

LOCAL GOVERNMENT EMERGENCY PROGRAM ADVISORY COMMISSION
Minutes of Meeting Held Thursday, September 17, 2015 at 9:30 a.m.
CRD – 625 Fisgard Street – Room #107

Present:

Blair McDonald	Esquimalt
Brigitte Prochaska	Southern Gulf Islands Electoral Area
Brock Henson	Saanich
Geoff Amy	Colwood
Ian Foss	Capital Regional District (CRD) <i>Recording Secretary</i>
Jeri Grant	Juan de Fuca Electoral Area
John Robertson	Central Saanich
Peter Ensor	CRD
Rob Johns	Victoria
Shawn Carby	CRD - <i>Commission Chair</i>
Troy Mollin	View Royal

Guest: Britney Schina University of Victoria

Regrets:

Clare Fletcher	Emergency Management BC
Eileen Grant	Oak Bay
Frank Macdonald	Saanich
Mike Harman	Town of Sidney
Sara Jansen	Esquimalt
Tom Pearce	Oak Bay
Maegan Thompson	Saanich
John Treford	North Saanich

1) **Welcome and Introductions:** S. Carby called the meeting to order a 9:30 a.m. Welcome and introductions were made.

2) **Approval of agenda:**

It was **Moved** by G. Amy and **Seconded** by B. Henson that the agenda of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as amended.

Motion Carried

3) **Approval of previous meeting minutes:**

It was **Moved** by B. Henson and **Seconded** by J. Grant that the minutes from the **August 20, 2015** meeting of the Local Government Emergency Program Advisory Commission (LG EPAC) be approved as distributed.

Motion Carried

4) **Other Agency Minutes:** None

5) **Presentation:** Graduate Student Britney Schina – Presentation and request for participants for her research project.

6) **Old Business:**

a. Regional Partnerships status – S. Carby

- b. Prepare yourself materials working group reinitiation –B. Henson

All LGEPAC Members –Anyone interested in this Working Group please advise at or before the October meeting

- c. CVRD RDA Program, Oak Bay demo went well, is there an appetite for a Prepare yourself rebranding, edits, and bulk printing of the booklet, placard and other materials in LGEPAC

Tabled

7) New Business:

- a. 100 Resilient Cities Campaign (<http://www.100resilientcities.org/>)– R. Johns

It was **Moved** from the floor by D. Cockle and **Seconded** by J. Grant that LGEPAC work on the submission of an application for this campaign for the November 24 deadline.

Motion Carried

- b. MoEd EM Planning Guide – B. Henson

All LGEPAC Members: Delegation to meet with SD 61, 62, & 63, CRD to arrange a meeting time and location.

8) Roundtable

All LGEPAC Members: Encourage participation in the ShakeOutB drill on October 15, 2015.

All G. Amy: Send Pet Evacuation team information to P. Ensor.

All S. Carby: Share AAR/APU template.

9) Adjournment: The meeting adjourned at 11:32 motion by G. Amy.

Next Meeting: October 22, 2015 at 09:30 – Room 107, CRD, 625 Fisgard St, Victoria