

PENDER ISLANDS PARKS & RECREATION COMMISSION (PIPRC)
Minutes of a Regular Meeting
Friday, November 15, 2019 (9:00 am)
Plum Tree Court, North Pender Island

Present: Michael Symons, Susan Parr, Derek Wolff, Ron Underhill, Ben Symons (Maintenance Contractor),

Regrets: David Howe (Director, CRD, SGI), Hans Tammemagi, Arnie Alksne, Bruce Alexander

Guests: None

1. CALL TO ORDER

Chair Michael Symons called the meeting to order at 9:00 a.m. He noted that the Commission is meeting in the Traditional Territory of the Coast Salish People.

2. APPROVAL OF AGENDA

It was recommended that "Recruitment of New Commissioners" be added under New Business.

By general consensus, the agenda was approved as amended.

3. APPROVAL OF MINUTES

a) Minutes of October 18, 2019 Regular Business Meeting

By general consensus the minutes of October 18, 2019 were adopted as presented.

4. DELEGATIONS AND PUBLIC PRESENTATIONS

It was noted that a discussion of Moving Around Pender (MAP)'s delegation and proposal from last meeting would be postponed to the next meeting when a greater number of Commissioners will be present.

5. MAINTENANCE REPORT

It was noted that Ben Symons had circulated a report prior to the meeting. Additional discussion was held as follows:

a) Castle Road Trespassing

Ben Symons reported that "No Trespassing" signs have been posted and it was agreed that a plan to meet with the Castle Road residents shall be scheduled.

b) Wilson Road Viewpoint

It was noted that there is poor road access at the trail head and it was agreed that signage shall be placed on Hoosen and Wilson to indicate "no parking beyond this point".

c) Dog Stations

It was reported that complaints have been received regarding the need for more frequent maintenance at the dog stations at the Dog Park, Thieves Bay, and Mortimer Spit.

It was agreed that Susan Parr shall contact Pender Island Waste Management to discuss and report back at the December meeting.

Action Item: SP

It was further agreed that Ron Underhill shall encourage complaints and comments to be directed to the PIPRC email in his writing of the Pender Post.

Action Item: RU

6. OLD BUSINESS

a) School Joint Use Agreement

It was noted that John Chapman is making progress on the matter, but does not have a specific report at this time.

b) Policy on Donations

Chair Symons reported on his discussion with Capital Regional District (CRD) on the matter, noting the following points:

- Donations should not dictate the Commission's decisions regarding the parks.
- Funds from donations can be managed separately using project codes, however this does create some administrative overhead and it needs to be clear that any remaining funds would not be returned to the donor.
- The CRD is able to issue tax receipts for donations.

A discussion of a policy was held and there was general consensus that donations would not drive the Commission's decisions. The Commission noted that they would like to know whether there was a public demand or need for such a policy and whether the CRD had a similar policy already in place.

7. CORRESPONDENCE

a) Gardom Lane

Chair Symons reported that he received a telephone call inviting the Commission to send a representative to the Gardom Lane AGM as they are a water licence holder.

b) Parks Canada Annual Meeting

Chair Symons reported that he received a telephone call inviting a PIPRC representative to attend the Parks Canada annual meeting.

There was general consensus that Derek Wolff shall attend the meeting.

Action Item: DW

8. REPORTS

a) Director

None.

b) Chair Person

No further items to report.

c) Treasurer

Susan Parr distributed copies of the 2019 Budget Expenses up to October 2019. She reported that the contract for the new bookkeeper, Jaime DeBruin, is being completed at the CRD level. She reported that there are currently questions regarding insurance

It was further noted that in the Treasurer's absence, signing off on bill payments needs to be handled. There was general consensus that the sign offs will be held until the Treasurer returns.

d) Recreation

Susan Parr reported that all organizations have received their funding. She further noted that she will forward the details to Ron Underhill for inclusion in the upcoming Pender Post article.

Susan Parr reminded the Commission that this was her last year managing the Recreation Funding. Chair Symons noted that the responsibility will be transferred for the upcoming year.

e) Communications

It was noted that Ron Underhill will write the upcoming Pender Post article.

Action Item: RU

9. OTHER BUSINESS

a) Recruitment of New Commissioners

Chair Symons reported that there are currently two vacancies. A discussion of recruitment was held and there was general consensus that the information be included in the upcoming Pender Post article, that an ad be placed in the January Pender Post, and that applicants be encouraged to address their expressions of interest to the PIPRC email address.

10. IN CAMERA

MOTION: It was moved and seconded, that the Pender Islands Parks and Recreation Commission close the public meeting in accordance with the Community Charter, Part 4, Division 3, s. 90 (1) (e) for the purpose of considering the possible disposition of land.

CARRIED

Chair Symons recalled the public meeting to order at 10:43 am. He noted that no Rise and Report would be delivered and that no decisions were made during the closed session.

11. NEXT MEETING

The next meeting will be held on Friday, December 20, 2019 at 9:30 am at Plum Tree Court.

12. ADJOURNMENT

By general consensus, the meeting was closed at 10:45 am.