

**PENDER ISLAND PARKS AND RECREATION COMMISSION (PIPRC)**  
**Minutes of Regular Meeting**  
**May 06, 2024 3:00 pm**  
**Zoom/Pender Community Hall**

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**Commissioners:** George Leroux (Chair/Treasurer), Erin O'Brien, Andrea Mills, Lisa Baile, Sandra Tretick, Cecilia Suh, Paul Brent. **Regrets:** Richard Sullivan  
**Staff:** Ben Symons (Maintenance Contractor), Lori Seay-Potter (Recorder)  
Melody Pender(CRD Liaison) Rob Fawcett (Project Coordinator)  
**Also Present:**David Ohnono ( P.I. Disk Golf Society) Karen Parker.

1. **CALL TO ORDER:**The Chair called the meeting to order at 3 p.m.

2. **APPROVAL OF AGENDA**

**MOTION** to approve the 06 May 2024 PIPRC agenda as amended to include 7.4 Thieves Bay. M-Commissioner Tretick, S-Commissioner Suh. **CARRIED.**

3. **ADOPTION OF MINUTES**

**MOTION** to approve the 08 April 2024 PIPRC minutes as presented.  
M-Commissioner Brent, S-Commissioner Tretick. **CARRIED.**

4. **CORRESPONDENCE and BUSINESS ARISING**

4.1 **Found Rd Trail Signage:** Pending with CRD.

4.2 **Buck Lake Fence:** Ben will install "respect private property" signage.

4.3 **Cliffside Trail:** Ready to reopen.

4.4 **Hydro Work - Thieves Bay:** Moved to 7.4.

4.5 **Special Event Permit Applications:** Applications/ risk assessments were circulated prior to the meeting:

4.5.1 **World Orca Day**

**MOTION** to approve the World Orca Day Special Event Use application for Thieve's Bay Park on May 23-26, 2024 as submitted by the Pender Conservancy and POD. M- Commissioner Leroux, S-Commissioner Baille. **CARRIED.**

4.5.2 **Pender Classic Disc Golf Tournament**

**MOTION** to approve the Pender Classic Disc Golf Tournament Special Event Use application for the Disk Park on July 12, 2024 as submitted by Pender Island Disk Golf Society. M- Commissioner Brent, S-Commissioner Tretick. **CARRIED.**

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**5. MAINTENANCE/OPERATIONS REPORT - Ben Symons**

Report circulated prior to the meeting. Outhouse construction at Thieves Bay is nearly complete. Enchanted Forest fairy door project with the school/Tree in the Tree is underway. A camper was set up at Danny Martin Park, and RCMP has been notified and spoken to the owner.

**6. DELEGATIONS:**

David Ohnono, representing the Pender Island Disk Golf Society(PIDGS) joined the meeting to discuss possible collaboration on park support and enhancements.

ACTION: Lori will send Recreation Funding information to PIDGS.

**7. TOPICAL ISSUES**

**7.1 Recreation Grants 2024:** Promotion is underway for the June 30 deadline.

**7.2 Commission Vacancy:** Promotion is underway.

ACTION: Chair will reach out to the candidate for Commissioner as agreed.

**7.3 2025 Projects:** Commission reviewed possible projects for 2025 and committed to consultation for any proposed activity. Community requests to date include trail networking, adult exercise equipment park, and Thieves Bay structure.

ACTION: Commissioners Brent and O'Brien will discuss trail networking.

**7.4 Thieve's Bay:** The Commission is moving forward with plans to install a shelter structure. Karen Parker joined the meeting as a volunteer who has agreed to assist the Commission with the project.

Commission received correspondence regarding dog issues at Thieves Bay Park. PIPRC has no enforcement role, as animal control is under CRD purview.

ACTION: Chair will talk to Justine about establishment of TB Park.  
Chair will address dogs in park letter with Correspondent.

**8. PROJECTS**

**8.1 Schooner Way Trail:** Statutory Right of Way Agreements are underway with two of the nine signed with the remainder to sign within six weeks. Pledge Collection is targeted for May, with volunteer support. Tax Deductible Donation

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Form and Method of Payment issues have been solved and donors can now e-transfer. The CRD has officially assigned an in-house engineer who will join the Coordinator at an upcoming meeting with the ISL Engineers.

**8.2 Pump Track:** Machine work begins in May. The design portion of the build will feature a series of volunteer work sessions. After the final design is achieved, the final asphaltting contract will be awarded via tender.

**8.3 Shingle Bay / Masthead Restoration Plan:** Most planting is complete. School assisted with George Hill site-drop off sites have been arranged for green waste. Disk golfers assisted with invasives removal and PICA is connecting with Disk Park neighbours regarding invasives management.

**8.4 Magic Lake Dock:** Costing is completed. Construction is scheduled for summer 2024.

**8.5 Trail Inventory & Map Update:** 500 copies of the current maps are being printed. New map is in design.

**9. REPORTS**

**9.1 CRD Director:** Director Brent thanked the Commission for their work and noted that the budget amendment is on the next CRD agenda.

**9.2 Chair:** Report was circulated prior to the meeting.

**9.3 Treasurer:** Report was circulated prior to the meeting. Treasurer reviewed the budget year to date.

**9.4 Communications:** George-June (dogs, Thieves Bay) and July(pump track).

**10. NEW BUSINESS**

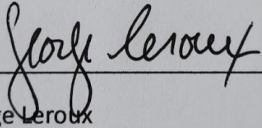
**10.1 Parking at Danny Martin Park:** Parking congestion is an issue and angled parking is a possibility.

**11. MOTION TO ADJOURN** The meeting adjourned at 4:40 p.m.

**NEXT MEETING JUNE 3 2024 at 3 p.m.**

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**Approved at the 03 June 2024 Meeting:**



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George Leroux

**Chair-PIPRC**