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**Minutes of a Meeting of the Magic Lake Estates Water and Sewer Committee
Held Tuesday, February 13, 2018 in the Main Conference Room, 479 Island Highway,
Victoria, BC**

- PRESENT:** **Committee Members:** A. Wilson (Vice-chair), W. Foster, M. Fossil, CRD Electoral Area Director D. Howe, J. Gill, D. Reed
 Staff: T. Robbins, General Manager, Integrated Water Services, I. Jesney, Senior Manager, Infrastructure Engineering, M. McCrank, Senior Manager, Infrastructure Operations, S. Mason, Manager, Water Engineering & Planning, M. Cowley, Manager, Wastewater Engineering & Planning, L. Siemens (recorder)
- GUESTS:** Jonathan Dickie, Constituency Coordinator, Office of Elizabeth May, O.C., M.P., Aldous Sperl, Chief of Staff, Legislative Assembly, Saanich North and the Islands
- ABSENT:** K. Heslop (Chair)

Vice-chair A. Wilson called the meeting to order at 9:30 a.m.

1. Approval of Agenda

The following changes were made to the agenda:

- Move Item #8 to Item #4

MOVED by Director Howe, **SECONDED** by D. Reed,
That the agenda be approved as amended.

CARRIED

2. Adoption of Minutes of January 9, 2018

MOVED by J Gill, **SECONDED** by D. Reed,
That the minutes of January 9, 2018 be adopted as previously distributed.

CARRIED

3. Motion to Close the Meeting

MOVED by J. Gill, **SECONDED** by M. Fossil,
That the Magic Lake Estates Water and Sewer Committee close the meeting in accordance with the Community Charter, Part 4, Division 3, 90.1 (e) *the acquisition, disposition or expropriation of land or improvements, if the council considers that disclosure could reasonably be expected to harm the interests of the municipality.*

CARRIED

The Magic Lake Estates Water and Sewer Committee closed the meeting at 9:35 a.m. and resumed in open session at 10:11 a.m.

4. Grant Discussion

A discussion took place regarding the process for applications for infrastructure grants. Staff provided answers to the committee's questions and Jonathan Dickie provided an

explanation on how the ministry responds to community's needs for funding. I. Jesney will review the current application and correspond with the ministry.

5. CCTV Wastewater Condition Overview – Discussion

M. Cowley provided an overview of the Structural Condition Assessment. A report will be brought to the committee at a future meeting.

6. Water Update

I. Jesney presented a verbal report and provided a handout that will be included as part of the agenda package.

7. Wastewater Update

I. Jesney presented a verbal report and provided a handout that will be included as part of the agenda package.

8. Operations Report

M. McCrank presented a verbal report and provided a handout that will be included as part of the agenda package.

A discussion took place on the possibility of Island's Trust allowing secondary suites on North Pender Island. I. Jesney will follow up with a letter to Island's Trust regarding system capacity. The letter will be copied to the Chair.

9. Correspondence

There was no correspondence.

10. New Business

There was no new business

11. Adjournment

MOVED by J. Gill, **SECONDED** by D. Reed,
That the meeting be adjourned at 11:40 a.m.

CARRIED