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Minutes of a Meeting of the Magic Lake Estates Water and Sewer Local Services Committee

Held Tuesday, February 11, 2014 in the Main Conference Room, 479 Island Highway, Victoria, BC

- PRESENT:** **Committee Members Representing Sewer:** J. Gill,
 Committee Members Representing Water: J. Fisher, M. Steel, P. Watson
 Representing Sewer and Water: Alternate Director Sylvia Olsen
 Also present: M. Brady, AECOM
 Staff: S. Mason, Manager, Regional Water, J. Marr, Project Engineer,
 L. Siemens (recorder)
- ABSENT:** T. Tanton, Senior Manager, Infrastructure Engineering, D. Howe, Electoral Area
 Director, J. Petrie, Chair and Sewer Representative, A. Wilson, Sewer
 Representative

The meeting was called to order at 9:30 am.

1. **Approval of Agenda**

The following item was added under New Business:

- Inventory of Equipment

MOVED by M. Steel, **SECONDED** by J. Fisher,
That the agenda be approved as amended.

CARRIED

2. **Adoption of Minutes of January 14, 2014**

MOVED by J. Gill, **SECONDED** by M. Steel,
That the minutes of January 14, 2014 be adopted as previously circulated.

CARRIED

3. **Review of Action List**

The action list was reviewed and updated

4. **Project Update**

M. Brady provided a verbal update on the capital project status. The following topics were addressed:

- CORIX has resumed work with a goal of testing equipment and commissioning is planned for the following week.
- Work on the Buck Lake pump station will begin in March.
- Replacement of the Frigate tank is scheduled for April and May.

The committee members directed questions to M. Brady and S. Mason provided history of the Magic Lake intake. See item 6 for details.

M. Brady left the meeting at 10:07 am.

5. Financial Reports

S. Mason distributed a detailed financial spreadsheet of the capital project and provided a detailed review with the committee. A question and answer session followed.

6. Update on Screen Installation for Water Intake

S. Mason provided a verbal summary of the history and status of the Magic Lake raw water intake as follows:

- Course screen, foot valve, pipe check valve, new screen at new pump station and testing and results from 2013.
- Installation of additional screen at Magic Lake pump house to protect new works.
- Cement/rocks in pumps not likely from CRD's intake.

7. Charts on Water Levels and Production

T. Tanton previously provided charts on water levels and production. The committee members will clarify the requested chart detail with T. Tanton.

J. Fisher left the meeting at 11:30 am.

8. Availability of Recorded Minutes

L. Siemens advised that in accordance with the "Guidelines for the Preparation of Minutes of CRD Board, Committee and Commission Meetings" audio recordings are destroyed after 6 months without further approval or tracking. It was noted that all meetings except closed meetings are public meetings and that recordings are available if requested.

9. Disposition of Equipment and Material from Old Plants and Water Tank

Staff advised that the material in question has no financial value to CRD and any residual value in the old Frigate tank is accounted for in the contract price.

10. New Business

Inventory of Equipment

J. Gill inquired on the location of an excavator. Staff advised that a response would be provided to the committee.

11. Adjournment

The meeting was adjourned at 11:37 am.