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**Minutes of a Meeting of the Magic Lake Estates Water and Sewer Committee
Held Tuesday, May 8, 2018 in the Main Conference Room, 479 Island Highway, Victoria, BC**

PRESENT: **Committee Members:** K. Heslop (Chair) A. Wilson (Vice-chair), W. Foster, M. Fossil, J. Gill, D. Reed, D. Howe, SGI Electoral Area Director

Staff: I. Jesney, Senior Manager, Infrastructure Engineering, M. McCrank, Senior Manager, Infrastructure Operations, M. Cowley, Manager, Wastewater Engineering & Planning, L. Siemens (recorder)

Chair Heslop called the meeting to order at 9:27 a.m.

1. Approval of Agenda

The following item was added to the agenda as Item #3; remaining items will follow in sequence:

- Follow up on infrastructure grant discussions.

MOVED by W. Foster, **SECONDED** by M. Fossil,
That the agenda be approved as amended.

CARRIED

2. Adoption of Minutes of April 10, 2018

The following change was made to the minutes:

- Minutes should reflect that Alternate Director B. Mabberley attended the meeting.

MOVED by A. Wilson, **SECONDED** by M. Fossil,
That the minutes of April 10, 2018 be adopted as amended.

CARRIED

3. Grant Discussion Updates

D. Howe provided an update on infrastructure grant availability. A lengthy discussion took place regarding project funding for the proposed wastewater treatment plant project.

4. Water Update

I. Jesney presented a verbal report and provided a handout that will be included as part of the agenda package.

5. Wastewater Update

I. Jesney presented a verbal report and provided a handout that will be included as part of the agenda package.

6. Operations Update

M. McCrank presented a verbal report and provided a handout that will be included as part of the agenda package.

7. Amendment of Bylaw No. 1990 to Include One Property (2614 Chart Drive) into the Sewer Service Area

M. Cowley presented a written report.

MOVED by J. Gill, **SECONDED** by Director Howe,
THAT the Magic Lake Estates Water and Sewer Committee recommend to the Electoral Area Services Committee and recommend to the Capital Regional District Board that:

Bylaw No. 4238, "Outer Gulf Islands Magic Lake Estates Sewerage System Local Service Establishment Bylaw, 1990, Amendment Bylaw No. 1, 2018" be introduced and given first and second reading;

Bylaw No. 4238, "Outer Gulf Islands Magic Lake Estates Sewerage System Local Service Establishment Bylaw, 1990, Amendment Bylaw No. 1, 2018" be given a third reading.

CARRIED

8. Correspondence

There was no correspondence.

9. New Business

Discussions took place on the following:

- Communication process prior to the wastewater treatment plant open house.
- High chlorine issues at Gunwhale Road.

Chair Heslop and Director Howe thanked CRD staff for their ongoing patience and knowledge provided to the committee.

10. Adjournment

MOVED by J. Gill, **SECONDED** by Director Howe,
That the meeting be adjourned at 10:55 a.m.

CARRIED