



Minutes for a meeting of the Mayne Island Parks and Recreation Commission at the Miners Bay Park Gazebo on April 8, 2021 at 3:00 pm.

Present: Debra Bell (Chair) Peter Askin (Vice Chair) Veronica Euper (telephone)
Adrian Wright
Lauren Edwards (Recorder)

Absent: Lance Shook
David Howe, Director, CRD, Southern Gulf Islands

The meeting was called to order at 3:00 p.m.

1. Territorial Acknowledgement

Acknowledgement and appreciation expressed that the meeting was held on the traditional territory of the Coast Salish people. Additionally, Chair Bell commented that the meeting with representatives of the WSÁNEĆ First Nation Leadership Council was interesting and she appreciated the opportunity to attend.

2. Approval of Agenda

Add: 7.2 A request from the Frankie Gowing exercise group to use Adachi Pavilion potentially until the end of May.

MOVED by Commissioner Askin and **SECONDED** by Commissioner Wright,
That the agenda be approved as amended.
CARRIED

3. Adoption of Minutes of March 11, 2021

MOVED by Commissioner Bell and **SECONDED** by Commissioner Wright,
That the minutes of March 11, 2021 be approved as presented.
CARRIED

4. Chair's Remarks

Commissioner Bell commented that she attended a meeting with WSÁNEĆ Leadership Council representatives; that interviews with commissioners will continue for the "Notes from the Park Bench" articles; and also commented on guidelines regarding communication channels with CRD, particularly with respect to land altering projects.

**Mayne Island Parks and Recreation Commission
Minutes for April 8, 2021**

5. Reports

5.1. Treasurer's Report

Treasurer's Report for the period March 1 – 31, 2021 - deferred.

5.2. Administration

5.2.1. Follow up Action Report – (not addressed elsewhere)

- a) Future event suggestions deferred until June.
- b) Investigating beach access on Laura Point Road will be removed from Follow-up report.
- c) Kim Road signage revision with CRD Regional Parks – Commissioner Askin will follow up with Carolyn Stewart, Regional Parks, CRD.
- d) Chain saw use – CRD policy now clearly states that only contractors or commissioners with a Letter Agreement with CRD, who hold CGL insurance and are certified with a chain saw course, may operate chain saws. No volunteers. Certified arborists also allowed. Completed.
- e) Emma and Felix Jack Park sign installation postponed for cultural monitoring advice.

5.2.2. Land Altering Projects – update

- Commissioner Bell reported that the tour of Cotton Park went well; Emma and Felix Jack Park stated as above; Village Bay Park requires cultural monitor present for land altering activities; and that Dinner Bay Park and slide area and water diversion measures viewed..
- Commissioner Bell will follow up with CRD on the outstanding items (footbridge and signs) and hopes to have them addressed in the coming weeks.
- CRD continues to liaise and work with both the Leadership Council and the commissioners regarding processes and cultural monitoring requirements.

5.3. Committees

5.3.1. Sanitation

- a) Library Water System – Motion on Stream Line Plumbing estimate

It was **MOVED** and **SECONDED**,
that the estimate provided by Stream Line Plumbing dated March 31, 2021 for plumbing work at the Miners Bay library building be approved.
CARRIED

- b) No smoking sign installation – will be checked to confirm.

5.3.2. Land Acquisition

- This item discussed with regards to funding for specific property rather than fundraising in general.
- Information gathering is ongoing with regards to a property at Fernhill/Bennett Bay.
- It was suggested CRD be asked for policy clarification with respect to First Nations consultation on land leased or licensed from the private sector.

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5.4. Parks

5.4.1. Miner's Bay

- a) Tree pruning of non-native cypress – review of estimate
The price to shape each tree varies and the quote for the tree closest to Naylor Road is \$100.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Askin that Mayne Island Parks and Recreation Commission accept estimate of \$100 to do arborist work for the tree closest to Naylor Road for Mayne Island Parks and Recreation Commission's review.

CARRIED

- b) Planning for and timing of gazebo repair
Discussed the work that appears to be required and it was suggested that Commissioners Wright and Shook assess the structure further and formulate a definitive action plan.
- c) Basement clean-up
- Commissioner Wright will contact community groups who have material in storage to do their clean out first.
 - The memorial for Anne Wright is in place.

5.4.2. Dinner Bay

- a) Playground update – good progress
b) Disc Golf course update – not addressed
c) Vehicle servicing and trailer – Service completed and the trailer removed.
d) Lions Building License – Lions are making enquiries as to alternative storage for certain supplies.
e) Stretch classes at Adachi Pavilion and insurance

MOVED by Commissioner Bell and **SECONDED** by Commissioner Wright, that the Mayne Island Parks and Recreation Commission approve payment of the costs of third party insurance in the amount of \$75 for an outdoor exercise class at Dinner Bay Park as indoor fitness classes are currently cancelled pursuant to the provincial health order.

CARRIED

5.4.3. Japanese Garden

An archive photo of the trees in bloom will be posted on Facebook.

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5.4.4. Village Bay

- a) Wishing well – Motion regarding reimbursement of cost of materials

MOVED by Commissioner Askin and **SECONDED** by Commissioner Euper that the cost of materials, only, for construction of the wishing well at Village Bay Park be reimbursed to Gareth Gwilliam in an amount not to exceed \$600.

CARRIED

- b) Seaweed removal update

CRD will provide their position in a letter to the Village Bay Improvement Association with a copy to MIPRC.

5.4.5. Cotton Park

Woodchips distributed and apple and hazelnut tree pruned.

5.4.6. Henderson Park

Mischief at Doreen McLeod Trail - A portion of trail near the parking lot had been toilet papered. No other concerns.

5.4.7. Trail Network Development and Pocket Parks – Report attached

- a) Commercial general liability insurance for volunteer

This item to be removed at this time.

- b) Mt. Parke/Plumper Pass park and easement

- This item was explained as a request for a clarifying summary of the easement document and then to discuss with CRD a partnership for a joint trail network on Summit Ridge.

- Commissioner Askin will bring a map to the next meeting to provide more information.

- c) Discussion regarding right of way on Kim Road

It was agreed that this item will not be pursued.

- d) Trail guardian safety protocol

An interim report with recommendations will be reviewed by both Commissioners Askin and Euper for further consideration and discussion.

- e) Anson Road update

- CRD met with the Harbour Commission and the best outcome is that MIPRC service the pit toilet and be reimbursed by the Harbour Commission. This can be finalized when budget process is done.

- Discussed the need for pump truck access; likelihood of high summer usage; and janitorial staffing challenges.

- f) Report on charity groups offering tree disposal assistance

Deferred to next meeting.

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6. Correspondence

- 6.1. Email correspondence to/from CRD on 'land altering' projects continued.
- 6.2. Email and copy of letter from J. Aitken to Islands Trust regarding rezoning of Emma and Felix Jack Park.
- 6.3. Email correspondence from and telephone discussion with B. Duggan regarding opposition to fallow deer hunting on MIPRC/CRD property. Distributed and on record.
- 6.4. March 12, 2021 report from Ryzuk Geotechnical regarding slope assessment at Dinner Bay Park.
- 6.5. Email correspondence the Quilt Show at the Japanese Garden postponed until 2022.
- 6.6. Email correspondence with F. Gowing regarding stretch classes at the Adachi Pavilion until April 19, 2021 due to recent provincial health order.
- 6.7. Email correspondence from CRD Liaison requesting input from MIPRC on the Transportation Advisory Group for the Southern Gulf Islands.
- 6.8. Telephone call from concerned resident regarding camper in Miners Bay Park.
- 6.9. Email correspondence from concerned resident regarding mischief at Henderson Park.

7. New Business

- 7.1. Discussion on commissioner participation on the Transportation Advisory Group for the Southern Gulf Islands.

The Southern Gulf Islands Economic Sustainability Committee requested a commissioner participate in the advisory group. A Zoom meeting is scheduled on Monday, April 12th at 11:00 a.m. No materials were received. Commissioner Bell will forward the email received.

- 7.2 Request from the Frankie Gowing exercise group to use Adachi Pavilion potentially until the end of May.

MOVED by Commissioner Bell and **SECONDED** by Commissioner Euper
That Frankie Gowing can continue to hold classes at the Adachi Pavilion until the end of May 2021 at which time to be reviewed and that participants not be charged a fee except to cover insurance.

CARRIED.

8. Motion to Close the Meeting in accordance with Community Charter (if any) - None

9. Rise and Report (If any) - None

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10. Meeting Adjournment

MOVED by Commissioner Wright and **SECONDED** by Commissioner Askin,
That the Mayne Island Parks and Recreation Commission meeting be adjourned.
CARRIED

The meeting adjourned at approximately 4:30 pm.

Original signed by

May 13, 2021

Debra Bell, Chair

DATE

Original signed by

Lauren Edwards, Recorder

(1) Ed Williams Trail- Completion of repairs to the Leighton Lane/Willimas Road portion, now open to the public. Thank you Dave Gwilliam, Debra Bell. Adrian Wright, Gareth Gwilliam and Peter Askin. Thanks to Lance Shook for assembling material for the new bridge crossing the drainage ditch.

(2) Isl. Arborist removed a dangerous tree on the Vulture Ridge trail. There was more work on the Trail with the help of Bill Duggan to improve public safety where the giant root ball is. There are on-going improvements to the viewpoint on the Don Herbert trail to improve the view corridor. Note: this is the only viewpoint that offers a view to the N.E. and Punch's meadow. Thank you Bill Duggan for your help on this.

(3) We are waiting for Isl. Arborist to give us an estimate to remove 2+ bushy cedars to enhance the view.

(4) The TNDC has asked the CRD legal counsel, Steve Carey, for a summary of the easement agreement pertaining to the SBA tower property. The vision is to link the S.W. corner of PPP with the expanded Regional Park. Step 2 would be to reach out to CRD Parks to see how we can link the two trail networks.

(5) Checklist for Trail Guardian's pending.

(6) Isl. Arborist asked to give a quote on pruning the (neglected) heritage apple trees at Dinner Bay Park.

(7) The Land Acquisition Committee met with Michael Dunn from MICS who forwarded important documents on the Fernhill Road/Orchard Road property. Waiting for a call-back from Malcolm Scott on the listing of the property.

Submitted by Peter Askin

MAYNE ISLAND PARKS AND RECREATION COMMISSION
Treasurer's Report April 1 - 30, 2021

(A) Operating Funds	Dinner Bay	Miners Bay	Cotton	Village	Henderson	Trails Other Parks	Janitorial Plumbing	CRD charges	Other	
Opening Budget 2021	11000	6000	5000	3000	3000	6000	24000	10000	15214	83214
Remaining Budget April 1	7013	4550	4338	2427	2477	4079	19395	8443	12494	65216
Cost recovery - Tru Value GC		83								83
Expenses										
Janitorial April 1 - 15, mileage							791			
Janitorial WCB							14			
Janitorial April 16 - 30, mileage							817			
Janitorial WCB - est							14			
Home Hardware	60					8	34			
Warning Maintenance	261	100								
Printing - Danger signs				43					26	
Hydro	101		13							
Recording secretary March									116	
Recording secretary WCB									2	
Arborist					469	115				
CRD O/H and legal								301		
CRD insurance coverages								1890		
Softball shed door	430									
Gas and diesel	226									
Total Expenses	1078	100	13	43	469	123	1670	2191	144	5831
Remaining Budget	5935	4533	4325	2384	2008	3956	17725	6252	12350	59468

MAYNE ISLAND PARKS AND RECREATION COMMISSION
TREASURER'S REPORT April 1 - 30, 2021 cont'd

(B) Donated Funds

Japanese Garden

Opening Balance April 1, 2021	14439
Plus: Donations	542
Less: Tree signs	472
CRD overhead allocation	75
Reimburse I. Marsh - meeting/fertilizer/tools/plants/ mulch	452
Home Hardware - plants and freight	715
Hydro	92
Meeting - bakery	145
Closing Balance April 30, 2021	13030

Putting Green/Disc Golf/Adachi

Opening and Closing Balance April 1/30, 2021	357
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(C) Recreation Funds

Opening Balance April 1, 2021	41979
Less: CRD insurance (\$50 + \$75)	125
CRD overhead allocation	136
Closing Balance April 30, 2021	41718

(D) Capital Funds (Unallocated)

Opening/closing balance April 1/30, 2021	94052
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(D) Capital Funds (Allocated) - Projects

CX.109.2008.66 Cotton Park Monument	4061
CX.109.2009.66 Library Water System Upgrade	12400
CX.109.2010.66 Kim Road Trail	6122
CX.109.2011.66 Dinner Bay Playground	12442
CX.109.2011.88 Dinner Bay Playground/fields upgrade (CWF)	17975
Less: Drain rock; sand and stain - reimbursement LS	335
Cement; irrigation; hardware - HH	529
Pea gravel delivery	1323
Drain rock and delivery	337
	15451
CX.109.2012.81 Dinner Bay Septic	5339
Total Allocated Capital	55815