuca Water Distribution Commission award the contract for the Veterans Memorial Parkway Pump Station (Tender No. 2015-937) to G & E Contracting LP for the amount of \$1,463,280.00, including tax

CARRIED

9. WATER WATCH

MOVED by Commissioner Szpak and **SECONDED** by Commissioner Pearson, That the Juan de Fuca Water Distribution Commission receive the report for information.

CARRIED

10. NEW BUSINESS

<u>Kemp Lake Update</u> – T. Robbins reported that the grant application for Kemp Lake was submitted on February 18, 2015 and staff are waiting to hear whether it was successful. Kemp Lake will not move forward with the proposed work until the grant has been approved.

New Juan de Fuca Residential Water Bill – T. Robbins reported on the project to include consumption history as a bar chart on the water bills. The new bills will be sent out at the end of the month to Sooke and Metchosin first. A communication plan is being developed to advise customers of this change and information will be provided on the bills and on the website on how to read the new bill. Members of the Juan de Fuca Water Distribution Commission will be advised when the new water bill format will be going out to customers in their respective municipalities.

<u>Townview Reservoir Update</u> – T. Robbins reported that a request for information on the status of the Townview Reservoir was received from Colwood Mayor and Council through Commissioner Logan. He noted that a report can be brought back to the Commission when a plan has been put in place on how to take the structure down. Information on whether the right of way needs to be maintained by CRD Integrated Water Services can also be included in the report.

MOVED by Commissioner Logan and SECONDED by Commissioner Logan,

That the Juan de Fuca Water Distribution Commission direct staff to bring a report back to a future meeting of the Commission with a recommendation for dealing with the Townview Reservoir and site.

CARRIED

11. MOVED by Commissioner Szpak and SECONDED by Commissioner Logan,

That the Juan de Fuca Water Distribution Commission close the meeting in accordance with the Community Charter, Part 4, s. 90(1) (g) litigation or potential litigation affecting the municipality.

CARRIED

The meeting reconvened in open session at 1:10 p.m.

12. ADJOURNMENT

MOVED by Commissioner Pearson and **SECONDED** by Commissioner Logan, That the meeting of the Juan de Fuca Water Distribution Commission be adjourned at 1:10 pm.

		CARRIED
Chair	Secretary	