



Making a difference...together

MINUTES OF A MEETING OF THE Juan de Fuca Water Distribution Commission, held Tuesday, May 7, 2024 at 12 pm, Goldstream Meeting Room, 479 Island Highway, Victoria, BC

PRESENT: Commissioners: G. Baird (Chair); J. Rogers (Vice Chair) (EP 12:22 pm); S. Donaldson; D. Grove; C. Harder; K. Pearson (12:03 pm); M. Wagner; A. Wickheim

Staff: A. Fraser, General Manager, Integrated Water Services; J. Marr, Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Infrastructure Water Operations; N. Tokgoz, Manager, Water Distribution Engineering and Planning; D. Dionne, Administrative Coordinator (Secretary); M. Risvold, Administrative and Committee Clerk

REGRETS:

EP = Electronic Participation

The meeting was called to order at 12 pm.

1. TERRITORIAL ACKNOWLEDGEMENT

The Chair provided the Territorial Acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Commissioner Harder, **SECONDED** by Commissioner Wagner, That the agenda be approved.

CARRIED

3. ADOPTION OF MINUTES

MOVED by Commissioner Pearson, **SECONDED** by Commissioner Wickheim, That the minutes of the January 9, 2024 meeting be adopted.

CARRIED

4. CHAIR'S REMARKS

The Chair made the following remarks:

- He attended a water symposium put on by Capital Regional District (CRD) staff. He noted that the symposium was related to the emergency water disaster response program and extended his gratitude to S. Irg and all the staff who put time and effort into the symposium.

5. PRESENTATIONS/DELEGATIONS

There were none.

6. GENERAL MANAGER'S REPORT

6.1. Water Conservation Bylaw in Effect May 1, 2024

A. Fraser provided an update noting that the Water Conservation Bylaw No. 4099

came into effect on May 1, 2024. The Bylaw has been updated to target high summer instantaneous demand (4 am, 5 am, and 6 am) which coincides with residential watering days and irrigation systems. To help alleviate this issue, CRD added a new lawn watering time (12:01 am to 10 am on established watering days) to the Bylaw for timed irrigation systems only.

The CRD is actively engaging the irrigation industry and the community.

The CRD Website has all the information and municipalities are welcome to provide a link to this page from their websites.

[Water Conservation at Home | CRD](https://www.crd.bc.ca/education/water-conservation/at-home)

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Staff responded to questions from the Commission regarding:

- Clarification that the bylaw changes are specific to residential. There are other existing requirements related to commercial and industrial and institutional watering.
- Public awareness and advertising of the issue related to instantaneous demand.
- Clarification on how the instantaneous demand puts pressure on the treatment plant and its effect on the distribution system.

7. COMMISSION BUSINESS

7.1. Juan de Fuca Development Cost Charges (DCC) Update

J. Marr introduced the staff report.

J. Rogers joined the meeting (EP)

Staff responded to questions from the Commission regarding:

- Staff provided an update on new projects.
- Clarification that the Westhills water system is private and directly connected to the Regional Water System.
- How provincial legislation around increased affordable housing could have an impact. Staff noted that they meet with the municipalities to confirm growth estimates and update the Development Cost Charges (DCC) Bylaw every five years to help keep on track. Adjustments and new rates can be considered then.
- Whether there is risk of in-stream developments, that have already paid DCCs seeking a refund. Fees are collected at the time of the building permit; they will have paid the DCCs under the Bylaw in place at that time. Municipalities would be notified when the new Bylaw comes into effect and any DCCs would be claimed under the new Bylaw.

MOVED by Commissioner Wagner, **SECONDED** by Commissioner Grove,
That staff be directed to proceed with stakeholder engagement and continue with the 2024 Juan de Fuca Water Service Development Cost Charge Program and Bylaw update.

CARRIED

7.2. Juan de Fuca Water Distribution 2024 Capital Plan Amendment

J. Marr introduced the staff report.

Staff responded to questions from the Committee regarding:

- No impact to the planned emergency response program budget.
- Clarification of location of Project 24-02.

MOVED by Commissioner Pearson, **SECONDED** by Commissioner Grove,
The Juan de Fuca Water Distribution Commission recommends that the Capital
Regional District Board:

Approve amending the 2024 Juan de Fuca Water Distribution Service Capital Budget
and Five-Year Capital Plan to reallocate 2024 and 2025 budget updates for projects
16-05, 20-03, 21-02, 24-02 and 24-03 as outlined in Appendix A.

CARRIED

7.3. Summary of Recommendations from other Water Commissions

Item was received for information.

7.4. Water Watch Report

Item was received for information.

8. NOTICE(S) OF MOTION

There were none.

9. NEW BUSINESS

There was no new business.

10. MOTION TO CLOSE THE MEETING [DELETE IF NOT NEEDED]

The Commission moved into closed session at 12:43 pm.

MOVED by Commissioner Harder, **SECONDED** by Commissioner Donaldson,
That the meeting be closed for Intergovernmental Relations in accordance with the
Community Charter, Part 4, Division 3, Section 90(2)(b).

CARRIED

11. RISE AND REPORT [DELETE IF NOT NEEDED]

The Commission rose from its closed session at 1:05 pm without report.

12. ADJOURNMENT

MOVED by Commissioner Grove, **SECONDED** by Commissioner Harder,
That the May 7, 2024 Juan de Fuca Water Distribution Commission meeting be adjourned at
1:05 pm.

CARRIED

CHAIR

SECRETARY