



MIPRC Minutes - November 8, 2017

The November meeting of the Mayne Island Parks & Recreation Commission was held at the Library on Wednesday November 8, 2017 and was called to order at 3:11 pm.

Present: Jerry Wise (Chair / Secretary) Peter Askin Bill Warning Bill Duggan
Debra Bell Jerry Betker Veronica Euper (by telephone)

Absent: None

1. Adoption of agenda: moved by Peter, seconded by Jerry B, that the agenda should be adopted. Motion carried.

2. Approval of October minutes: as there were no errors or omissions it was **moved** by Bill W, seconded by Bill D, that the October minutes should be approved. Motion carried.

3. Correspondence / Communications (in-coming):

- I. A thank you note was received from a resident relative to Parks repairing the beach access sign at the end of Arbutus Drive.
- II. Several emails were exchanged with CRD staff relative to road barrier sources.
- III. An email was received from CRD Parks Operations relative to setting up a possible training course to assess dangerous trees.
- IV. An email was received from a resident advising of a possible source for playground safety material.
- V. An email was received from the Library Board relative to meeting start times.

4. Correspondence / Communications (out-going)

- I. There were numerous replies to the above.

5. Items arising from old business

- I. Jerry W summarized his thoughts about the Saturna Commonality meeting by reporting that some good information was exchanged, he met some new people and the food was excellent.
- II. The annual Commissioner's Christmas Dinner is now set for Friday, December 8 at 6 pm at the Bistro. There will be 13 people attending.
- III. The 2-year terms of four Commissioner expire on December 31 and as MayneLiner advertising has not resulted in anyone stepping forward to volunteer to work on the Commission, all four, being Peter, Bill D, Veronica and Debra, have agreed to take on another 2-year term to expire on December 31, 2019. Three of these Commissioners have already served three or more consecutive terms which would ordinarily prohibit them from serving again. We are therefore invoking the "unusual circumstance" rule allowing them to serve another term as no one else is available. The four names will be put forward for confirmation by the CRD Board subject to the SGI Regional Director's support.
- IV. The election of officers was held for the year 2018 and the following are elected by acclamation: Chair - Jerry W, Alternate Chair - Peter, Secretary/Treasurer - Jerry W. It was **moved** by Peter, seconded by Debra, that the monthly Honorarium of \$250 paid to Jerry W in recognition of the long hours of volunteer work and professional services he donates to the Commission to complete the tasks of Secretary/Treasurer and Chair should be continued for the year 2018. Motion carried.

Continued 2

6. New business:

- I. The list of exceptional volunteers to receive \$100 Christmas gift certificates - primarily individuals who donate professional services - has been updated to include a total of seven people.
- II. CRD Parks operations department is putting together a 2-day course covering all aspects of assessing dangerous trees because of discussions that took place at the Saturna Commonality meeting. The course is scheduled to run on December 7 and 8. There will possibly be two Commissioners attending.
- III. A resident advised of a possible source of playground safety material that is available at a very reasonable cost. After investigating the material involved, a decision was made to not pursue this source because of environmental concerns.
- IV. Jerry W advised of receiving an email from the Library Board asking us to move our meeting start time to at least 3:30 to allow the school children to leave the building and the volunteers to close down operations in an orderly manner. After a discussion, it was decided to move our meeting start time to 3:30 pm effective immediately.

7. Treasurer's report: Jerry W presented his report for the period October 12 to November 8 and commented on several items. First were funds paid for the construction of the roof over the new entrance sign at Cotton Park. Second was the total amount spend for food and goodies for the participants in the annual Terry Fox Run which came in below budget. Third was the invoice paid for work done to date in Cotton Park including pouring concrete and supplying machine time, and finally, was the invoice from PrairieCoast Equipment for our new mid-size tractor. It was **moved** by Debra, seconded by Bill D, that the report be accepted as presented. Motion carried.

8. Park Reports:

- I. Dinner Bay Park from Jerry B - first and foremost - the new tractor has arrived! Approximately 20 new trees have been planted in the area where the Disc Golf course was expanded. Signs will be installed asking golfers to watch out for the new plantings. A load of wood chips for the children's play area has been ordered from Matt Taylor. A few of the older, non-working pieces of mechanical equipment such as line cutters and mowers will be given away as a source of parts. The putting green has been shut down for winter.
- II. Japanese Garden report from Bill W - the Christmas lights will be going up a week earlier than usual and the CRD's volunteer application form will be handed out to helpers so that they have insurance coverage in case of injury. This form will also be sent to other Commissioners as some other volunteers might not have completed one.
- III. Miner's Bay Park report from Bill D - two picnic tables and have now been re-built and reinforced. A second window in the Library has been broken and this repair has been added to Richard's "to do" list. The sink in the men's public washroom will be replaced when a plumber is available.
- IV. Henderson Park / Trails Network report from Peter - the beach access stairway at the end of Arbutus Drive has been raised with the help of three volunteers. The flagpole on this beach access trail has broken so it was **moved** by Peter, seconded by Bill W, to allocate \$100 for a replacement. The new bench has been installed at the Plumper Pass viewpoint and there are plans in place to "top" a cedar tree to improve the view at this location once a qualified faller is available.

The Ed Williams trail at Dinner Bay has been groomed and carver Lance Shook is continuing to work on a carving for the Chu-an Trail. The proof for the new Hiking and Walking brochure is available.

- V. Village Bay Park report from Jerry W - all is good and there are no issues.
- VI. Cotton Park report from Bill W - the Vancouver Aquarium / Whale Trail interpretive panel has been installed and looks great. The concrete pad for the Cooper family memorial bench has been poured as has the base for the new vault toilet where construction has commenced. The rain water catchment tanks have been moved to a location beside the garden shed and they are already filling. A lock has been installed on the door of this shed. The problem of Park visitors driving their cars over the area where the house was demolished creating deep ruts is continuing. There is no need for cars to drive further than the parking area and so a removable barrier will be installed across the driveway to stop cars going any further and thus solve the problem. The idea of building a gazebo type structure where the house stood has been re-thought as the ground has too much rubble under the top soil and is not suitable. The new plan is to consider building the gazebo in a location not far from the Cooper family memorial bench where there is a great view out over the mossy point to the Salish Sea beyond. Several funding options for the structure are under development and will be discussed further at a meeting of the Reclamation Committee scheduled for 2:00 pm Saturday, November 18 at the Bakery. Richard Jarco will be asked to prepare and smooth the top soil area so that grass seed can be spread and raked.

9. Adjourn: moved by Bill D, seconded by Bill W, to adjourn the meeting at 4:32 pm. Motion carried. Our next meeting will be held on December 13 at the Library **starting at the new time of 3:30 pm.**



TREASURER'S REPORT OCTOBER 12 TO NOVEMBER 8, 2017

(A) OPERATING FUNDS

Expenses	Opening Budget 2017	Total Deposits	1st Quarter	2nd Quarter	3rd Quarter	Expenses Oct 12 to Nov 8	Remaining Budget
			Transfers and Expenses	Transfers, Donations & Expenses	Transfers Grants and Expenses		
Dinner Bay	12,000	250	2,624	4,083	3,012	875	1,656
Miner's Bay	11,000	0	3,233	5,188	1,960	573	46
Cotton	9,700	1,500	1,713	958	2,270	2,016	4,243
Village Bay	6,000	100	450	625	4,522	150	353
Henderson	7,000	0	456	692	456	152	5,244
Trails Network	7,000	0	0	356	268	0	6,376
CRD Charges	12,000	0	2,370	2,054	3,732	2,842	1,002
All Other Expenses	15,700	2,400	5,293	4,676	6,269	2,159	297
Totals	80,400	4,250	16,139	18,632	22,489	8,767	18,623
(B) DONATED FUNDS							
	Opening Balance						
Japanese Garden	11,340	9,200	933	3,851	808	779	14,169
Putting Green	854	431	0	0	0	0	1,285
	Opening Budget						
(C) RECREATION FUNDS	34,200	0	329	1,101	29,005	160	3,605
(D) CAPITAL RESERVE (UNALLOCATED)	105,114	60,000	45,000	36,000	5,873	0	78,241
Projects:							
Cotton: Toilet, Stairway, Fence CX.109.2002.66	2,931	0	400	0	0	2,078	453
Cotton: Demo residence CX.109.2006.66	0	81,000	3,590	72,303	4,481	0	627
Dinner Bay Ball Field Impr CX.109.2007.66	0	5,873	0	0	0	0	5,873
(E) EQUIP. REPLACEMENT RESERVE	17,170	27,000	0	0	0	25,450	18,720