



**Minutes of a Meeting of the Peninsula Recreation Commission  
Held Thursday, May 23, 2024, in the Panorama Boardroom  
1885 Forest Park Drive, North Saanich BC**

---

PRESENT

COMMISSIONERS: N. Paltiel (Chair), P. DiBattista (Vice Chair), K. Frost; S. Garnett, V. Kreiser, C. McNeil-Smith, P. Murray, S. Riddle (for R. Windsor)

STAFF: K. Beck, Acting Senior Manager; A. Sharp, Manager, Administrative Services; V. Leigh-Dorin, Acting Manager, Administrative Services; Liz Gregg, Manager, Facilities & Operations; K. Say, Acting Manager, Program Services; D. Toso (recorder)

Regrets: P. Jones; R. Windsor; L. Brewster, Senior Manager

The meeting was called to order at 5:59 pm

**1. Territorial Acknowledgement**

Commissioner Garnett provided a territorial acknowledgement.

**2. Approval of Agenda**

The agenda was amended to move item 6.4 in camera for negotiations in accordance with Section (90)(1)(k) of the Community Charter.

**MOVED** by Commissioner Kreiser, **SECONDED** by Commissioner DiBattista  
That the agenda be approved as amended.

**CARRIED**

**3. Adoption of Minutes of April 25, 2024**

**MOVED** by Commissioner Garnett, **SECONDED** by Commissioner Murray,  
That the minutes of the April 25, 2024 meeting be adopted.

**CARRIED**

- 4. Chair's Remarks:** On April 1, Pete and Coreen Zubersky officially handed over of ownership of the Peninsula Panthers. The Chair congratulates and thanks Pete and Coreen for their contributions to the players, the community and the commission: raising NHL players like Jamie and Jordie Benn, supporting the Kraft Hockeyville entry in 2015 and, since 2009, hosting winter wonderland at Panorama. Pete shared examples of how the Panthers have impacted hundreds of kids over the years and the importance of having a dedicated dressing room for the Panthers to continue as a Junior A team.

P. and C. Zubersky left meeting at 6:23 pm

- 5. Presentations/Delegations:** There were no presentations/delegations.

## **6. Commission Business**

### **6.1 Staffing Update – Verbal Report**

K. Beck provided an update on the Senior Manager and Manger, Administrative Services:

While Lorraine is on medical leave, Katherine will be acting Senior Manager and Kim Say will be acting Program Services Manager. Allison Sharp is leaving the Administrative Services Manager role and Val Leigh-Dorin will be acting until the position is filled.

The Chair acknowledged Katherine and Kim for rising to the occasion so quickly and their impressive leadership, thanked Allison for her time and contributions and Val for stepping back in. Katherine acknowledged all staff at Panorama, CRD HR and IT departments for their quick response to these changes.

The report was received for information.

### **6.2 Financial Statement of Operations – First Quarter of 2024**

A. Sharp provided an overview of the report. Discussion ensued regarding:

- Negative percentages are related to timing.
- Lease hold improvements is for NSMS.
- Aquatic youth lessons budget utilization is the same as this time last year and expected to meet budget expectations through the busy summer season.

The report was received for information.

### **6.3 Revised Policy: Photography, Recording and Use of Electronic Devices by the Public**

K. Beck provided an overview of the report. Discussion ensued regarding:

- There have been some recent incidents where the 2004 policy was not robust enough to be realistic or enforced.
- BCRPA guidelines and policies from other centres in the region were gathered for context.
- Staff was directed to include a regular review structure to policies.

**MOVED** by Commissioner McNeil-Smith, **SECONDED** by Commissioner Frost,  
That the Peninsula Recreation Commission approve the revised Photography, Recording and Use of Electronic Devices by the Public Policy.

**CARRIED**

### **6.5 Arena Concept Drawings – Verbal Report**

K. Beck reported that staff had committed to bring a written report with respect to hiring a consultant for the arena project but that with the recent staffing changes that was not possible, but staff expects to have a written report ready for the June meeting.

**Peninsula Recreation Commission Minutes  
May 23, 2024**

The report was received for information.

**6.6 Cooling at Greenglade Update – Verbal Report**

L. Gregg provided the follow update:

- The current 5 HVAC units are aging so there is room for energy efficiency and cost savings.
- Options include adding AC coils into existing duct work; using separate wall units; installing heat pumps using existing ducting.
- CRD Climate Action is looking at grants; budget has been allocated for design concept and implementation next year. For this year, staff is looking at portable AC units as the most efficient, cost-effective option under the current operating budget.

Discussion ensued regarding:

- Expediting a large capital project this summer not feasible
- Preference is to use temporary units that could be worked into the larger capital project design next year, if possible.

The report was received for information.

**7. Motion to Close the Meeting**

**MOVED** by Commissioner Kreiser, **SECONDED** by Commissioner McNeil-Smith,  
That the meeting be closed for negotiations in according with Section (90)(1)(k) of the Community  
Charter. [1 Item].

**CARRIED**

**8. New Business:** There was no new business.

**9. Adjournment**

**MOVED** by Commissioner McNeil-Smith, **SECONDED** by Commissioner Garnett,  
That the meeting be adjourned at 7:22 pm.

**CARRIED**

---

CHAIR

---

RECORDER