

MINUTES OF THE REGULAR MEETING OF THE
THE PENINSULA RECREATION COMMISSION, May 24, 2012 AT
7:00 PM GREENGLADE COMMUNITY CENTRE

ATTENDANCE: **Chair**, Carl Jensen, Tim Chad, Gay Helmsing, Marilyn Loveless
(alternate for Larry Cross), Craig Mearns,, Ted Daly, Alastair Bryson,
James McNulty

Senior Manager	Ian Hennigar
Manager of Program Services	Kerry Broome
Manager of Facilities and Operations	Ron Rieberger
Administrative Secretary	Bev Crooks

GUESTS: **Kim Knott**, Assistant Community Recreation Coordinator of CR Youth
Programs

Ashley Ram, Community Recreation Youth programs
Amanda White, Community Recreation Youth programs
Cheryl Pearce, Community Recreation Youth programs

Staff Recognition Employees – 5 Year Service:

CALL TO ORDER

The Chair called the Meeting to order at 7:10pm.

ADOPTION OF AGENDA

12.05.01 **Motion**
Commissioners Bryson and McNulty that the May 24, 2012 Agenda be
approved as circulated with the addition under New Business of BCRPA
Symposium for 2013.

CARRIED

ADOPTION OF MINUTES

12.05.02 **Motion**
Commissioners Chad and Mearns that the Minutes of April 26, 2012 be
approved.

CARRIED

EMPLOYEE RECOGNITION

The Chair of the Commission introduced the Commission members.
Ashley Ram, Amanda White and Cheryl Pearce are being recognized for
the importance of their work that is carried out dealing directly with the

customers. The Chair continues to hear the positive comments that are non-stop and the outstanding customer service that keeps the patrons coming back.

Kerry spoke about this being the first group of staff to be recognized for their five years of service to Panorama. Kerry thanked the Commission for supporting the employee recognition program. This year there will be over 60 employees being recognized throughout the year.

BUSINESS ARISING FROM THE MINUTES

1. PRC/MPS Task Force Appointment update – Senior Manager

The Joint Task Force will be receiving a presentation from the CRD Finance staff on June 19, 2012. The financial analysis is being presented to the PRC/MPS Task Force for dialogue and recommendations that will then be reported back to the Commission.

2. Telus mobile phone coverage update

The Senior Manager contacted the Telus contractor. A work order has been put in. The Senior Manager will follow-up and report back at the next meeting.

CORRESPONDENCE

1. Donation Thank you letter from Beacon Community Services
2. Donation Thank you card from Stelly's Grad 2012
3. Donation Thank you letter from Garden City Wanderers Volkssport Club
4. Donation Thank you letter from Queen Alexandra Foundation
5. Donation Thank you from the Creatures of Habitat Education Program
6. Panorama Staff Newsletter

12.05.03

Motion

Commissioners Chad and Mearns to receive Correspondence Items 1 through 6.

CARRIED

The Senior Manager started a staff newsletter in January presenting an overview of what is occurring at Panorama. Commissioner Helmsing expressed her interest in receiving a copy.

REPORTS

1. FACILITIES

Facilities Monthly Update

The Manager of Facilities and Operations discussed the replacement of the arena B bleacher seats in the Equipment Replacement Fund for 2013. Three options were presented.

Option 1: Plan for replacement of all 533 Arena B bleacher seats in one style, no cushioned seats. Estimated cost of \$66,000.

Option 2: Plan for replacement of 463 Arena B bleacher seats and retain existing seating in centre seating sections. Estimated costs of \$57,875.

Option 3: Plan for replacement of all 533 seats and explore additional costs of 70 new padded seats for centre sections. Estimated costs of \$70,825.

After discussions the following motion was presented:

12.05.04

Motion

Commissioners Loveless and Daly to direct the Manager of Facilities and Operations to conduct more research for replacement of Arena B bleacher seats and to stay within budget and to consider a consistent approach for the Arena B bleacher seats and to cost out having all of the seats having arms rests in addition to costing out only some of the seats having arm rests.

CARRIED

12.05.05

Motion

Commissioners McNulty and Mearns to receive the May 24, 2012 Commission report.

CARRIED

2. PROGRAM REPORT – January to April 2012

The Manager of Program Services displayed several models of ice helmets. The staff do a lot to promote the use of helmets. Figure Skating Canada is also moving in that direction. The Manager will be looking to consider making helmet use mandatory for public skating sessions in the future and will be seeking input from the insurer to make it compulsory. Helmet use for every participant and coach is already mandatory for all ice rental contracts except figure skating.

The CTV News media crew was at the Panorama Recreation Facility and on Monday night they will be featuring footage news story of our new aquatic spin bikes.

Commissioner Daly gave kudos to the Community Recreation Coordinator for an Elder College Lounge that is underway. Congratulations to staff for implementing non-instruction school day camps in response to the recent teachers strike. Kudos to staff for the extra month of ice in Arena A.

Commissioner Chad asked if the pool admission charts could be made clearer in the future.

The Senior Manager thanked Slegg Lumber for providing a truck and trailer for the aquatic inflatable crocodile that was used in the Victoria May Day parade.

12.05.06

Motion

Commissioners Daly and Chad to receive the January to April 2012 Program Report

CARRIED

There may be revenue potential by increasing the sale of advertising space in the brochure. The Senior Manager is looking at possible resources in order to increase this revenue and other marketing opportunities. This will be included in the 2013 budget process.

FINANCE – April 30, 2012 Financial Statements

12.05.07

Motion

Commissioners McNulty and Loveless to receive the April 30, 2012 Financial Statement

CARRIED

NEW BUSINESS

BCRPA 2013 Dates and Location

The BCRPA dates for 2013 are May 1, 2013 to May 3, 2013 and the location next year will be Whistler, BC. The Senior Manager will plan to budget for four Commission members to plan on attending.

NEXT MEETING

Thursday, June 28, 2012 @ 7:00 pm
Location: Panorama Recreation Boardroom

ADJOURNMENT

12.05.08

Motion

Commissioners Daly and McNulty and to adjourn the Meeting. Meeting adjourned at 8:20 pm

_____Chair