



Making a difference...together

**Reaching Home – Community Advisory Board (CAB)**

**March 2, 2023, 1:00pm – 3:00pm**

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**PRESENT:** Jennifer Fox, Sylvia Ceacero, Jared Melvin, Clint Kuzio, Jordan Koe, Lee King, Aly Essa, Magat Vohra, Bojan Grbac, Donna Wingfield (ex-officio), Don Elliott (ex-officio)

**STAFF:** Nadine Kawata, Gina Dolinsky, Jerry Michael, Christine O'Brien (recorder)

**REGRETS:** Ron Rice, Ian Bermeo, Sharlene Law, Calvin Leitner, Margaret Charlie, Jason Walsh

The meeting was called to order at 1:04pm

**1. Territorial Acknowledgment and welcome**

Don Elliott gave a Territorial Acknowledgement connecting members to the work the CAB conducts to reconciliation.

**2. CAB Orientation to Reaching Home**

Donna Wingfield and Jerry Michael provided an orientation to the Reaching Home Program, including currently funded projects. Gina Dolinsky provided CAB members with information on progress towards an outcomes-based approach in the community.

**3. Approval of Agenda**

Motion to approve the agenda as presented.

**MOVED** by Sylvia Ceacero                      **SECONDED** by Aly Essa                      **CARRIED**

**4. Approval of Dec 8,2022, previous meeting minutes**

Motion to approve December 8, 2022, previous meeting minutes as presented.

**MOVED** by Aly Essa                                      **SECONDED** by Sylvia Ceacero                      **CARRIED**

**5. Business Arising from the minutes.**

No items were brought forward to discuss.

**6. Election of Chair**

Motion to approve **Aly Essa** as Chair

**MOVED** by Bojan Grbac                                      **CARRIED**

Election of Co-Chair

Motion to approve **Ron Rice** as Co Chair

**MOVED** by Aly Essa                                      **CARRIED**

Thank you to Bojan Grbavac for his service as Chair for the past two year.

## 7. Terms of Reference

- CRD staff informed the CAB of minor changes to 4.0 Membership in the CAB Terms of Reference.
- These changes were made to ensure the Terms of Reference met requirements in the Reaching Home Directives (clarifying the CRD's role as ex-officio)
- The other changes allowed for some flexibility in CAB recruitment while also respecting the need for diversity of backgrounds amongst CAB members.
- CRD staff to further update the Terms of Reference to reflect the name change of the Alliance to End Homelessness in the Capital Region (Formerly the Greater Victoria Coalition to End Homelessness).

Motion to approve CAB Terms of Reference

**MOVED** by Bojan Grbavac

**SECONDED** by Jordan Koe

**CARRIED**

## 8. CE Administrative updates

- All Reaching Home admin staff position are filled, welcome Christine to the Reaching Home team. Christine is taking ownership over results reporting to Canada as well as supporting overall administration of the program.
- Staff are actively engaging with the Homelessness Policy Directorate with Canada to ensure data collected from Reaching Home projects is uploaded to the new online platform in a timely manner.
- The CE, based on the CAB recommendation at their September 2022 meeting is actively engaging with existing projects to allocate the remaining funds from last years call for proposals. All available funding will be allocated before the end of the fiscal year.
- Staff have nearly completed review of Q3 sub-project claims and will be submitting the CE claim to ESDC shortly.

## 7. CAA/HIFIS updates

- Early planning is underway on a workshop for coordinated access. This session will be for decision makers within agencies and people with living/lived experiences of homelessness.
- It will be co-facilitated by Canadian Alliance trainers and Victoria Native Friendship Centre, and it will lead to developing a model for Community Access.
- BC Housing has provided communities a draft Project Charter for a broader implementation of their instance of HIFIS.
- Communicating with other Community Entities in the Province to learn about adjustments and changes they needed to make.

## 8. ESDC Update

- Donna expressed her appreciate to the past CAB board and welcomed the new members. She invited anyone to reach out to her if they would like to have a meeting so she can walk through Reaching Home.
- As of March 31, 2023 Reaching Home will be overseen by Infrastructure Canada instead of ESDC. No operational or program administrative changes are expected.

## 9. Adjournment

Motion to Adjourn.

**MOVED** by Sylvia Ceacero                      **SECONDED** Jared Melvin    **CARRIED**

The meeting was adjourned at 2:20pm