



Making a difference...together

**Reaching Home – Community Advisory Board (CAB)**

**December 13, 2021, 9:30 am – 12:00 pm, via Microsoft Teams**

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**PRESENT:** Bojan Grbavac, Sinan Demirel, Donna Wingfield, Suzanne Bradbury, Kelly Roth, Cyril Morris, Eunice Joe, Allison Ashcroft

**STAFF:** Melanie Hope, Jerry Michael, Jelena Putnik, Gina Dolinsky, Erin Welch (recorder)

**REGRETS:** Don Elliott, Pat Griffin, Heidi Hartman, Aly Essa, Jaimee Eggar, Jason Chadwick, Evan James

The meeting was called to order at 9:33 am

**1. Territorial Acknowledgment, welcome and roll call**

The chair provided a Territorial Acknowledgment and welcomed CAB members to the meeting. CRD staff recorded members in attendance.

**2. Approval of Agenda**

Motion to approve the agenda as presented.

**MOVED** by Kelly Roth      **SECONDED** by Sinan Demirel      **CARRIED**

**3. Approval of November 1, 2021, meeting minutes**

Motion to approve November 1, 2021, meeting minutes as presented.

**MOVED** by Kelly Roth      **SECONDED** by Suzanne Bradbury      **CARRIED**

**4. Business Arising from the minutes**

**a. Update on new agreements**

Reaching Home Program Coordinator provided CAB members with an update on the status of the four agreements with the proposals that were reviewed at the October 1<sup>st</sup>, 2021, CAB meeting.

**b. Update on Flexible Request for funding**

Reaching Home Program Coordinator informed CAB members that two applications have been received and are going through a due diligence process.

**5. CAB Membership**

**a. Nomination of a Co-Chair**

The Chair informed the CAB of the Island Health representative's resignation and was seeking either a nomination or volunteer to fill the vacancy.

Heidi Hartman has volunteered to act as the CAB Co-Chair.

Motion to approve Heidi Hartman as the CAB Co-Chair.

**MOVED** by Suzanne Bradbury    **SECONDED** by Kelly Roth

**CARRIED**

## 6. CAB Terms of Reference

The Chair informed the CAB that CRD staff are receiving feedback on the draft Terms of Reference from the Legislative Services Department prior to a report going to the CRD Board to approve the new language in February. CAB members will be emailed a draft version in January, prior to the CRD Board meeting in February.

## 7. Reaching Home overview, priorities & Call for Proposals

CRD staff provided a presentation to discuss the priorities for allocating the remaining 2021-22 funding; and is seeking a recommendation from the CAB on how to distribute approximately \$845,000.00 in the available DC funding stream to support existing and new sub-projects. The intention is for new sub-projects to be funded for a two year period: April 1, 2022 – March 31, 2024.

Per the recommendation from the May 2021 CAB meeting, existing projects as of May 2021 will be extended for the final two years with small increases to reflect the increased project costs.

Proposals that align with the four eligible activities outlined/identified in the Investment Plan could also be considered and that is: (1) Housing Services, (2) Prevention and Shelter Diversion, (3) Support Services, and (4) Coordination of Resources and Data Collection.

Motion to adopt Alternative 1 of staff report

Alternative 1:

That the Reaching Home Designated Communities Community Advisory Board recommend the CRD develop Call for Proposals documents based on the priority identified in Attachment 2 to support the allocation of the remainder of additional Reaching Home Designated Communities funding.

Should funds remain following the allocation of funding to proposals that meet the identified priority, proposals that align with the four eligible activities identified in the Investment Plan could be considered: Housing Services; Prevention and Shelter Diversion; Support Services; and Coordination of Resources and Data Collection.

**MOVED** by Kelly Roth    **SECONDED** by Eunice Joe

**CARRIED**

## 8. GVCEH – Leadership Tables review

GVCEH provided an update and presentation.

Janine Theobald is the GVCEH acting Executive Director until the position is filled.

**9. ESDC Update on Indigenous Homelessness CAB**

ESDC advised that there is no update at this time. The ICAB began functioning in May and there have been a few meetings with some recommendations on funding priorities.

ESDC is working on the application for the new Indigenous CE. The new CE is expected to start on February 1<sup>st</sup>, 2022, but may be later due to the late application. There is currently no Terms of Reference.

**10. CE Staffing updates:**

**a. CAA/HIFIS**

Community Planner provided CAB members with an update on work plan including community planning related to implementation of coordinated access. Coordinated access priorities, goals, and principles are being reviewed by the Coordinated Access Steering Committee.

The HIFIS Working Group is working on options for HIFIS.

**b. Administration**

Reaching Home Program Coordinator updated CAB members on the open Designated Communities CFP as well as the Indigenous Homelessness open CFP, which is now closed. Proposals are going through the due diligence process.

The first two years of results reporting has been submitted to ESDC.

**11. Adjournment**

Motion to Adjourn.

**MOVED** by Kelly Roth      **SECONDED** by Sinan Demirel

The meeting was adjourned at 11:32 am