



Notice of Meeting and Meeting Agenda Regional Parks Committee

Wednesday, September 25, 2024

9:30 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

C. McNeil-Smith (Chair), J. Brownoff (Vice Chair), C. Coleman, S. Goodmanson, G. Holman,
L. Szpak, M. Tait, S. Tobias, K. Williams, R. Windsor, C. Plant (Board Chair, ex officio)

The Capital Regional District strives to be a place where inclusion is paramount and all people are treated with dignity. We pledge to make our meetings a place where all feel welcome and respected.

1. Territorial Acknowledgement

2. Approval of Agenda

3. Adoption of Minutes

3.1. [24-743](#) Minutes of the July 24, 2024 Regional Parks Meeting

Recommendation: That the minutes of the Regional Parks Committee meeting of July 24, 2024 be adopted as circulated.

Attachments: [Minutes - July 24, 2024](#)

4. Chair’s Remarks

5. Presentations/Delegations

The public are welcome to attend CRD Board meetings in-person.

Delegations will have the option to participate electronically. Please complete the online application at www.crd.bc.ca/address no later than 4:30 pm two days before the meeting and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the CRD Board at crdboard@crd.bc.ca.

6. Committee Business

6.1. [24-868](#) Safety on Multi-Use Trails

Recommendation: The Regional Parks Committee recommends to the Capital Regional District Board:

1. That staff engage a consultant to develop a study to build on previous efforts and provide recommendations to further enhance safety on the CRD's multi-use trails in light of the evolving characteristics of trail users, including the increasing prevalence of motorized personal mobility devices, such as e-bikes.
2. That staff report back to the Regional Parks Committee on the findings of the safety study through bi-annual Regional Trestle Renewal, Trail Widening and Lighting Project updates.

Attachments: [Staff Report: Safety on Multi-Use Trails](#)

6.2. [24-921](#) Regional Parks Service - 2025 Operating and Capital Budget

Recommendation: The Regional Parks Committee recommends the Committee of the Whole recommend to the Capital Regional District Board:
That Appendix A, Operating & Capital Budget - Regional Parks Service be approved as presented and form the basis of the Provisional 2025-2029 Financial Plan.

Attachments: [Staff Report: Regional Parks – 2025 Operating and Capital Budget](#)

[Appendix A: CRD 2025 Budget – Regional Parks](#)

[Presentation: CRD 2025 Budget – Regional Parks](#)

7. Notice(s) of Motion**7.1. [24-757](#) Motion with Notice: Island View Beach Regional Park Boat Launch
(Director Windsor)**

Recommendation: The Regional Parks Committee recommends to the Capital Regional District Board:
Be it resolved that staff reexamine and report to the Regional Parks Committee on the feasibility of reconstructing the marine access ramp at Island View Beach regional park as a regional asset including all necessary steps (permits, etc) and consulting Tsawout First Nation and other relevant stakeholders.

8. New Business**9. Adjournment**

The next meeting is October 23, 2024.

To ensure quorum, please advise Tamara Pillipow (tpillipow@crd.bc.ca) if you or your alternate cannot attend.

Meeting Minutes

Regional Parks Committee

Wednesday, July 24, 2024

9:30 AM

**6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7**

PRESENT

Directors: C. McNeil-Smith (Chair), J. Brownoff (Vice Chair) (EP), C. Coleman, G. Holman (EP) (9:34 am), L. Szpak, M. Tait (9:35 am), S. Tobias (EP), K. Williams, R. Windsor, C. Plant (Board Chair, ex officio)

Staff: T. Robbins, Chief Administrative Officer; L. Jones, General Manager, Parks, Recreation & Environmental Services; M. MacIntyre, Senior Manager, Regional Parks; M. Lagoa, Deputy Corporate Officer; T. Pillipow, Committee Clerk (Recorder)

EP - Electronic Participation

Regrets: Director S. Goodmanson

The meeting was called to order at 9:30 am.

1. Territorial Acknowledgement

Director Coleman provided a Territorial Acknowledgement.

2. Approval of Agenda

**MOVED by Director Coleman, SECONDED by Director Williams,
That the agenda for the July 24, 2024 Regional Parks Committee meeting be
approved.
CARRIED**

3. Adoption of Minutes

3.1. [24-740](#) Minutes of the June 26, 2024 Regional Parks Meeting

**MOVED by Director Coleman, SECONDED by Director Williams,
That the minutes of the Regional Parks Committee meeting of June 26, 2024 be
adopted as circulated.
CARRIED**

4. Chair's Remarks

Chair McNeil-Smith expressed his appreciation for the Sooke Fire Department and its mutual aid partners, BC Wildfire Service, and CRD staff responding to the wildfire now known as Old Man Lake Wildfire, which originated close to Sooke Potholes Regional Park.

Our thoughts are with Mayor Tait, the residents of Sooke, and the T'Sou-ke First Nation.

5. Presentations/Delegations

5.1. Presentations

There were no presentations.

5.2. Delegations

5.2.1. [24-752](#)

Delegation - Rob Thomas; Representing South Island Disc Golf Society:
Re: Agenda Item 6.1.: Royal Oak Golf Course Lands - Interim Management Guidelines

R. Thomas spoke to Item 6.1.

Director Holman joined the meeting electronically at 9:34 am.

Director Tait joined the meeting in person at 9:35 am.

6. Committee Business

6.1. [24-508](#)

Royal Oak Golf Course Lands - Interim Management Guidelines

M. MacIntyre spoke to Item 6.1.

Discussion ensued regarding:

- signage will reflect activities that are permitted on the lands
- consideration of an alternate name for the lands during the management planning process
- which First Nations parties have given expressions of interest
- issuing a media release after the September board meeting

**MOVED by Director Szpak, SECONDED by Director Windsor,
The Regional Parks Committee recommends to the Capital Regional District Board:**

That the Royal Oak Golf Course Lands Interim Management Guidelines be adopted.

CARRIED

7. Notice(s) of Motion

7.1. [24-709](#) Motion with Notice: Accessibility at Island View Beach Regional Park (Director Windsor)

Discussion ensued regarding this work being within scope of the regional parks strategic plan.

**MOVED by Director Windsor, SECONDED by Director Williams,
The Regional Parks Committee recommends to the Capital Regional District Board:**

That staff report to the Regional Parks Committee on the development and potential partnerships with the District of Central Saanich and Tsawout First Nation on park accessibility improvements in Island View Beach Regional Park around three major areas:

- 1. Parking facilities;**
- 2. Trails and kiosks; and**
- 3. Development of a wheelchair accessible foreshore (beach) access.**

CARRIED

7.2. [24-756](#) Notice of Motion: Island View Beach Regional Park Boat Launch (Director Windsor)

Director Windsor provided the following Notice of Motion for consideration at the next meeting of the Regional Parks Committee:

"Be it resolved that staff re-examine and report to the Regional Parks Committee on the feasibility of reconstructing the marine access ramp at Island View Beach regional park as a regional asset including all necessary steps (permits, etc.) and consulting Tsawout First Nation and other relevant stakeholders."

8. New Business

There was no new business.

9. Adjournment

**MOVED by Director Coleman, SECONDED by Director Tait,
That the July 24, 2024 Regional Parks Committee meeting be adjourned at 9:57 am.**

CARRIED

CHAIR

RECORDER

**REPORT TO REGIONAL PARKS COMMITTEE
MEETING OF WEDNESDAY, SEPTEMBER 25, 2024**

SUBJECT Safety on Multi-Use Trails

ISSUE SUMMARY

To provide a recommended approach to enhance safety on Capital Regional District's (CRD) multi-use trails given the growing popularity of motorized personal mobility devices, such as e-bikes.

BACKGROUND

At the July 10, 2024 CRD Board meeting, staff were directed to report back to the Regional Parks Committee with a proposed approach to undertake a comprehensive study on the safety of multi-use trails, with a focus on potential risks associated with cyclist speed and the use of e-bikes.

The safety of all users of the regional trail system has been, and continues to be, the top priority of the CRD in managing the trail system. In addition to ongoing operational efforts and continual improvement through monitoring and maintenance, the increase in numbers and diversity of trail users has been recognized and efforts made to enhance the safety of users. These efforts include:

- The 2016 Regional Trails Management Plan, which first identified the concept for trail widening, user separation and lighting on the busiest sections of the Galloping Goose Regional Trail and Lochside Regional Trails to improve safety.
- In 2021, staff engaged a consultant to complete the Regional Trails Widening study. The study reviewed design concepts and configuration options for widening, separating and lighting, and provided recommendations based on user volumes and speeds. This work included a subsequent public engagement process.
- On August 9, 2023, the CRD Board approved pursuing a loan authorization to fund the Regional Trestle Renewal, Trail Widening and Lighting (RTWL) Project. The scope of the project includes critical infrastructure renewal for the Selkirk, Swan Lake and Brett Avenue trestles, and six kilometers of separated-use pathway design with lighting. Staff have started work on procurement, design and coordination to implement the project in multi-phases over a period of four years. Objectives of the RTWL Project already include items that were brought forward with the referral motion to enhance safety on multi-use trails, including using best practices from other jurisdictions for facility design in managing personal mobility devices, such as e-bikes. The separated, widened and lit trail will provide a completely different trail user experience and is anticipated to provide the most significant enhancement to safety on high-volume sections of the CRD's multi-use trails.
- At the February 21, 2024 CRD Transportation Committee meeting, staff presented results from a CRD Traffic Safety Commission literature review on e-bikes and micro-mobility safety. A resolution was passed to advocate to the provincial government to consider amending the BC Motor Vehicle Act to allow electric wheelchairs, mobility scooters and micro mobility devices to operate in a safe manner in designated bike lanes and/or routes.

- At the March 13, 2024 CRD Board meeting, staff were directed to report back on the findings of the design phase of the RTWL project, including but not limited to interim options and implications regarding the use of rigid bollards and possible alternatives, such as flexible bollards.
- At the July 10, 2024 CRD Board meeting, staff were directed to augment a signage program on the regional trails that reinforces legal requirements and courtesy protocols (i.e., speeds, passing with courtesy).

ALTERNATIVES

Alternative 1

The Regional Parks Committee recommends to the Capital Regional District Board:

1. That staff engage a consultant to develop a study to build on previous efforts and provide recommendations to further enhance safety on the CRD's multi-use trails in light of the evolving characteristics of trail users, including the increasing prevalence of motorized personal mobility devices, such as e-bikes.
2. That staff report back to the Regional Parks Committee on the findings of the safety study through bi-annual Regional Trestle Renewal, Trail Widening and Lighting Project updates

Alternative 2

That this report be referred back to staff for additional information.

IMPLICATIONS

Financial Implications

The study will be funded through the RTWL Project budget. Statutory approval has been received from Regional Parks Loan Authorization Bylaw No. 4588, totalling \$50 million in debt funds for the RTWL Project. The bylaw will be on the CRD Board September 11, 2024 meeting agenda for adoption.

Service Delivery Implications

Successful delivery of the CRD's regional trail system depends on trail user comfort and safety. Results of the safety study will identify enhancements focused on addressing the increase in motorized personal mobility devices, such as e-bikes, on CRD trails.

The safety study will review information and available data on personal mobility devices, including accident data, contributing factors, emerging best practice, results from previous studies and public consultation, as well as research from institutions such as the University of British Columbia's Research on Active Transportation Lab (REACT) in the Faculty of Applied Science. REACT's focus is in research to support Canadian governments and transportation engineers to accommodate and safely and equitably manage micromobility and has published recent relevant publications on operational speeds on multi-use trails based on vehicle type and motorization.

Additionally, the Ministry of Transportation and Infrastructure is updating the BC Active Transportation Design Guide to better reflect the needs of active transportation users, including updates to sections of the guidelines addressing micromobility. The safety study will review the emerging revisions to ensure design for the RTWL Project meets the newest edition of the design guidelines.

Regional Growth Strategy Implications

The CRD's Regional Growth Strategy (RGS) sets a target for 15% of all trips in the region to be made by bicycle by 2038. As of 2022, bicycles account for 7.9% of regional trips, marking a 2.8% increase since 2017. This represents the largest growth among sustainable modes of transportation (biking, public transit and walking). Notably, while e-bikes comprise only 10% of all bicycles, they are responsible for 30% of all bicycle trips. This data underscores the significant role e-bikes can play in achieving the CRD's mode share targets, offering many of the conveniences of automobiles without contributing to congestion or emissions. Therefore, any new policies should recognize and promote the broader benefits of e-bikes to ensure continued adoption and progress toward our transportation goals.

CONCLUSION

On July 10, 2024, the CRD Board directed staff to report back to the CRD Regional Parks Committee with a proposed approach to undertake a study on the safety of the CRD's multi-use trails, with a focus on potential risks associated with cyclist speed and the use of e-bikes. Several safety enhancement initiatives are already underway, including widening, lighting and separating trail users on 6 km of the busiest sections of the regional trail system. Building on these efforts, staff will engage a consultant to conduct a comprehensive safety study with recommendations for further enhancements, addressing the growing use of motorized personal mobility devices. Staff will report back with findings through bi-annual updates as part of the RTWL Project.

RECOMMENDATION

The Regional Parks Committee recommends to the Capital Regional District Board:

1. That staff engage a consultant to develop a study to build on previous efforts and provide recommendations to further enhance safety on the CRD's multi-use trails in light of the evolving characteristics of trail users, including the increasing prevalence of motorized personal mobility devices, such as e-bikes.
2. That staff report back to the Regional Parks Committee on the findings of the safety study through bi-annual Regional Trestle Renewal, Trail Widening and Lighting Project updates.

Submitted by:	Stephen May, P.Eng., Senior Manager, Facilities Management & Engineering Services
Concurrence:	Mike MacIntyre, Senior Manager, Regional Parks
Concurrence:	Luisa Jones, MBA, General Manager, Parks, Recreation & Environmental Services
Concurrence:	Kevin Lorette, P. Eng., MBA, General Manager, Planning & Protective Services
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer



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**REPORT TO REGIONAL PARKS COMMITTEE
MEETING OF WEDNESDAY, SEPTEMBER 25, 2024**

SUBJECT **Regional Parks Service – 2025 Operating and Capital Budget**

ISSUE SUMMARY

To provide an overview of the draft 2025 Regional Parks service budget, including 2024 year-end budget projections and budget highlights.

BACKGROUND

The Capital Regional District (CRD) has provided a service for the provision and maintenance of regional parks and regional trails since its incorporation in 1966. As of 2024, there are 33 regional parks and 4 regional trails in the system, comprising over 13,300 hectares of parkland, nearly 100 kms of regional trails and over 375 kms of trails within regional parks. Visitation to regional parks and regional trails has increased by 40% since 2014. In 2023, regional trails received over 3.9 million visits and regional parks received over 4.9 million visits.

Funding for the service is primarily through property tax requisition. In 2024, tax requisition funded \$17.98 million towards the total annual operating budget of \$19.68 million. The CRD Board has endorsed the appropriateness of the property tax requisition as the primary revenue source for operating costs and continues to seek ways to relieve affordability pressure for taxpayers.

Non-tax revenue provides a small portion of the funding stream for regional parks and trails. Non-tax revenue is generated through the fees and permit provisions. Other sources of non-tax revenue may include donations, facility rentals or lease agreements, bylaw infraction fines and external grant funding. In 2023, non-tax revenue comprised approximately 4% of the annual budget for regional parks and trails. Additionally, grant funding and partnerships enhance the overall budget but are dependent on available opportunities and successful applications.

The draft 2025 Regional Parks and Trails service budget has been prepared for consideration by the Regional Parks Committee. The Committee will make budget recommendations to the CRD Board through the Committee of the Whole on October 30, 2024. The draft 2025 budget reflects the operating costs of regional parks and trails. The budget summary is attached as Appendix A.

The operating budget will continue to be refined over the next few years:

- Regional Parks and Trails Strategic Plan 2022-2032 implementation costs will continue to be identified.
- Land acquisition debt servicing requirements will be refined.
- Maintenance management and asset management programs will provide more accurate information on regional trails operating and capital costs in anticipation of these active transportation corridors being managed through a regional transportation service.
- Regional trestle renewal and trails widening and lighting project implementation and debt servicing estimates will be refined.
- Equipment replacement funding to meet decarbonization priorities will be refined.

2024 Year End Financial Projections

There is an estimated one-time favourable variance of \$202,601 for Regional Parks 2024 operating budget. This variance will be moved to the Capital Reserve and Equipment Replacement Fund at year end. The net variance is primarily a result of:

- Reduced salary costs due to challenges filling vacant and new positions.
- Salary surplus offset by unfunded pressures related to vehicle fuel and maintenance costs, software licenses, legal fees, grit disposal and staff training.

Details can be found in Appendix A (page 4) under the 2024 Estimated Actual column.

Regarding 2024 capital expenditures as outlined in the CRD Board-approved 2024-2028 Capital Plan, a total of 26 projects were planned for 2024, with a total budget of \$13.6 million. It is estimated that \$0.79 million will be carried forward into 2025. Funding for the 2024 capital projects has been provided through a combination of debt, reserve, grant, equipment replacement and existing capital funds. Projects have focused on addressing the replacement needs of aging critical infrastructure and addressing increased service delivery requirements, including amenities for new park staff positions and expanding park land base. Major capital projects have included the construction of the Mayne Island Regional Trail, EV charge stations, the expansion of the Aylard Farm parking lot and Regional Trestle Renewals and Trail Widening and Lighting.

2025 Operating Budget

Regional Parks 2025 expenditures are \$21.2 million, which is a 7.88% increase over 2024. Expenditures are broken down by operating costs, capital/reserve transfers and debt servicing.

Operating Costs

Regional Parks 2025 operations budget is \$15.7 million, which is a 4.97% increase over the 2024 budget. The overall increase is split between core, ongoing and one-time expenditures.

The 2025 core operating budget for Regional Parks is \$15.5 million, which is a 4.01% increase over 2024. This reflects non-discretionary increases such as negotiated staff wages/salaries and corporate support services, as well as inflationary increases to maintain a consistent level of service year over year. Other budget realignment and adjustments have been made to better reflect historical trends and evolving services.

Ongoing and one-time items make up 0.96% of the overall budget and a 4.97% year-over-year increase in operating costs.

Details of the ongoing/one-time expenditures are as follows:

Ongoing:

- \$12,000 – ROGC property taxes

One-Time:

- \$10,812 – SharePoint migration costs
- \$60,000 – Species at Risk Program (grant funded)

Capital/Reserve Transfers

Total capital/reserve transfers are \$4.23 million in 2025, which is an 18.11% increase over 2024.

Direct capital funding in 2025 is \$0.28 million. This is a direct transfer into the Capital Fund to support small annual infrastructure maintenance projects. The total transfers to reserves consist of transfers to the Operating Reserve Fund, Equipment Replacement Fund (ERF) and Capital Reserve Fund. The 2025 transfer to reserve budgets is \$3.9 million. The increase over the 2024 transfers includes ongoing and one-time supplementary amounts.

Ongoing and one-time items make up 11.87% of the total 18.11% increase in the transfer to capital/reserve funds.

Ongoing:

- \$175,000 – Increase to annual ERF transfer to support decarbonization of vehicle and equipment fleet. Additional increases have been planned in future years to support full fleet decarbonization.

One-time:

- \$250,000 – Transfer to Capital Reserve Fund for critical infrastructure upgrades at the Royal Oak property.

Debt Servicing

Total debt charges are \$1.33 million in 2025, which is a 13.78% increase over 2024. Current debt servicing costs relate to borrowing under *Loan Authorization Bylaw No. 4142* for funding to complete the E&N Rail Trail – Humpback Connector. The authorized \$6.1 million in borrowing was issued under four separate loan issues, which are all set to expire between April 2031 and April 2033. Annual interest and principal payments under this bylaw are \$0.57 million. The total 2025 budgeted debt servicing costs include the above-mentioned interest and principal payments, as well as an additional \$0.58 million of debt servicing costs associated with *Loan Authorization Bylaw No. 4506* for land acquisition and \$0.18 million of debt servicing costs associated with *Loan Authorization Bylaw No. 4588* for funding the Regional Trestle Renewal, Trails Widening and Lighting Project.

Table 1: 2025 Year over Year Budget Comparison

Expenditure Type	2024 Financial Plan	2025 Financial Plan	Change	% Change
Operating	14,937,478	15,680,300	742,822	4.97%
Transfer to Capital/Reserves	3,581,231	4,229,641	648,410	18.11%
Debt Servicing	1,165,637	1,326,257	160,620	13.78%
Total	\$ 19,684,346	\$ 21,236,198	\$ 1,551,852	7.88%

Details can be found in Appendix A – Operating Budget

2025 Capital Budget

The estimated replacement value for all built infrastructure in regional parks and regional trails over the current lifespan is estimated at \$120,000,000 (2023 valuations). Regional trails infrastructure comprises over 33% of this total (approximately \$40 million), while the replacement value of dam infrastructure represents approximately 45% of the total replacement value for

regional parks. These estimates were based on estimated condition assessments, appraisals and valuation of existing built assets. It is important to note that inflation, along with the fluctuating costs and availability of materials, will continue to impact the estimated replacement value of built infrastructure in the coming years.

The capital budget for the 2025–2029 period is set at \$89M. This budget primarily focuses on the Regional Trestle Renewal, Trails Widening, and Lighting Project, as well as potential land acquisitions. The breakdown of capital program expenditures is as follows:

- Regional Trails Trestles and Surfaces Projects - \$57M
- Potential Land Acquisition - \$10M
- Regional Parks - \$7M
- Dam Projects - \$5M
- Vehicle and Equipment Replacement - \$6M
- HQ/Service Yard Improvements - \$4M

The capital budget for 2025 is \$16.7M, which includes a preliminary amount of \$0.79 million carried forward from 2024. The focus for 2025 is on meeting dam safety regulatory requirements and addressing the replacement needs of aging infrastructure. Key projects include repairs to the E&N and Galloping Goose regional trail bridges, replacement to the Sitting Lady Falls footbridge at Witty’s Lagoon Regional Park, upgrading electrical capacity and HVAC systems at the Mill Hill worksite and undertaking shoreline restoration efforts at Coles Bay to improve service delivery and meet future demand.

Table 2: 2025 Capital Expenditures

Expenditure Type	2025	% of Total
Buildings	600,000	3.6%
Equipment	88,400	0.5%
Land	2,000,000	12.0%
Engineered Structures	12,665,000	76.0%
Vehicles	1,310,000	7.9%
Total	\$ 16,663,400	100%

Capital Funding

There are two primary elements to the capital program funding. These are reserve funds established through annual operating contributions and debt servicing costs associated with long-term capital infrastructure and land acquisition financing. The 2025 capital program is funded by \$9.7 million in new debt, \$5.7 million in reserve funds (ERF and Capital Reserve), \$0.5 million in grants and \$0.79 million of capital funds on hand, carried forward from 2024.

Table 3: 2025 Capital Funding

Source of Funds	2025	% of Total
Capital Funds on Hand	786,000	4.7%
Debenture Debt (New Debt Only)	9,650,000	57.9%
Equipment Replacement Fund	1,398,400	8.4%
Grants	500,000	3.0%
Reserve Fund	4,329,000	26.0%
Total	\$ 16,663,400	100%

Appendix A (pages 13-15) provides a detailed breakdown of the capital expenditures and source of funds.

Reserve Funding

There are currently five reserve funds established by bylaw for this service. Reserves serve a multitude of purposes, including stabilizing revenue requirements and funding capital renewal and replacement.

The five reserve funds are:

1. Legacy Reserve – *Bylaw No. 4103*
2. Operating Reserve – *Bylaw No. 4145*
3. Equipment Replacement Reserve – *Bylaw No. 945*
4. Capital Reserve – *Bylaw No. 2313* (includes Land Acquisition Levy and Infrastructure)
5. Land Acquisition Reserve – *Bylaw No. 1831*

The Legacy Reserve fund was established by *Bylaw No. 4103* for money received for specific purposes through bequests, charitable donations or otherwise given.

The Operating Reserve fund was established by *Bylaw No. 4145* to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue. Currently, transfers to the Operating Reserve fund are being used for cyclical expenditures such as visitor surveys and mountain bike trail assessments.

The Equipment Replacement Reserve fund was established by *Bylaw No. 945* to enable CRD services to set aside operating funds to cover the replacement costs of vehicles, machinery and equipment. The 2025 ERF contributions are set at \$0.73 million, which is an increase of \$0.3 million over the 2024 annual transfer. This increase is required to maintain the level of funding needed to replace critical vehicles and equipment, as scheduled, as well as support decarbonization of the fleet. The portion of the increase related to decarbonization is \$0.175275 million.

The Capital Reserve fund was established by *Bylaw No. 2313* for the purpose of setting aside funds to cover expenditures required for new capital infrastructure and for the renewal or replacement of existing infrastructure. The 2025 Capital Reserve contributions are set at \$3.2 million, which is an increase of \$0.33 million over 2024. Of this increase, \$0.25 million is a one-time transfer for upgrades to critical infrastructure at the Royal Oak property. Planned 2025 capital expenditures funded by this reserve total \$4.33 million. The annual transfers currently do not meet the funding requirements needed to maintain and replace the aging infrastructure held by Regional Parks. The Capital Reserve fund balance includes \$1.5 million of restricted funds

relating to the Land Acquisition Levy.

The Land Acquisition Reserve fund was established by *Bylaw No. 1831*. It is a statutorily required reserve fund where funds received from the sale of designated park land is placed until it can be used for the purpose of purchasing land for regional park purposes.

Details of reserve fund balances and planned expenditures can be found in Appendix A (pages 29-36).

2025 Budget Context

The following tables provide a more detailed breakdown of the total 2025 Regional Parks operating expenditures and revenues. Salaries and wages make up most of the annual operating budget, coming in at approximately 47% of the total 2025 operating expenditures. Other key drivers are internal allocations for corporate services, consultant/contract for services, reserve transfers and debt servicing. Requisition is the main revenue source for Regional Parks, funding approximately 91.4% of the total operating costs.

The totals are also summarized in Appendix A (page 4), along with the 2024 year-end estimated actuals and the 2026-2029 future projections.

Table 4: 2025 Operating Expenditures

Operating Budget Component	2025	% of Total
Salaries and Wages	10,022,995	47.2%
Internal Allocations	1,657,009	7.8%
Insurance Costs	91,460	0.4%
Consultant and Contract for Services	1,120,616	5.3%
Vehicles and Equipment	664,310	3.1%
Park Maintenance and Repairs	546,416	2.6%
Utilities and Disposal Costs	241,553	1.1%
Operating Supplies	592,614	2.8%
Legal/Licenses/Survey Costs	66,743	0.3%
Telecommunications and Training	182,275	0.9%
Operating Cost - Other	494,309	2.3%
Capital/ Reserve Transfers	4,229,641	19.9%
Debt Servicing	1,326,257	6.2%
Total	\$ 21,236,198	100%

Table 5: 2025 Revenue

Operating Budget Component	2025	% of Total
Internal Recoveries	77,539	0.4%
Parking Fees	277,050	1.3%
Camping Fees	236,900	1.1%
Permits/Interpretive Programs	57,900	0.3%
Rental Fees	106,090	0.5%
Mt McDonald Tower License Fees	157,616	0.7%
Interest/Other Fees	127,350	0.6%
PILT/GILT	778,747	3.7%
Municipal Requisition	19,417,006	91.4%
Total	\$ 21,236,198	100%

Requisition

The 2025 requisition is \$19.4 million, which is an 8.0% increase over 2024. Increases to the core budget account for 2.56% of the overall increase while ongoing and one-time items account for 5.44%.

ALTERNATIVES

Alternative 1

The Regional Parks Committee recommends the Committee of the Whole recommend to the Capital Regional District Board:

That Appendix A, Operating & Capital Budget – Regional Parks Service be approved as presented and form the basis of the Provisional 2025-2029 Financial Plan.

Alternative 2

The Regional Parks Committee recommends the Committee of the Whole recommends to the Capital Regional District Board:

That Appendix A, Operating & Capital Budget – Regional Parks Service be approved as amended and form the basis of the Final 2025-2029 Financial Plan.

IMPLICATIONS

Financial Implications

The CRD’s Regional Parks Division’s financial plan seeks to meet the service demands of a parks and trails system that is growing in size, use and complexity.

Key drivers of proposed budget increases include inflation, non-discretionary salary and wage increases, decarbonization of fleet and equipment, securement of new parklands, and debt servicing for land acquisitions and major capital investments such as the Trestle Renewal and Trails Widening and Lighting Project.

The Trestle Renewal and Trails Widening and Lighting project has been included in the five-year capital plan and the debt servicing costs have been included in the five-year operating budget. The 2025 debt servicing for the project is estimated at \$180,000.

An ongoing increase of \$175,000 to the Equipment Replacement Fund is proposed to offset the increased costs to purchase electric vehicles and equipment, in support of the CRD's decarbonization efforts. The initial capital costs associated with an electrified fleet should be offset in future years by a reduction in annual fuel consumption costs.

A one-time transfer to the Capital Reserves Fund of \$250,000 is proposed to support critical infrastructure upgrades identified on the Royal Oak Golf Course property.

First Nations Implications

CRD staff will continue to work closely with all First Nations whose areas of interest overlap with regional parks and trails in implementing the Regional Parks and Trails Strategic Plan 2022-2032.

The Regional Parks and Trails Strategic Plan 2022–2032 focuses on strengthening government-to-government relationships and understanding between the CRD and First Nations in the region.

Through the latter half of 2022, engagement on the Interim Strategic Plan took place with First Nations in the region. The CRD is committed to maintaining an open dialogue with First Nations to confirm that Indigenous cultural values and cultural uses are respected and that the priorities and actions remain relevant and meaningful.

Alignment with Board & Corporate Priorities

The 2023-2026 CRD Corporate Plan highlights the initiatives the CRD needs to deliver over the Board's four-year term to address the region's most important needs. The Corporate Plan identifies a number of initiatives under various priorities that fall under the Regional Parks and Trails mandate. In addition to these initiatives, other Board-approved plans such as the Regional Parks and Trails Strategic Plan 2022-2023 provide additional direction for the Operating and Capital budget.

CONCLUSION

The draft 2025 Regional Parks Service budget has been prepared for consideration by the Regional Parks Committee. The Committee will make budget recommendations to the Capital Regional District (CRD) Board through the Committee of the Whole. The draft 2025 budget reflects the acceleration of the Regional Trails Widening and Lighting Project and associated critical asset replacement project with the project funds being secured by way of debt. The budget will continue to be refined over the next two to three years as staff continue to develop partnerships, pursue grant opportunities and explore options to generate non-tax revenue to reduce loan and debt servicing amounts.

RECOMMENDATION

The Regional Parks Committee recommends the Committee of the Whole recommend to the Capital Regional District Board:

That Appendix A, Operating & Capital Budget – Regional Parks Service be approved as presented and form the basis of the Provisional 2025-2029 Financial Plan.

Submitted by:	Mike MacIntyre, Senior Manager, Regional Parks
Concurrence	Russ Smith, Acting General Manager, Parks, Recreation & Environmental Services
Concurrence	Nelson Chan, MBA, FCPA, FCMA, Chief Financial Officer, GM Finance & IT
Concurrence:	Ted Robbins, B. Sc., C. Tech., Chief Administrative Officer

ATTACHMENT:

Appendix A: Capital Regional District 2025 Budget – Regional Parks

CAPITAL REGIONAL DISTRICT

2025 BUDGET

Regional Parks

REGIONAL PARKS COMMITTEE REVIEW

Service: 1.280 Regional Parks

Committee: Regional Parks Committee & Transportation Committee

DEFINITION:

To establish an extended service of Regional Parks for all of the Regional District for the purpose of operating Regional Parks. Bylaw No. 1749 (November 1989); Amended Bylaw No. 2419 (October 1996).

Land Acquisition Fund: 2000 to 2009 Requisition increase equates to \$10 per average household each year.
2010 increased requisition equates to \$12 per average household.
2011-2014 increased requisition further \$2 per average household in each year.
2015-2019 requisition equates to \$20 per average household in each year.
2020 requisition equates to \$20 per average household in each year.
2021-2025 increased requisition further \$1 per average household in each year

SERVICE DESCRIPTION:

This is a service to administer and coordinate the provision of regional parks and trails systems for residents and visitors to the Capital Region. Services include planning and developing strategies for growth and protection of parks and trails, project management of capital facilities, environmental interpretation, conservation, education, security and parks operations of all regional parks and trails. The land acquisition fund acquires regionally significant natural areas to achieve the vision for future regional parks and trails systems. Land acquisition contributes to environmental, social and economic regional sustainability.

PARTICIPATION:

All member municipalities and electoral areas participate.

MAXIMUM LEVY:

Based on converted hospital assessed values for land and improvements.

CAPITAL BORROWING:

Authorized: Bylaw.4142 - Construction of E&N Trail Phase 3&4	\$ 6,100,000
Borrowed:	\$ (6,100,000)
Remaining	<u>\$ -</u>
Authorized: Bylaw.4506 - Acquiring Land for Regional Parks	\$ 25,000,000
Borrowed:	\$ -
Remaining	<u>\$ 25,000,000</u>

Change in Budget 2024 to 2025			
Service:	1.280 Regional Parks	Total Expenditure	Comments
2024 Budget		19,684,346	
Change in Salaries:			
Base salary and benefit change		382,568	Inclusive of estimated collective agreement changes
Step increase/paygrade change		64,380	
		<hr/>	
Total Change in Salaries		446,948	
Other Changes:			
Standard Overhead Allocation		17,669	Increase in 2024 operating costs
Human Resources Allocation		15,266	Increase in 2024 salary budget; corporate safety resourcing
Insurance costs		22,650	Recognize growing insurance premiums
Debt Servicing		160,000	New debt related to LAF and Trail renewal
Vehicle and Equipment		101,985	Increase in vehicle useage and operating costs
Capital Reserve Transfer		334,523	One time \$250,000 transfer for Royal Oak and required growth.
Equipment Reserve Transfer		308,487	Increase transfers to support (1) additional equipment \$15,000, (2) Fleet decarbonization \$275,000, and (3) general inflation \$18,487.
Other Costs		144,324	
		<hr/>	
Total Other Changes		1,104,904	
		<hr/>	
2025 Budget		21,236,198	
Summary of % Expense Increase			
2025 Base salary and benefit change		1.9%	
Debt servicing		0.8%	
Capital Reserve transfer		1.7%	
Equipment Reserve transfer		1.6%	
Balance of increase		1.9%	
<i>% expense increase from 2024:</i>		7.9%	
<i>% Requisition increase from 2024 (if applicable):</i>		8.00%	<i>Requisition funding is 91.4% of service revenue</i>

Overall 2024 Budget Performance
(expected variance to budget and surplus treatment)

There is an estimated one-time favourable variance of \$202,601(1%) due mainly to hiring challenges of vacant positions. This variance will be moved to Equipment Replacement and Capital Reserves, which have an expected year end balance of \$1,328,055 and \$7,479,010 respectively before this transfer.

REGIONAL PARKS SUMMARY	2024		BUDGET REQUEST				FUTURE PROJECTIONS			
	BOARD BUDGET	2024 ESTIMATED ACTUAL	2025 CORE BUDGET	2025 ONGOING	2025 ONE-TIME	2025 TOTAL	2026 TOTAL	2027 TOTAL	2028 TOTAL	2029 TOTAL
OPERATING COSTS:										
Salaries and Wages	9,576,047	9,226,056	10,022,995	-	-	10,022,995	10,340,383	10,630,625	10,928,944	11,235,563
Internal Allocations	1,599,065	1,596,065	1,646,197	-	10,812	1,657,009	1,734,794	1,785,817	1,822,685	1,861,373
Insurance Cost	68,810	68,810	91,460	-	-	91,460	100,606	110,667	121,734	133,908
Consultant and Contract for Services	1,286,578	1,214,655	1,120,616	-	-	1,120,616	1,175,028	1,178,129	1,221,690	1,225,726
Vehicles and Equipment	562,325	642,526	664,310	-	-	664,310	677,596	691,149	704,970	719,070
Parks Maintenance and Repairs	571,558	586,704	485,416	61,000	-	546,416	557,344	568,491	579,861	591,459
Utilities & Disposal Costs	202,698	241,240	241,553	-	-	241,553	246,384	251,312	256,337	261,465
Operating Supplies	483,749	670,175	532,614	-	60,000	592,614	543,269	554,131	565,214	576,518
Legal/Licences/Surveys Cost	57,650	76,150	66,743	-	-	66,743	68,078	69,439	70,827	72,246
Telecommunications&Training	173,659	177,553	182,275	-	-	182,275	185,920	189,639	193,433	197,299
Operating Cost - Other	355,339	352,865	482,309	12,000	-	494,309	499,195	509,180	524,363	529,751
TOTAL OPERATING COSTS	14,937,478	14,852,799	15,536,488	73,000	70,812	15,680,300	16,128,597	16,538,579	16,990,058	17,404,378
*Percentage increase over prior year		-0.6%	4.01%			4.97%	2.86%	2.5%	2.7%	2.4%
CAPITAL / TRANSFER RESERVES										
Transfer to Operating Reserve Fund	15,000	15,000	15,000	-	-	15,000	15,040	15,081	15,122	15,165
Transfer to Capital Fund	270,000	270,000	275,400	-	-	275,400	280,908	286,526	292,257	298,102
Land Acquisition Levy	-	-	-	-	-	-	-	-	-	-
Transfer to ERF Reserve	424,343	524,343	557,830	175,000	-	732,830	801,987	871,366	940,974	1,010,813
Transfer to Capital Reserve Fund	2,871,888	2,974,489	2,956,411	-	250,000	3,206,411	3,264,639	3,074,032	3,134,613	3,196,405
TOTAL CAPITAL / RESERVE TRANSFER	3,581,231	3,783,832	3,804,641	175,000	250,000	4,229,641	4,362,574	4,247,005	4,382,966	4,520,485
*Percentage increase over prior year		5.7%	6.24%			18.11%	3.14%	-2.6%	3.2%	3.1%
*Percentage increase over prior year Ops and Cap			4.44%			7.51%	2.92%	1.4%	2.8%	2.6%
LAF Debt	575,000	575,000	265,000	310,000	-	575,000	700,000	910,000	1,120,000	1,330,000
Trail Widening Debt	20,000	20,000	20,000	160,000	-	180,000	770,000	1,660,000	2,610,000	3,560,000
Infrastructure Debt	570,637	570,637	571,257	-	-	571,257	571,257	571,257	571,257	571,257
Debt Charges	1,165,637	1,165,637	856,257	470,000	-	1,326,257	2,041,257	3,141,257	4,301,257	5,461,257
TOTAL COSTS	19,684,346	19,802,268	20,197,386	718,000	320,812	21,236,198	22,532,428	23,926,841	25,674,281	27,386,120
*Percentage increase over prior year			2.61%			7.88%	6.10%	6.2%	7.3%	6.7%
Internal Recoveries	(76,018)	(76,018)	(77,539)	-	-	(77,539)	(79,090)	(80,672)	(82,285)	(83,931)
OPERATING LESS RECOVERIES	19,608,328	19,726,250	20,119,847	718,000	320,812	21,158,659	22,453,338	23,846,169	25,591,996	27,302,189
FUNDING SOURCES (REVENUE)										
Balance C/F from Prior to Current year	-	-	-	-	-	-	-	-	-	-
Fee Income	(744,091)	(752,013)	(796,816)	-	-	(796,816)	(811,203)	(825,650)	(842,121)	(858,923)
Rental Income	(107,000)	(103,000)	(106,090)	-	-	(106,090)	(108,212)	(110,376)	(112,584)	(114,835)
Transfer from Operating Reserve Fund	-	-	-	-	-	-	(20,000)	-	(20,000)	-
Payments - In Lieu of Taxes	(778,747)	(778,747)	(778,747)	-	-	(778,747)	(794,323)	(810,208)	(826,413)	(842,941)
Grants - Other	-	(114,000)	-	-	(60,000)	(60,000)	-	-	-	-
TOTAL REVENUE	(1,629,838)	(1,747,760)	(1,681,653)	-	(60,000)	(1,741,653)	(1,733,738)	(1,746,234)	(1,801,118)	(1,816,699)
REQUISITION	(17,978,490)	(17,978,490)	(18,438,194)	(718,000)	(260,812)	(19,417,006)	(20,719,600)	(22,099,935)	(23,790,878)	(25,485,490)
*Percentage increase over prior year requisition			2.56%			8.00%	6.71%	6.66%	7.65%	7.12%
PARTICIPANTS: Regional. AUTHORIZED POSITIONS:	77.0	77.0	77.0	6.4	0.0	83.4	83.4	83.4	83.4	83.4

REGIONAL PARKS - 2025 BUDGET

REGIONAL PARKS SUMMARY

MISSION:

Operate and manage a connected system of regional parks for public enjoyment; Foster stewardship of biodiversity by learning from and working with science and long-term land stewards and by connecting people to nature; Operate and manage a regional trail network for active transportation and recreation; Foster reconciliation by collaborating with First Nations in the operation and management of regional parks and regional trails through the establishment of traditional use agreements; Be fiscally responsible and accountable in decision-making.

FINANCIAL SUMMARY:	2024		2025				2026-2029			
	BOARD	ESTIMATED ACTUAL	CORE BUDGET	ONGOING	ONE-TIME	TOATL	TOTAL	TOTAL	TOTAL	TOTAL
Headquarters and Admin Services	1,824,845	1,851,694	1,932,358	-	10,812	1,943,170	2,037,427	2,106,511	2,162,714	2,222,124
Visitor Experience & Stewardship	3,225,155	3,403,415	3,362,107	61,000	60,000	3,483,107	3,575,366	3,648,149	3,768,379	3,841,126
Planning & Facility Development	2,718,519	2,360,815	2,737,314	-	-	2,737,314	2,806,132	2,876,709	2,949,093	3,023,327
Parks Operations North	1,119,624	1,128,693	1,117,813	138,661	-	1,256,474	1,290,153	1,324,737	1,360,252	1,396,724
Parks Operations West	977,516	946,442	913,678	138,661	-	1,052,339	1,081,156	1,110,760	1,141,172	1,172,416
Parks Operations Central	988,985	999,985	1,026,933	138,661	-	1,165,594	1,197,457	1,230,191	1,263,819	1,298,364
Parks Operations South	856,392	865,092	877,396	138,661	-	1,016,057	1,044,065	1,072,842	1,102,410	1,132,790
Parks Operations Administration	2,030,549	1,992,642	2,300,433	(542,644)	-	2,312,150	1,798,434	1,840,037	1,882,626	1,926,227
HQ Maintenance and Equipment	1,052,119	1,163,181	1,118,607	-	-	1,118,607	1,144,978	1,171,984	1,199,640	1,227,967
Mount McDonald	121,274	121,274	126,434	-	-	126,434	129,386	131,975	134,615	137,307
TOTAL OPERATING COST	14,914,978	14,833,233	15,513,073	73,000	70,812	15,656,885	16,104,554	16,513,895	16,964,720	17,378,372
Percentage change over prior year			4.01%			4.97%	2.86%	2.54%	2.73%	2.44%
Land Acquisition Levy				-	-					
Land Acquisition (planning costs)	30,500	27,566	31,415	-	-	31,415	32,043	32,684	33,338	34,006
Transfer to Operating Reserves Fund	7,000	7,000	7,000	-	-	7,000	7,040	7,081	7,122	7,165
Transfer to ERF and Capital	3,566,231	3,768,832	3,789,641	175,000	250,000	4,214,641	4,347,534	4,231,924	4,367,844	4,505,320
Debt Servicing Cost LAF	575,000	575,000	265,000	310,000	-	575,000	700,000	910,000	1,120,000	1,330,000
Debt Servicing Trail Widening	20,000	20,000	20,000	160,000	-	180,000	770,000	1,660,000	2,610,000	3,560,000
Debt Servicing Infrastructure	570,637	570,637	571,257	-	-	571,257	571,257	571,257	571,257	571,257
TOTAL LAND, RESERVE AND DEBT	4,769,368	4,969,035	4,684,313	645,000	250,000	5,579,313	6,427,874	7,412,946	8,709,561	10,007,748
Percentage change over prior year			-1.78%			16.98%	15.21%	15.33%	17.49%	14.91%
Surplus C/F										
Internal Recoveries	(76,018)	(76,018)	(77,539)	-	-	(77,539)	(79,090)	(80,672)	(82,285)	(83,931)
Transfer from Operating Reserve				-	-		(20,000)		(20,000)	
Fee Income	(744,091)	(752,013)	(796,816)	-	-	(796,816)	(811,203)	(825,650)	(842,121)	(858,923)
Rental Income	(107,000)	(103,000)	(106,090)	-	-	(106,090)	(108,212)	(110,376)	(112,584)	(114,835)
Other Grants		(114,000)		-	(60,000.00)	(60,000)				
Payments - In Lieu of Taxes	(778,747)	(778,747)	(778,747)	-	-	(778,747)	(794,323)	(810,208)	(826,413)	(842,941)
TOTAL REVENUE	(1,705,856)	(1,823,778)	(1,759,192)		(60,000)	(1,819,192)	(1,812,828)	(1,826,906)	(1,883,403)	(1,900,630)
TOTAL REQUISITION	(17,978,490)	(17,978,490)	(18,438,194)	(718,000)	(260,812)	(19,417,006)	(20,719,600)	(22,099,935)	(23,790,878)	(25,485,490)
Percentage change over prior year requisition			2.56%			8.00%	6.71%	6.66%	7.65%	7.12%
Participants: All municipalities and electoral areas										
AUTHORIZED POSITIONS:										
Salaried	77.00	77.00	77.00	6.40	-	83.40	83.40	83.40	83.40	83.40

REGIONAL PARKS - 2025 BUDGET

PROGRAM: HEADQUARTERS AND ADMINISTRATIVE SERVICES										
DESCRIPTION:	Headquarters and Administrative Services provide management leadership, general division coordination, administrative and financial support services to Regional Parks.									
FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	428,440	418,137	430,288	-	-	430,288	442,750	455,566	468,746	482,301
Other Operating Expenditures	1,396,405	1,433,557	1,502,070	-	10,812	1,512,882	1,594,677	1,650,945	1,693,968	1,739,823
TOTAL EXPENDITURES	1,824,845	1,851,694	1,932,358	-	10,812	1,943,170	2,037,427	2,106,511	2,162,714	2,222,124
Internal Recoveries	(23,030)	(23,030)	(23,491)	-	-	(23,491)	(23,961)	(24,440)	(24,929)	(25,427)
TOTAL REVENUE	(23,030)	(23,030)	(23,491)	-	-	(23,491)	(23,961)	(24,440)	(24,929)	(25,427)
Requisition	(1,801,815)	(1,828,664)	(1,908,867)	-	(10,812)	(1,919,679)	(2,013,466)	(2,082,071)	(2,137,785)	(2,196,697)
Percentage Change			5.94%			6.54%	4.89%	3.41%	2.68%	2.76%

PROGRAM: LAND ACQUISITION										
FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Capital				-	-					
Debt Servicing LAF	575,000	575,000	265,000	310,000	-	575,000	700,000	910,000	1,120,000	1,330,000
Salaries & Wages				-	-					
Other Operating Expenditures	30,500	27,566	31,415	-	-	31,415	32,043	32,684	33,338	34,006
TOTAL EXPENDITURES	605,500	602,566	296,415	310,000	-	606,415	732,043	942,684	1,153,338	1,364,006
Other Revenue										
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
Requisition	(605,500)	(602,566)	(296,415)	(310,000)	-	(606,415)	(732,043)	(942,684)	(1,153,338)	(1,364,006)
Percentage Change			-51.05%			0.15%	20.72%	28.77%	22.35%	18.27%

REGIONAL PARKS - 2025 BUDGET

PROGRAM: TRANSFER TO RESERVES AND DEBT SERVICING										
FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Debt Servicing Trail Widening	20,000	20,000	20,000	160,000	-	180,000	770,000	1,660,000	2,610,000	3,560,000
Debt Servicing Infrastructure	570,637	570,637	571,257	-	-	571,257	571,257	571,257	571,257	571,257
Transfer to Capital Reserve Fund	2,571,789	2,571,789	2,648,943	-	-	2,648,943	2,701,922	2,755,960	2,811,079	2,867,301
Total Expenditures	3,162,426	3,162,426	3,240,200	160,000	-	3,400,200	4,043,179	4,987,217	5,992,336	6,998,558
REVENUE										
Transfer from Operating Reserve				-	-					
MFA Debt Reserve Fund Earning	(1,430)	(1,430)	(2,050)	-	-	(2,050)	(2,050)	(2,050)	(2,050)	(2,050)
Requisition	(3,160,996)	(3,160,996)	(3,238,150)	(160,000)		(3,398,150)	(4,041,129)	(4,985,167)	(5,990,286)	(6,996,508)
Percentage Change			2.44%			7.50%	18.92%	23.36%	20.16%	16.80%

Participants: All municipalities and electoral areas

REGIONAL PARKS - 2025 BUDGET

PROGRAM:	VISITOR EXPERERIENCE & STEWARDSHIP
DESCRIPTION:	Develops, coordinates and delivers strategic communications to inform, promote and educate visitors about regional parks and trails, and to provide internal communications support to the CRD board, committees and staff. Oversees compliance and enforcement throughout the park system. Provides a variety of educational experiences and opportunities for visitors to learn about regional parks and trails, park values and issues, and conservation.

FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	2,596,385	2,589,364	2,717,658	-	-	2,717,658	2,828,968	2,907,379	2,987,955	3,070,754
Other Operating Expenditures	620,770	806,051	636,449	61,000.00	60,000.00	757,449	738,398	732,770	772,424	762,372
Trans to Operating Res Fund	8,000	8,000	8,000	-	-	8,000	8,000	8,000	8,000	8,000
Internal Recoveries				-	-					
TOTAL EXPENDITURES	3,225,155	3,403,415	3,362,107	61,000	60,000.00	3,483,107	3,575,366	3,648,149	3,768,379	3,841,126
Program Fees and Donations				-	-					
Grants		(114,000)		-	(60,000.00)	(60,000)				
Trans from Operating Res Fund				-	-		(20,000)		(20,000)	
TOTAL REVENUE		(114,000)		-	(60,000.00)	(60,000)	(20,000)		(20,000)	
Requisition	(3,225,155)	(3,289,415)	(3,362,107)	(61,000)	-	(3,423,107)	(3,555,366)	(3,648,149)	(3,748,379)	(3,841,126)
Percentage Change			4.25%			6.14%	3.86%	2.61%	2.75%	2.47%

REGIONAL PARKS - 2025 BUDGET

PROGRAM: PLANNING & FACILITY DEVELOPMENT										
DESCRIPTION:	The goal of planning is to address the protection of a park and trail's natural environment, cultural heritage and to identify appropriate outdoor recreational activities and experiences and the facilities for these services.									
FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	1,565,599	1,208,982	1,606,650			1,606,650	1,652,855	1,700,368	1,749,223	1,799,461
Other Operating Expenditures	1,152,920	1,151,833	1,130,664			1,130,664	1,153,277	1,176,341	1,199,870	1,223,866
TOTAL OPS EXPENDITURES	2,718,519	2,360,815	2,737,314	-	-	2,737,314	2,806,132	2,876,709	2,949,093	3,023,327
Transfer to Capital Reserve Fund	226,706	226,706	233,507			233,507	238,177	242,941	247,800	252,756
Transfer to Operating Reserve Fund	5,000	5,000	5,000			5,000	5,000	5,000	5,000	5,000
TOTAL TRANSFERS	231,706	231,706	238,507			238,507	243,177	247,941	252,800	257,756
Other Revenue										
Transfer from Operating Reserve										
TOTAL REVENUE	-	-	-	-	-	-	-	-	-	-
Requisition	(2,950,225)	(2,592,521)	(2,975,821)	-	-	(2,975,821)	(3,049,309)	(3,124,650)	(3,201,893)	(3,281,083)
Percentage Change			0.87%			0.87%	2.47%	2.47%	2.47%	2.47%

REGIONAL PARKS - 2025 BUDGET

PROGRAM: HEADQUARTERS MAINTENANCE AND EQUIPMENT

DESCRIPTION: This program is made up of three functions: (1) headquarters maintenance, (2) vehicles and equipment (3) equipment maintenance & operations. Headquarters maintenance includes janitorial services and the maintenance of the structural components of the buildings and ancillary equipment. Vehicles and Equipment is the purchase, repair and preventative maintenance of small equipment, fleet vehicles and heavy construction equipment. Equipment maintenance & operations is the day to day project and park maintenance tasks assigned to equipment operators.

FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	448,937	444,487	463,559			463,559	476,827	490,472	504,499	518,922
Other Operating Expenditures	603,182	718,694	655,048			655,048	668,151	681,512	695,141	709,045
TOTAL OPS EXPENDITURES	1,052,119	1,163,181	1,118,607	-	-	1,118,607	1,144,978	1,171,984	1,199,640	1,227,967
Transfer to Capital and ERF	424,343	424,343	557,830	550,000		1,107,830	1,184,987	1,262,366	1,339,974	1,417,813
TOTAL CAP EXPENDITURES	424,343	424,343.00	557,830	550,000.00	-	1,107,830	1,184,987	1,262,366	1,339,974	1,417,813
Requisition	(1,476,462)	(1,587,524)	(1,676,437)	(550,000)		(2,226,437)	(2,329,965)	(2,434,350)	(2,539,614)	(2,645,780)
Percentage Change			13.54%			50.80%	4.65%	4.48%	4.32%	4.18%

PROGRAM: MOUNT MCDONALD

DESCRIPTION: In Sooke Hills Wilderness Regional Park Reserve, Regional Parks operates and maintains the Mount McDonald communications tower site which includes the mountain access road leading to the site.

FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages										
Other Operating Expenditures	121,274	121,274	126,434			126,434	129,386	131,975	134,615	137,307
TOTAL OPS EXPENDITURES	121,274	121,274	126,434			126,434	129,386	131,975	134,615	137,307
Transfer to Operating Reserve	2,000	2,000	2,000			2,000	2,040	2,081	2,122	2,165
Transfer to Capital Reserve	45,000	45,000	45,000			45,000	45,000	45,000	45,000	45,000
TOTAL CAP EXPENDITURES	47,000	47,000	47,000			47,000	47,040	47,081	47,122	47,165
Internal Recoveries	(29,359)	(29,359)	(29,946)			(29,946)	(30,545)	(31,156)	(31,779)	(32,415)
Transfer from Operating Reserve										
TOTAL REVENUE	(29,359)	(29,359)	(29,946)			(29,946)	(30,545)	(31,156)	(31,779)	(32,415)
Requisition	(138,915)	(138,915)	(143,488)			(143,488)	(145,881)	(147,900)	(149,958)	(152,057)
Percentage Change			3.29%			3.29%	1.67%	1.38%	1.39%	1.40%

Participants: All municipalities and electoral areas

REGIONAL PARKS - 2025 BUDGET

PROGRAM:	PARKS OPERATIONS NORTH, WEST, CENTRAL, SOUTH & ADMINISTRATION
DESCRIPTION:	The CRD operates and maintains regional parks utilizing best park management practices with a focus on protecting the natural environment, culture heritage and providing outdoor recreation opportunities. The regional park system is divided into geographic areas in order to efficiently deploy operational resources. The North Service Area manages parks and trails from the souther terminus of the Lockside Regional Trail north, up the Saanich Peninsula and over to the Gulf Islands. The Central Service Area manages parks in the Highlands, the Westshore and Metchosin. The West Service Area manages all parks buffering the Greater Victoria Watershed, and West to Jordan River. South manages from the downtown core to East Sooke, including the E&N and Galoping Goose trails.

PARKS OPERATIONS NORTH

FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	806,490	807,231	832,935	138,661		971,596	999,577	1,028,350	1,057,938	1,088,362
Other Operating Expenditures	313,134	321,462	284,878			284,878	290,576	296,387	302,314	308,362
TOTAL EXPENDITURES	1,119,624	1,128,693	1,117,813	138,661	-	1,256,474	1,290,153	1,324,737	1,360,252	1,396,724
Requisition	(1,119,624)	(1,128,693)	(1,117,813)	(138,661)		(1,256,474)	(1,290,153)	(1,324,737)	(1,360,252)	(1,396,724)
Percentage Change			-0.16%			12.22%	2.68%	2.68%	2.68%	2.68%

PARKS OPERATIONS WEST

FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	795,343	794,269	746,382	138,661		885,043	910,514	936,705	963,637	991,331
Other Operating Expenditures	182,173	152,173	167,296			167,296	170,642	174,055	177,535	181,085
TOTAL EXPENDITURES	977,516	946,442	913,678	138,661		1,052,339	1,081,156	1,110,760	1,141,172	1,172,416
Internal Recoveries	(23,629)	(23,629)	(24,102)			(24,102)	(24,584)	(25,076)	(25,577)	(26,089)
Requisition	(953,887)	(922,813)	(889,576)	(138,661)		(1,028,237)	(1,056,572)	(1,085,684)	(1,115,595)	(1,146,327)
Percentage Change			-6.74%			7.79%	2.76%	2.76%	2.76%	2.75%

Participants: All municipalities and electoral areas

PARKS OPERATIONS CENTRAL

FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	799,401	799,401	833,558	138,661		972,219	1,000,215	1,029,003	1,058,608	1,089,048
Other Operating Expenditures	189,584	200,584	193,375			193,375	197,242	201,188	205,211	209,316
TOTAL EXPENDITURES	988,985	999,985	1,026,933	138,661		1,165,594	1,197,457	1,230,191	1,263,819	1,298,364
Internal Recoveries										
Requisition	(988,985)	(999,985)	(1,026,933)	(138,661)		(1,165,594)	(1,197,457)	(1,230,191)	(1,263,819)	(1,298,364)
Percentage Change			3.84%			17.86%	2.73%	2.73%	2.73%	2.73%

Participants: All municipalities and electoral areas

PARKS OPERATIONS SOUTH

FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	717,748	726,448	734,379	138,661		873,040	898,188	924,047	950,639	977,983
Other Operating Expenditures	138,644	138,644	143,017			143,017	145,877	148,795	151,771	154,807
TOTAL EXPENDITURES	856,392	865,092	877,396	138,661		1,016,057	1,044,065	1,072,842	1,102,410	1,132,790
Internal Recoveries										
Requisition	(856,392)	(865,092)	(877,396)	(138,661)		(1,016,057)	(1,044,065)	(1,072,842)	(1,102,410)	(1,132,790)
Percentage Change			2.45%			18.64%	2.76%	2.76%	2.76%	2.76%

Participants: All municipalities and electoral areas

PARKS OPERATIONS ADMINISTRATION

FINANCIAL SUMMARY:	2024	2024	2025	2025	2025	2025	2026	2027	2028	2029
	Budget	Actual	CORE BUDGET	ONGOING	ONE-TIME	TOTAL	Total	Total	Total	Total
Salaries & Wages	1,417,704	1,437,737	1,657,586	(554,644)		1,102,942	1,130,489	1,158,735	1,187,699	1,217,401
Other Operating Expenditures	612,845	554,905	642,847	12,000		654,847	667,945	681,302	694,927	708,826
Transfer to Reserves & Capital	298,393	298,393	304,361		250,000	554,361	560,448	316,657	322,991	329,450
TOTAL EXPENDITURES	2,328,942	2,291,035	2,604,794	(542,644)	250,000	2,312,150	2,358,882	2,156,694	2,205,617	2,255,677
Internal Recoveries										
Requisition	(2,328,942)	(2,291,035)	(2,604,794)	542,644	(250,000)	(2,312,150)	(2,358,882)	(2,156,694)	(2,205,617)	(2,255,677)
Percentage Change			11.84%			-0.72%	2.02%	-8.57%	2.27%	2.27%

CAPITAL REGIONAL DISTRICT
FIVE YEAR CAPITAL EXPENDITURE PLAN SUMMARY - 2025 to 2029

Service No.	1.280 Regional Parks	Carry Forward from 2024	2025	2026	2027	2028	2029	TOTAL
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EXPENDITURE

Buildings	\$0	\$600,000	\$600,000	\$500,000	\$750,000	\$1,150,000	\$3,600,000	
Equipment	\$0	\$88,400	\$147,700	\$82,800	\$94,400	\$412,000	\$825,300	
Land	\$0	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$2,000,000	\$10,000,000	
Engineered Structures	\$786,000	\$12,665,000	\$14,790,000	\$15,120,000	\$14,645,000	\$12,275,000	\$69,495,000	
Vehicles	\$0	\$1,310,000	\$655,000	\$890,000	\$1,328,000	\$920,000	\$5,103,000	
		\$786,000	\$16,663,400	\$18,192,700	\$18,592,800	\$18,817,400	\$16,757,000	\$89,023,300

SOURCE OF FUNDS

Capital Funds on Hand	\$786,000	\$786,000	\$0	\$0	\$0	\$0	\$786,000	
Debenture Debt (New Debt Only)	\$0	\$9,650,000	\$12,000,000	\$12,000,000	\$15,000,000	\$13,000,000	\$61,650,000	
Equipment Replacement Fund	\$0	\$1,398,400	\$802,700	\$972,800	\$1,197,400	\$1,032,000	\$5,403,300	
Grants (Federal, Provincial)	\$0	\$500,000	\$0	\$0	\$0	\$0	\$500,000	
Donations / Third Party Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
Reserve Fund	\$0	\$4,329,000	\$5,390,000	\$5,620,000	\$2,620,000	\$2,725,000	\$20,684,000	
		\$786,000	\$16,663,400	\$18,192,700	\$18,592,800	\$18,817,400	\$16,757,000	\$89,023,300

CAPITAL REGIONAL DISTRICT

5 YEAR CAPITAL PLAN

2025 - 2029

Service #: 1.280
 Service Name: Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2024	2025	2026	2027	2028	2029	5 - Year Total
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	Year 1	Year 2	Year 3	Year 4	Year 5	
19-05	Renewal	Repair GGRT Bridges (5)	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban.	2,574,000	S	Cap		-	-	-	-	-	-
19-05	Renewal	Repair GGRT Bridges (5)	Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban.		S	Res		150,000	-	-	-	-	150,000
20-03	Renewal	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point	133,000	S	Cap	86,000	86,000	-	-	-	-	86,000
20-03	Renewal	Park Facilities St. John Point	Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point		S	Res		14,000	-	-	-	-	14,000
20-09	Renewal	Design & Expand East Sooke Aylard Farm Parking	Develop & construct an engineered long term expansion solution to meet on-going parking demands.	1,270,000	S	Cap	600,000	600,000	-	-	-	-	600,000
20-09	Renewal	Design & Expand East Sooke Aylard Farm Parking	Develop & construct an engineered long term expansion solution to meet on-going parking demands.		S	Res		150,000	-	-	-	-	150,000
22-02	Renewal	Design & Construct Elk/Beaver Lake Dam Upgrades (Dams 1, 2 & 3)	Conduct geotechnical & hydrotechnical safety assessment for Elk/Beaver Lake dams and design & implement improvements at south dam on Beaver Lake.	1,675,000	S	Res		200,000	100,000	1,250,000	-	-	1,550,000
22-04	Study	Sooke Potholes Lodge Feasibility Study	Feasibility study for removal and design to rehabilitate old lodge site at Sooke Potholes	200,000	B	Res		100,000	100,000	-	-	-	200,000
23-01	New	Purchase of New Genset for Mt. McDonald	New backup power supply required for emergency communication equipment on Mt. McDonald.	300,000	E	Res		-	-	-	-	300,000	300,000
23-05	New	Design & Construct Salt Spring Island Regional Trail	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.	4,690,000	S	Res		300,000	330,000	-	-	-	630,000
23-05	New	Design & Construct Salt Spring Island Regional Trail	Feasibility study, design and construct 5km of regional trail on Salt Spring Island.		S	Debt		-	-	-	3,000,000	1,000,000	4,000,000
23-11	Renewal	Repair Witty's Lagoon Bridge	Replace Witty's Lagoon footbridge over Sitting Lady Falls.	435,000	S	Res		375,000	-	-	-	-	375,000
23-14	Replacement	Equipment Replacement	Equipment replacement of outdoor and indoor equipment and furniture.		NA	ERF		88,400	147,700	82,800	94,400	112,000	525,300
23-15	New	Potential Land Acquisition Transactions	Potential land acquisition transactions.		NA	L	Debt	2,000,000	2,000,000	2,000,000	2,000,000	2,000,000	10,000,000
24-04	Renewal	Design & Construct Brookleigh Boat Launch	Improvements to the boat launch and dock at Brookleigh Beach on Elk Lake.	125,000	S	Res		125,000	-	-	-	-	125,000
24-05	New	Regional Trestle Renewal, Trails Widening and Lighting Project	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.	50,000,000	S	Debt		7,650,000	10,000,000	10,000,000	10,000,000	10,000,000	47,650,000
24-05	New	Regional Trestle Renewal, Trails Widening and Lighting Project	Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.		S	Grant		500,000					500,000
24-07	Renewal	Site Planning and Improvements at 728 Work Site	Site plan, design and construct building and site improvements at 728 work site.	2,500,000	B	Res		-	200,000	500,000	750,000	1,000,000	2,450,000
24-08	Renewal	Sooke Hills Wilderness Trail Repair	Temporary repairs to Sooke Hills Wilderness Trail - Waugh Creek	150,000	S	Cap	100,000	100,000	-	-	-	-	100,000
24-11	New	Portal Signs	Replace portal signs or install new portal signs at main regional park and trail access points to align with Corporate Sign Strategy.	985,000	S	Res		275,000	285,000	250,000	-	-	810,000
24-12	Replacement	Weed Harvester	Replace 2006 aquatic weed harvester	250,000	V	ERF		250,000	-	-	-	-	250,000
24-13	Renewal	Design and Implement Durrance Lake Dam Alteration Plan	Design Durrance Lake Dam alteration plan based on public engagement process outcomes.	3,300,000	S	Res		150,000	1,500,000	1,500,000	-	-	3,150,000
24-14	Replacement	Light Duty Vehicle Replacement - Carryforward	Vehicle replacement based on a schedule for fleet vehicles- 2024 carryforward	235,000	V	ERF		235,000					235,000
24-15	Replacement	Dump Truck Replacement	Replace 2007 Sterling 5 Ton Dump Truc	230,000	V	ERF		230,000					230,000
25-02	Study	Options Analysis of Shoreline Stabilization	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park	150,000	S	Res		150,000	-	-	-	-	150,000
25-04	Renewal	Design and Construct- Regional Trail Bridge Renewals (4)	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Millstream, Interurban and Wilkinson bridges based on 20-year renewal plan.	2,175,000	S	Res		325,000	950,000	900,000	-	-	2,175,000
25-05	Replacement	Implement Kiosk Strategy	Implement kiosk strategy for the purpose of replacing ageing information kiosks.	100,000	S	Res		20,000	20,000	20,000	20,000	20,000	100,000
25-06	Study	DSR for Elk/Beaver Lake Dams	Conduct comprehensive dam safety review for the Elk/Beaver Lake dams as required by the DSO	200,000	S	Res		100,000	100,000	-	-	-	200,000
25-07	New	Coles Bay Shoreline Restoration	Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay	350,000	S	Res		350,000	-	-	-	-	350,000
25-08	Replacement	Royal Oak Golf Course Site Securement Fund	Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC	500,000	S	Res		250,000	250,000	-	-	-	500,000
25-09	Renewal	Upgrading electrical capacity and HVAC at Mill Hill Worksite	Upgrading electrical capacity and HVAC system for the building at Mill Hill worksite.	800,000	B	Res		500,000	300,000	-	-	-	800,000
25-10	New	Spillway alterations and log boom installation	Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations	200,000	S	Res		200,000	-	-	-	-	200,000
25-11	Study	Killarney Lake Dam Study	Breach Study, Inundation Mapping, and Consequence Classification for Killarney Lake Dam	80,000	S	Res		20,000	60,000	-	-	-	80,000
25-12	Renewal	Design and construct Hereward, Helmcken, and Island Highway Repair	Design and construct Girder Repairs for Hereward, Helmcken, and Island Highway (at 4-Mile) bridges to increase girder shear capacity	400,000	S	Res		400,000	-	-	-	-	400,000
25-13	Renewal	Replace timber curbs and resurface asphalt overlay for Colquitz Creek Road Bridge	Design and construct replacement of timber curbs and resurface asphalt overlay for Colquitz Creek Road Bridge at Filter Beds	70,000	S	Res		70,000	-	-	-	-	70,000
25-14	Replacement	Replace Wooden Culvert (Trail Way)	Replace Sooke Hills Wilderness Trail wooden culvert	230,000	S	Res		30,000	200,000	-	-	-	230,000

Service #: 1.280
 Service Name: Regional Parks

PROJECT DESCRIPTION				PROJECT BUDGET & SCHEDULE									
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward from 2024	2025	2026	2027	2028	2029	5 - Year Total
Project Number	Capital Expenditure Type	Capital Project Title	Capital Project Description	Total Project Budget	Asset Class	Funding Source	Carryforward	Year 1	Year 2	Year 3	Year 4	Year 5	
25-15	Replacement	F-450 Dump Truck Replacement	F-450 dump truck replacement based on a schedule for fleet vehicles	175,000	V	ERF		175,000					175,000
25-16	Replacement	Vehicle Replacement	Vehicle replacement based on a schedule for fleet vehicles	NA	V	ERF		420,000	655,000	890,000	1,103,000	920,000	3,988,000
26-03	Renewal	Renew Eagle Beach Picnic Shelter	Design and construct improvements to Eagle Beach picnic shelter to extend service life.	80,000	S	Res		-			-	80,000	80,000
26-05	Renewal	Site Planning and Improvements at Mill Hill Work Site	Site plan, design and construct building and site improvements at Mill Hill work site.	450,000	S	Res		-	200,000	250,000	-	-	450,000
26-06	Renewal	Renewal of Elk Beaver Lake Regional Park road surfacing	Full depth renewal and paving of Elk Beaver Lake Regional Park road.	300,000	S	Res		-	300,000	-	-	-	300,000
26-07	Replacement	Design and Construct - Jordan River Regional Park Boardwalk	Design and Construct boardwalk at Jordan River Regional Park.	245,000	S	Res		-	45,000	200,000	-	-	245,000
27-02	Replacement	Replace pit toilet at Lone Tree Hill	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span.	150,000	B	Res		-	-	-	-	150,000	150,000
27-03	New	Jordan River and Island View Beach Shoreline Restoration	Design and Construct shoreline restoration at Jordan River Regional Park and Island View Beach Regional Park	1,500,000	S	Res		-	-	750,000	750,000	-	1,500,000
28-01	New	Design Thetis Lake Dam Upgrades	Design upgrades to Thetis Lake Dams.	150,000	S	Res		-	-	-	50,000	100,000	150,000
28-02	New	Decommission pit toilet and construct three pit toilet at Island View Beach	Decommission the existing pit toilet that are approaching end of life and construct three new pit toilets at Island View Beach.	450,000	S	Res		-	450,000	-	-	-	450,000
28-03	New	Assess and Repair Regional Trail Land Protection	Conduct culvert assessment and repairs.	250,000	S	Res		-	-	-	250,000	-	250,000
28-04	New	Upgrade Regional Trail surfacing	Upgrade Regional Trail surfacing to paved for Wale Road to Aldene.	250,000	S	Res		-	-	-	250,000	-	250,000
28-05	Renewal	Design and Construct- Regional Trail Bridge Renewals (4)	Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on 20-year renewal plan.	2,175,000	S	Res		-	-	-	325,000	900,000	1,225,000
28-06	Replacement	Tandem Dump Truck	Replace 2003 Western Star tandem dump truck	NA	V	Res		-	-	-	225,000	-	225,000
29-01	Replacement	Hamsterly Beach Waterline Replacement	Replace the waterline at Hamsterly Beach	75,000	S	Res		75,000	-	-	-	-	75,000
29-02	Renewal	Renew Sitting Lady Falls Parking	Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.	175,000	S	Res		-	-	-	-	175,000	175,000
Grand Total				\$ 80,732,000				\$ 16,663,400	\$ 18,192,700	\$ 18,592,800	\$ 18,817,400	\$ 16,757,000	\$ 89,023,300

Service:

1.280

Regional Parks

Project Number 19-05

Capital Project Title Repair GGRT Bridges (5)

Capital Project Description

Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban.

Project Rationale Repairs/replacement Veitch Creek, Bilsten (2), Charters and Interurban bridges on the Galloping Goose Trail. The scope of work for the Interurban bridge is expected to continue through 2025, with an increased budget of \$150,000.

Project Number 20-03

Capital Project Title Park Facilities St. John Point

Capital Project Description

Constructing parking lot, pit toilet, information kiosk, and benches at St. John Point

Project Rationale Design and construct parking lot, toilet, benches, and information kiosk The St. John Point to addresses actions identified in the Regional Park Management Plan.

Project Number 20-09

Capital Project Title Design & Expand East Sooke Aylard Farm Parking

Capital Project Description

Develop & construct an engineered long term expansion solution to meet on-going parking demands.

Project Rationale Develop and construct an engineered long term solution to meet on-going parking demands in busy park, in place of in-the-field temporary dirt lot parking location. Project is anticipated to continue through to 2025.

Service: 1.280 Regional Parks

Project Number 22-02

Capital Project Title Design & Construct Elk/Beaver Lake Dam Upgrades (Dams 1, 2 & 3)

Capital Project Description Conduct geotechnical & hydrotechnical safety assessment for Elk/Beaver Lake dams and design & implement improvements at south dam on Beaver Lake.

Project Rationale Improvements included re-enforcement of the downstream face, tie-in to the existing spillway control and vegetation management are required for the main dam at the southern outlet of Beaver Lake. Design in 2025/2026 and construction in 2027.

Project Number 22-04

Capital Project Title Sooke Potholes Lodge Feasibility Study

Capital Project Description Feasibility study for removal and design to rehabilitate old lodge site at Sooke Potholes

Project Rationale This project is to conduct a comprehensive feasibility study focusing on safety measures for the removal and design rehabilitation of the old lodge site which has been abandoned since the 1980s to ensure that all necessary precautions are taken to secure the site and evaluate the best approaches for its rehabilitation.

Project Number 23-01

Capital Project Title Purchase of New Genset for Mt. McDonald

Capital Project Description New backup power supply required for emergency communication equipment on Mt. McDonald.

Project Rationale A new backup power supply is required for the emergency communication equipment located on Mount McDonald.

Service:

1.280

Regional Parks

Project Number 23-05

Capital Project Title Design & Construct Salt Spring Island Regional Trail

Capital Project Description Feasibility study, design and construct 5km of regional trail on Salt Spring Island.

Project Rationale This project continues implementation of the Gulf Islands Regional Trail Plan to construct regional trails on each of the Gulf Islands. Grant dependent.

Project Number 23-11

Capital Project Title Repair Witty's Lagoon Bridge

Capital Project Description Replace Witty's Lagoon footbridge over Sitting Lady Falls.

Project Rationale Replace Witty's Lagoon Footbridge over Sitting Lady Falls.

Project Number 23-14

Capital Project Title Equipment Replacement

Capital Project Description Equipment replacement of outdoor and indoor equipment and furniture.

Project Rationale Regional Parks maintains an equipment replacement fund in order to replace equipment that is not captured within the vehicle replacement program. This includes office equipment and operational field equipment.

Project Number 23-15

Capital Project Title Potential Land Acquisition Transactions

Capital Project Description Potential land acquisition transactions.

Project Rationale Potential land acquisition transactions estimated at \$5 million per year.

Service: 1.280 Regional Parks

Project Number 24-04

Capital Project Title Design & Construct Brookleigh Boat Launch

Capital Project Description Improvements to the boat launch and dock at Brookleigh Beach on Elk Lake.

Project Rationale Improve visitor experience and enhance safe access through improving the boat launch at Brookleigh Beach on Elk Lake so it more easily accommodates the type of boats that frequent the facility.

Project Number 24-05

Capital Project Title Regional Trestle Renewal, Trails Widening and Lighting Project

Capital Project Description Design and construct renewal of 3 regional trail trestles and 6 km of trail widening and lighting.

Project Rationale Design and construct the renewal and enhancement of the Swan, Brett, and Selkirk Trestle, and widen and light 6 km of Regional Trail along priority sections of the Lochside and Galloping Goose Regional Trail.

Project Number 24-07

Capital Project Title Site Planning and Improvements at 728 Work Site

Capital Project Description Site plan, design and construct building and site improvements at 728 work site.

Project Rationale Long-term site planning, design and construction of building and improvements at the 728 work site, including office space capacity, electric service capacity to service EV fleet, HVAC system and equipment storage.

Project Number 24-08

Capital Project Title Sooke Hills Wilderness Trail Repair

Capital Project Description Temporary repairs to Sooke Hills Wilderness Trail - Waugh Creek

Project Rationale Short term options to repair and open the Sooke Hills Wilderness Trail on a temporary basis; longer term solution is required once provincial and regional discussions with First Nations regarding the E&N Rail Corridor are complete. Project is anticipated to continue through to 2025.

Service: **1.280** **Regional Parks**

Project Number	24-11	Capital Project Title	Portal Signs	Capital Project Description	Replace portal signs or install new portal signs at main regional park and trail access points to align with Corporate Sign Strategy.
Project Rationale	Install new portal signs at regional park access points to align with Corporate Sign Strategy.				

Project Number	24-12	Capital Project Title	Weed Harvester	Capital Project Description	Replace 2006 aquatic weed harvester
Project Rationale	Replace 2006 weed harvester through the vehicle replacement fund as the equipment reaches end of serviceable life.				

Project Number	24-13	Capital Project Title	Design and Implement Durrance Lake Dam Alteration Plan	Capital Project Description	Design Durrance Lake Dam alteration plan based on public engagement process outcomes.
Project Rationale	Design and Implement a dam alteration plan for the Durrance Lake Dam, including submission of dam alteration plan to the Provincial Dam Safety Office.				

Project Number	24-14	Capital Project Title	Light Duty Vehicle Replacement - Carryforward	Capital Project Description	Vehicle replacement based on a schedule for fleet vehicles- 2024 carryforward
Project Rationale	Replace vehicles using the vehicle replacement fund as reaching the end of their serviceable life				

Service: **1.280** **Regional Parks**

Project Number	24-15	Capital Project Title	Dump Truck Replacement	Capital Project Description	Replace 2007 Sterling 5 Ton Dump Truc
Project Rationale	Replace 2007 Sterling 5 Ton Dump Truck using the vehicle replacement fund				

Project Number	25-02	Capital Project Title	Options Analysis of Shoreline Stabilization	Capital Project Description	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park
Project Rationale	Options analysis for shoreline stabilization at Jordan River Regional Park and Island View Beach Regional Park, including an environmental study of the proposed options.				

Project Number	25-04	Capital Project Title	Design and Construct- Regional Trail Bridge Renewals (4)	Capital Project Description	Design and Construct Regional Trail bridge renewals for Bilston #3, Firehall, Millstream, Interurban and Wilkinson bridges based on 20-year renewal plan.
Project Rationale	Design and Construct Regional Trail bridge renewals, identified as a priority in the 20-year renewal plan. Bridges include the Bilston Creek Bridge #3, Firehall Creek Bridge, Millstream Creek Bridge, Interurban Bridge, and Wilkinson Bridge.				

Project Number	25-05	Capital Project Title	Implement Kiosk Strategy	Capital Project Description	Implement kiosk strategy for the purpose of replacing ageing information kiosks.
Project Rationale	This is a continuing project to replace ageing information kiosk structures in Regional Parks, project is anticipated to continue through to 2029.				

Service: 1.280 Regional Parks

Project Number

25-06

Capital Project Title DSR for Elk/Beaver Lake Dams

Capital Project Description

Conduct comprehensive dam safety review for the Elk/Beaver Lake dams as required by the DSO

Project Rationale Conduct comprehensive dam safety review for the Elk/Beaver Lake dams as required by the Provincial Dam Safety Office

Project Number

25-07

Capital Project Title Coles Bay Shoreline Restoration

Capital Project Description

Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay

Project Rationale Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest in Coles Bay. This is an opportunity to build relationship with the Pauquachin First Nation.

Project Number

25-08

Capital Project Title Royal Oak Golf Course Site Securement Fund

Capital Project Description

Replace the culvert between the two lower ponds and Remediate hydrocarbon-contaminated soils in the storage yard, building, and property fund at ROGC

Project Rationale Replace the culvert between the two lower ponds, Remove gate vane, vegetation clearing and remediate hydrocarbon-contaminated soils in the storage yard to ensure compliance with BC Contaminated Site Regulation, building, and property fund at ROGC.

Project Number

25-09

Capital Project Title Upgrading electrical capacity and HVAC at Mill Hill Worksite

Capital Project Description

Upgrading electrical capacity and HVAC system for the building at Mill Hill worksite.

Project Rationale Upgrading the electrical capacity to support the EV fleet, HVAC system, and equipment storage and upgrading the building's HVAC system at Mill Hill Worksite to reduce energy consumption and greenhouse gas (GHG) emissions

Service:

1.280

Regional Parks

Project Number 25-10

Capital Project Title Spillway alterations and log boom installation

Capital Project Description Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations

Project Rationale Design and construct Humpback and Thetis spillway log boom installation and Thetis spillway alterations based on Engineer inspection report recommendation

Project Number 25-11

Capital Project Title Killarney Lake Dam Study

Capital Project Description Breach Study, Inundation Mapping, and Consequence Classification for Killarney Lake Dam

Project Rationale Breach Study, Inundation Mapping, and Consequence Classification for Killarney Lake Dam to establish the required management parameters to comply with Dam Safety Regulations, safety documentation required, operation and maintenance frequencies

Project Number 25-12

Capital Project Title Design and construct Hereward, Helmcken, and Island Highway Repair

Capital Project Description Design and construct Girder Repairs for Hereward, Helmcken, and Island Highway (at 4-Mile) bridges to increase girder shear capacity

Project Rationale Design and construct Girder Repairs for Hereward, Helmcken, and Island Highway (at 4-Mile) bridges to increase girder shear capacity

Project Number 25-13

Capital Project Title Replace timber curbs and resurface asphalt overlay for Colquitz Creek Road Bridge

Capital Project Description Design and construct replacement of timber curbs and resurface asphalt overlay for Colquitz Creek Road Bridge at Filter Beds

Project Rationale Design and construct replacement of timber curbs and resurface asphalt overlay for Colquitz Creek Road Bridge at Filter Beds.

Service:

1.280

Regional Parks

Project Number 25-14

Capital Project Title Replace Wooden Culvert (Trail Way)

Capital Project Description Replace Sooke Hills Wilderness Trail wooden culvert

Project Rationale Design and construct replacement of Sooke Hills Wilderness Trail Wooden Culvert (Trail Way) . The bridge is closed to vehicles following an engineering assessment.

Project Number 25-15

Capital Project Title F-450 Dump Truck Replacement

Capital Project Description F-450 dump truck replacement based on a schedule for fleet vehicles

Project Rationale Replace F-450 dump truck based on a schedule for fleet vehicles

Project Number 25-16

Capital Project Title Vehicle Replacement

Capital Project Description Vehicle replacement based on a schedule for fleet vehicles

Project Rationale Vehicle replacement based on a schedule for fleet vehicles

Project Number 26-03

Capital Project Title Renew Eagle Beach Picnic Shelter

Capital Project Description Design and construct improvements to Eagle Beach picnic shelter to extend service life.

Project Rationale Design and construct improvements to the Eagle Beach picnic shelter, which experiences a high level of use and is nearing end of life.

Service: 1.280 Regional Parks

Project Number	26-05	Capital Project Title	Site Planning and Improvements at Mill Hill Work Site	Capital Project Description	Site plan, design and construct building and site improvements at Mill Hill work site.
Project Rationale	Long-term site planning and improvements at the Mill Hill work site.				

Project Number	26-06	Capital Project Title	Renewal of Elk Beaver Lake Regional Park road surfacing	Capital Project Description	Full depth renewal and paving of Elk Beaver Lake Regional Park road.
Project Rationale	Full depth renewal and paving of the Elk Beaver Lake Regional Park road.				

Project Number	26-07	Capital Project Title	Design and Construct - Jordan River Regional Park Boardwalk	Capital Project Description	Design and Construct boardwalk at Jordan River Regional Park.
Project Rationale	Design and Construct boardwalk that is approaching end of life at Jordan River Regional Park.				

Project Number	27-02	Capital Project Title	Replace pit toilet at Lone Tree Hill	Capital Project Description	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span.
Project Rationale	Replace and standardize Lone Tree Hill toilet building that has exceeded its serviceable life span.				

Service:

1.280

Regional Parks

Project Number 27-03

Capital Project Title Jordan River and Island View Beach
Shoreline Restoration

Capital Project Description Design and Construct shoreline restoration at
Jordan River Regional Park and Island View
Beach Regional Park

Project Rationale Design and Construct shoreline restoration to protect cultural and ecological shoreline values and restore the traditional shellfish harvest at Jordan River Regional Park and Island View Beach Regional Park

Project Number 28-01

Capital Project Title Design Thetis Lake Dam Upgrades

Capital Project Description Design upgrades to Thetis Lake Dams.

Project Rationale Design and construct upgrades to the Thetis Lake Dams, in line with Provincial dam safety regulatory program and DSR recommendations.

Project Number 28-02

Capital Project Title Decommission pit toilet and construct
three pit toilet at Island View Beach

Capital Project Description Decommission the existing pit toilet that are
approaching end of life and construct three
new pit toilets at Island View Beach.

Project Rationale Replace and standardize pit toilets that are approaching end of life at Island View Beach.

Project Number 28-03

Capital Project Title Assess and Repair Regional Trail Land
Protection

Capital Project Description Conduct culvert assessment and repairs.

Project Rationale Assess and repair Regional Trails culvert infrastructure.

Service:

1.280

Regional Parks

Project Number 28-04

Capital Project Title Upgrade Regional Trail surfacing

Capital Project Description Upgrade Regional Trail surfacing to paved for Wale Road to Aldene.

Project Rationale Upgrade the section of Galloping Goose Regional Trail, from Wale Road to Aldene Road, from gravel surface to paved surface, a priority section identified in the Regional Trails Management Plan.

Project Number 28-05

Capital Project Title Design and Construct- Regional Trail Bridge Renewals (4)

Capital Project Description Design and Construct Regional Trail bridge renewals for Wildwood/Matheson, Hereward, Island Highway and Helmeken bridges based on 20-year renewal plan.

Project Rationale Design and Construct Regional Trail bridge renewals, identified as a priority in the 20-year renewal plan. Bridges include the the Wildwood/Matheson Creek Bridge, Hereward Bridge, Island Highway Bridge and Helmeken Bridge.

Project Number 28-06

Capital Project Title Tandem Dump Truck

Capital Project Description Replace 2003 Western Star tandem dump truck

Project Rationale Replace 2003 tandem dump truck through vehicle replacement fund as it approaches end of serviceable life.

Project Number 29-01

Capital Project Title Hamsterly Beach Waterline Replacement

Capital Project Description Replace the waterline at Hamsterly Beach

Project Rationale Replace the waterline at Hamsterly Beach

Service: 1.280 Regional Parks

Project Number 29-02

Capital Project Title Renew Sitting Lady Falls Parking

Capital Project Description Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.

Project Rationale Construct renewal to Witty's Lagoon - Sitting Lady Falls Parking that has exceeded its serviceable life span.

1.280 Regional Parks
Asset and Reserve Summary Schedule
2025 - 2029 Financial Plan

Asset Profile

Regional Parks

Regional Parks and Trails consists of 31 parks and reserves with 400 km of hiking trails and 3 regional trails (100 km). Assets held by the Regional park service consist of lands, buildings, public washrooms as well as various park equipment and vehicles.

Summary

Regional Parks Reserve/Fund Summary

Projected year end balance

- Land Acquisition Levy
- Infrastructure/SSI&SGI Trail/Dams

Total Capital Reserve Fund

Parks Statutory Land Acquisition Reserve

Equipment Replacement Fund

Total projected year end balance

	Est Actual	Budget				
	2024	2025	2026	2027	2028	2029
- Land Acquisition Levy	2,506,772	2,606,772	2,606,772	2,606,772	2,606,772	2,606,772
- Infrastructure/SSI&SGI Trail/Dams	7,566,611	6,644,022	4,518,661	1,972,693	2,487,306	2,958,711
Total Capital Reserve Fund	10,073,383	9,250,794	7,125,433	4,579,465	5,094,078	5,565,483
Parks Statutory Land Acquisition Reserve	1,243,930	1,293,930	1,293,930	1,293,930	1,293,930	1,293,930
Equipment Replacement Fund	1,428,055	797,485	796,772	695,338	438,912	417,725
Total projected year end balance	12,745,368	11,342,209	9,216,135	6,568,733	6,826,920	7,277,138

See attached reserve schedules for projected annual cash flows.

**1.280 Regional Parks
Capital Reserve Fund Schedule
2025 - 2029 Financial Plan**

Capital Reserve Fund Schedule

Reserve Fund: 1.280 Regional Parks Capital Reserve Fund (Bylaw No. 2313)

- Capital Reserve Fund for Regional Parks Service was established in 1995 under Bylaw No. 2313.
- These reserves can only be used to fund capital expenditure.
- Funding for this reserve may be paid from "the current revenue or, as available, from general revenue surplus, or as otherwise provided in the Municipal Act".

Cost Centre: 101469 (PLO)

Land Acquisition Levy Portion

	Est Actual	Budget				
	2024	2025	2026	2027	2028	2029
Beginning Balance	5,806,772	2,506,772	2,606,772	2,606,772	2,606,772	2,606,772
Land Acquisition Expenditure	(3,500,000)	-	-	-	-	-
LAF Levy Net Contribution	-	-	-	-	-	-
Other proceeds Interest Income*	200,000	100,000				
Ending Balance \$ - Land Acquisition Levy Portion	2,506,772	2,606,772	2,606,772	2,606,772	2,606,772	2,606,772
Restricted	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000	1,750,000
Unrestricted Balance	756,772	856,772	856,772	856,772	856,772	856,772

Assumptions/Background:

- A Regional Park Land Acquisition Requisition was established in 2000 for a ten year period (2000-2009) at a rate of \$10 per average residential household assessment. In 2010, the requisition was extended for another ten years(2010-2019) at a rate of \$12 per average residential household assessment starting in 2010 and increasing by \$2 per year to a maximum of \$20 in 2015 and then remaining at this rate until 2019. Program renewed for an additional 10 year 2020-2029 at \$20 per average residential household assessment. Beginning in 2021 the rate is to increase by \$1 per year until 2025.

1.280 Regional Parks
 Capital Reserve Fund Schedule
 2025 - 2029 Financial Plan

Capital Reserve Fund Schedule

Infrastructure Portion	Est Actual	Budget				
	2024	2025	2026	2027	2028	2029
Beginning Balance	7,262,122	7,566,611	6,644,022	4,518,661	1,972,693	2,487,306
Planned Capital Expenditure (Based on Capital Plan)	(2,870,000)	(4,329,000)	(5,390,000)	(5,620,000)	(2,620,000)	(2,725,000)
Transfer from Operating Budget						
--Other Infrastructure	1,622,783	1,847,904	1,901,462	1,706,091	1,761,813	1,818,649
--SSI/SIGI Trails	226,706	233,507	238,177	242,941	247,800	252,756
--Dam/Bridge/Trestle	200,000	200,000	200,000	200,000	200,000	200,000
--Infrastructure Renewal Special	925,000	925,000	925,000	925,000	925,000	925,000
Interest Income*	200,000	200,000	-	-	-	-
Ending Balance \$ - Infrastructure Portion	7,566,611	6,644,022	4,518,661	1,972,693	2,487,306	2,958,711

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

1.280 Regional Parks
 Capital Reserve Fund Schedule
 2025 - 2029 Financial Plan

Capital Reserve Fund Schedule

Reserve Fund: 1.280 Regional Parks Land Acquisition Reserve Fund (Bylaw No. 1831)

Cost Centre: 101375 (PLO)

Parks Statutory Land Acquisition Reserve

	Est Actual	Budget				
	2024	2025	2026	2027	2028	2029
Beginning Balance	1,193,930	1,243,930	1,293,930	1,293,930	1,293,930	1,293,930
Park Land Acquisition	-	-	-	-	-	-
Proceeds from Sale of Surplus Park Land						
Interest Income	50,000	50,000				
Ending Balance \$ - Parks Statutory Land Acquisition Reserve	1,243,930	1,293,930	1,293,930	1,293,930	1,293,930	1,293,930

1.280 Regional Parks
 Equipment Replacement Fund Schedule (ERF)
 2025 - 2029 Financial Plan

Equipment Replacement Fund Schedule (ERF)

ERF Fund: 1.280 Regional Parks ERF (Bylaw No. 945)

Cost Centre: 101423 (PLO)
 Equipment Replacement Fund

	Est Actual	Budget				
	2024	2025	2026	2027	2028	2029
Beginning Balance	1,589,912	1,428,055	797,485	796,772	695,338	438,912
Planned Purchase (Based on Capital Plan)	(801,200)	(1,378,400)	(802,700)	(972,800)	(1,197,400)	(1,032,000)
Transfer from Operating Budget	524,343	732,830	801,987	871,366	940,974	1,010,813
Disposal Proceeds	100,000	-	-	-	-	-
Interest Income*	15,000	15,000				
Ending Balance \$	1,428,055	797,485	796,772	695,338	438,912	417,725

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**1.280 Regional Parks
Operating Reserve Summary
2025 - 2029 Financial Plan**

Profile

Regional Parks

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Summary

Reserve/Fund Summary	Est Actual	Budget				
	2024	2025	2026	2027	2028	2029
Projected year end balance						
Operating Reserve	123,037	142,037	137,077	152,158	147,280	162,445
Operating Reserve - Legacy Fund	18,985	19,685	19,685	19,685	19,685	19,685
Total projected year end balance	142,021	161,721	156,761	171,842	166,964	182,129

See attached reserve schedules for projected annual cash flows.

**1.280 Regional Parks
Operating Reserve Summary
2025 - 2029 Financial Plan**

Profile

Regional Parks

Established by Bylaw No. 4145 to enable CRD services to set aside operating funds to cover cyclical expenditures, unforeseen operating expenses, special one-time operating projects, as well as to mitigate fluctuations in revenue.

Operating Reserve Schedule - FC 105500

Operating Reserve Schedule Projected year end balance	Est Actual	Budget				
	2024	2025	2026	2027	2028	2029
Beginning Balance	104,037	123,037	142,037	137,077	152,158	147,280
Planned Purchase	-	-	(20,000)	-	(20,000)	-
Transfer from Ops Budget	15,000	15,000	15,040	15,081	15,122	15,165
Interest Income*	4,000	4,000				
Total projected year end balance	123,037	142,037	137,077	152,158	147,280	162,445

Assumptions/Background:

2026: \$20,000 to fund Visitor Survey

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

**1.280 Regional Parks Legacy Fund
 Operating Reserve Summary
 2025 - 2029 Financial Plan**

Profile

Regional Parks Legacy Fund

Established by Bylaw No. 4103. Money received for specific purposes through bequests, charitable donations, or otherwise given will paid into this specified Legacy reserve fund.

Operating Reserve Schedule - FC 105102

Operating Reserve Schedule Projected year end balance	Est Actual	Budget				
	2024	2025	2026	2027	2028	2029
Beginning Balance	18,185	18,985	19,685	19,685	19,685	19,685
Planned Purchase						
Donation Received	-					
Interest Income*	800	700				
Total projected year end balance	18,985	19,685	19,685	19,685	19,685	19,685

Assumptions/Background:

* Interest should be included in determining the estimated ending balance for the current year. Interest in planning years nets against inflation which is not included.

2025 – 2029 Financial Plan

Regional Parks
September 25, 2024

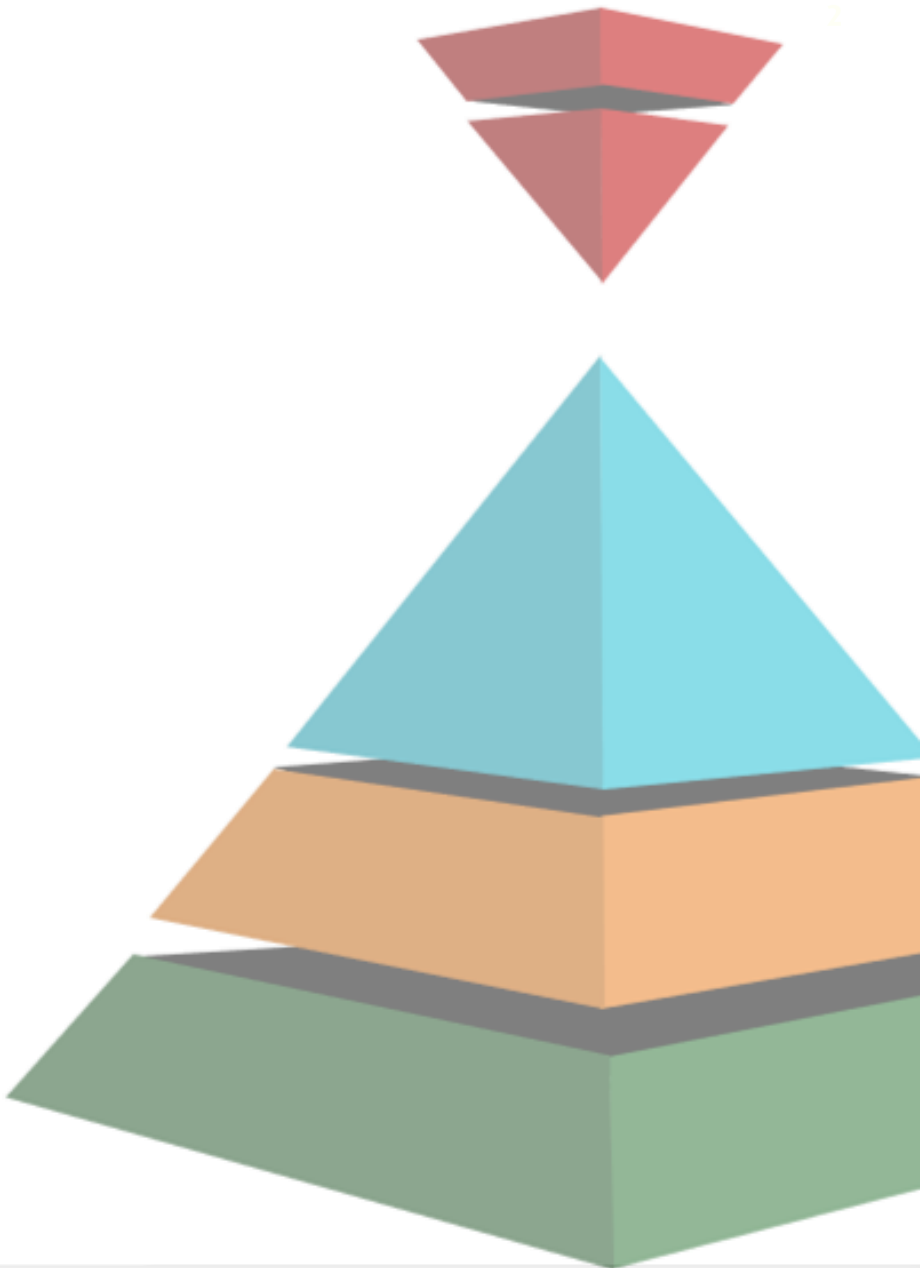
Comparison of Budgets

2024 FINAL

Operating \$ | \$19.7M
Capital \$ | \$13.7M
Operating Δ | 12.3%
Requisition Δ | 12.7%

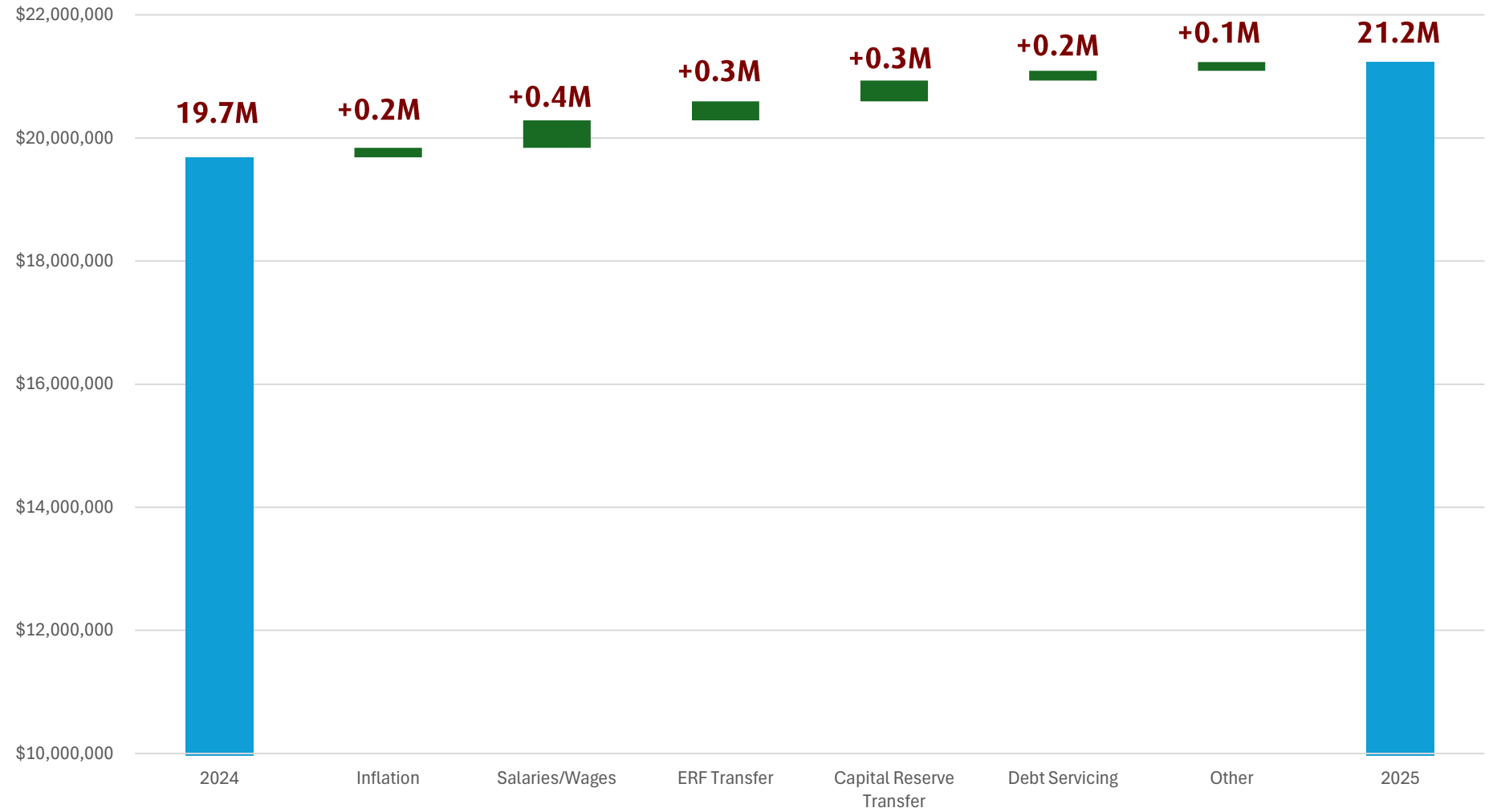
2025 PROVISIONAL

Operating \$ | \$21.2M
Capital \$ | \$16.7M
Operating Δ | 7.9%
Requisition Δ | 8.0%



Operating Budget Changes

Operating Expenditures increased by \$1.5M or 7.9%



Operating Budget Changes

Operating Expenditures increased by \$1.5M or 7.9%

Inflation - \$0.2M (0.8%)

Inflationary increases and adjustments to core operating costs to maintain current service level and better reflect historical trends and evolving services.

Salaries - \$0.5M (2.3%)

Non-discretionary salary/wage increases based on current collective agreement. IBC 7c-4.1 has a net zero effect on the salary/wage budget as the eight 0.8 FTE positions are offset by a reduction to the auxiliary budget.

ERF - \$0.3M (1.6%)

Includes inflationary increase to core transfer and an ongoing increase to the annual transfer to Equipment Replacement Fund to support fleet decarbonization.

Capital Reserve - \$0.3M (1.7%)

Includes inflationary increase to core transfer and a one-time increase to the annual transfer to Capital Reserve Fund for Royal Oak Golf Course critical infrastructure upgrades. Work includes culvert replacement and site remediation.

Debt Servicing - \$0.2M (0.8%)

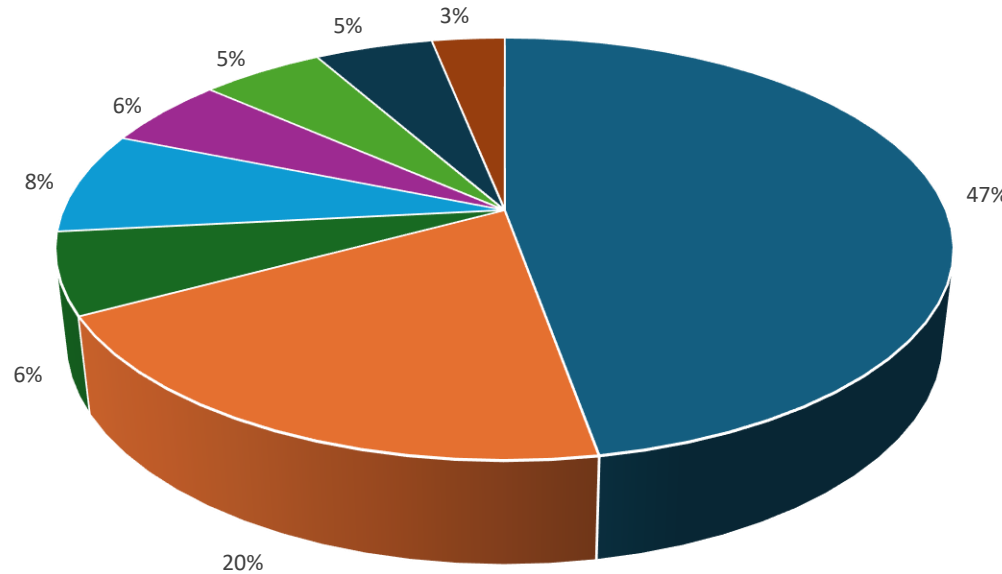
New debt servicing costs relating to land acquisition (Loan Authorization Bylaw No. 4506) and the Regional Trestle Renewal, Trails Widening and Lighting Project (Loan Authorization Bylaw No. 4588 - pending board approval).

Other - \$0.1M (0.7%)

Other ongoing and one-time supplementary costs - SharePoint migration, ROGC property taxes, grant funded species at risk program costs.

Operating Budget Expenditures

2025 Expenditures by Type



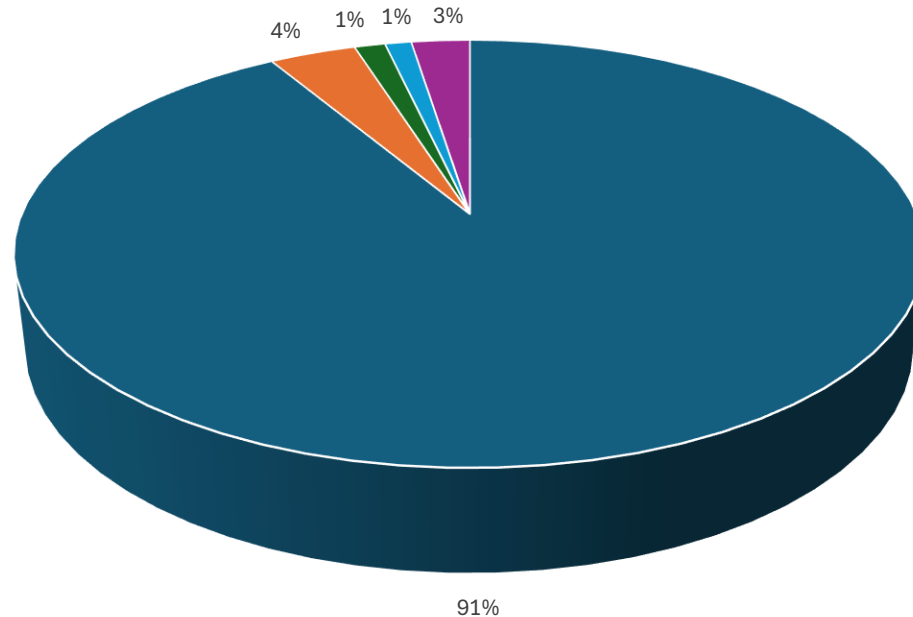
Salaries/Wages	10.0
Capital/Reserve Transfers	4.2
Debt Servicing	1.3
Internal Allocations	1.7
Park Maintenance and Field Supplies	1.1
Consultants/Contract for Services	1.1
Other Operating Costs	1.1
Vehicles & Equipment	0.7
Total	\$21.2M

Key Drivers

Salaries and wages account for approximately 47% of the total operating budget, with capital funding via reserves and debt servicing accounting for a combined 26%. The remaining 27% is a combination of various operating expenditures, including internal allocations, contract for services, park maintenance, field supplies, vehicles and equipment, telecommunications, legal, insurance, training, utilities, disposal and other. Currently, Regional Parks has 77 FTEs and utilizes approximately 30,000 auxiliary hours in various capacities.

Operating Budget Revenue

2025 Revenue Sources



Municipal Requisition	19.4
PILT/GILT	0.8
Parking Fees	0.3
Camping Fees	0.2
Other	0.5
Total	\$21.2M

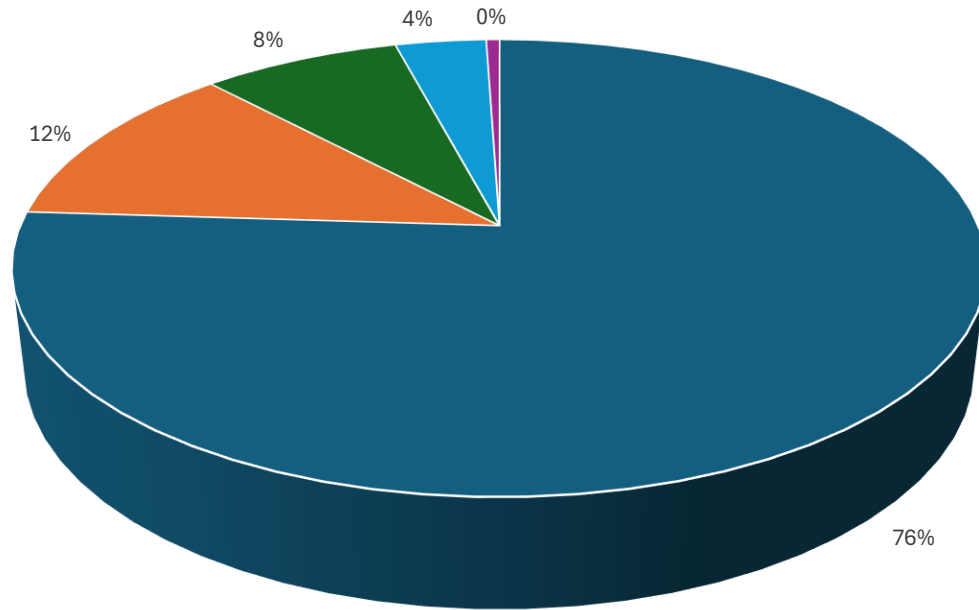
91%



2024 Final Budget	2025 Preliminary	Δ \$	Δ %
\$18.0M	\$19.4M	\$1.4M	8.0%

Capital Budget Expenditures

2025 Capital Expenditures by Asset Class



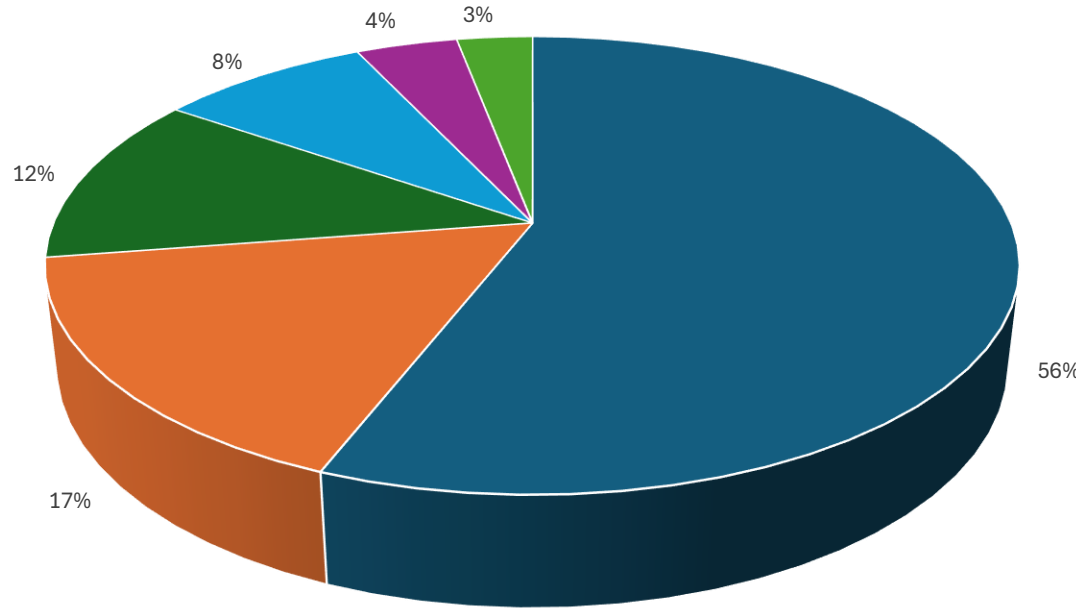
Engineered Structures	12.7
Land	2.0
Vehicles	1.3
Buildings	0.6
Equipment	0.1
Total	\$16.7M

Key Drivers

Engineered structures and land account for approximately 88% of capital expenditures based on asset class, 76% and 12% respectively. Of the \$12.7M in engineered structures budgeted for in 2025, the Regional Trestle Renewal, Trails Widening and Light Project accounts for \$8.2M. Key projects that relate to the other \$4.5M are the Aylard Farm parking lot upgrades, upgrades to dam infrastructure, portal signs and the Sitting Lady Falls footbridge replacement.

Capital Budget Expenditures

2025 Capital Expenditures by Program



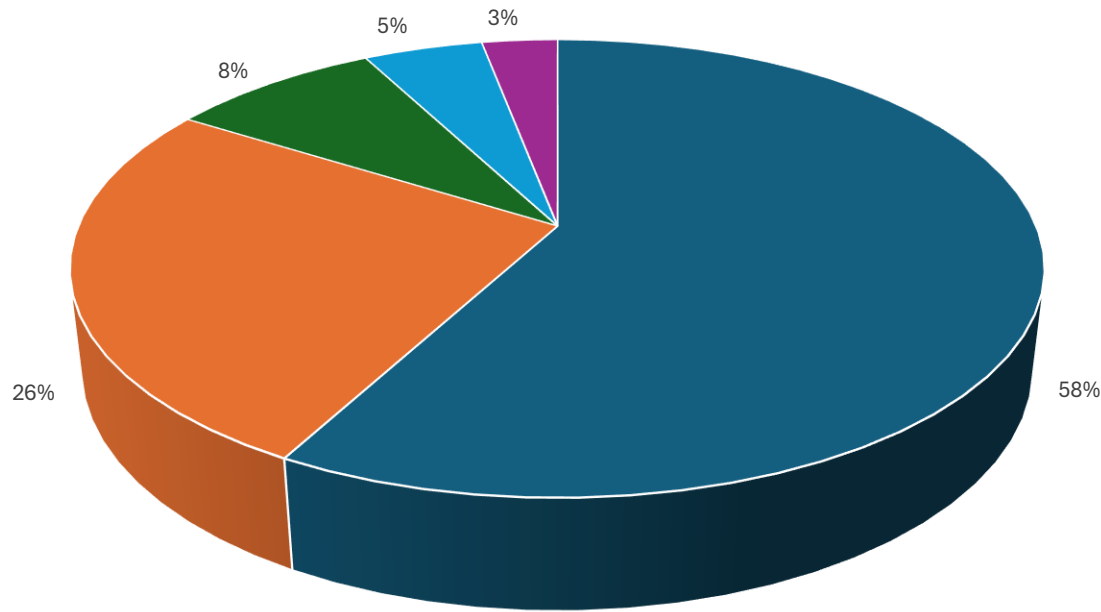
Regional Trails	9.3
Regional Parks	2.8
Land Acquisition	2.0
Fleet	1.4
Dams	0.7
HQ/Service Yard	0.5
Total	\$16.7M

Key Drivers

Regional Trails account for approximately 56% of the total capital expenditures for 2025. Work includes trestle renewals, surface upgrades, widening and lighting. Regional Parks projects are the second larger driver accounting for 17% of the total budget. Potential land acquisition is the third largest driver accounting for approximately 12%. Dam infrastructure, fleet replacement, and HQ/ service yard improvements combined account for the remaining 15%.

2025 Capital Funding

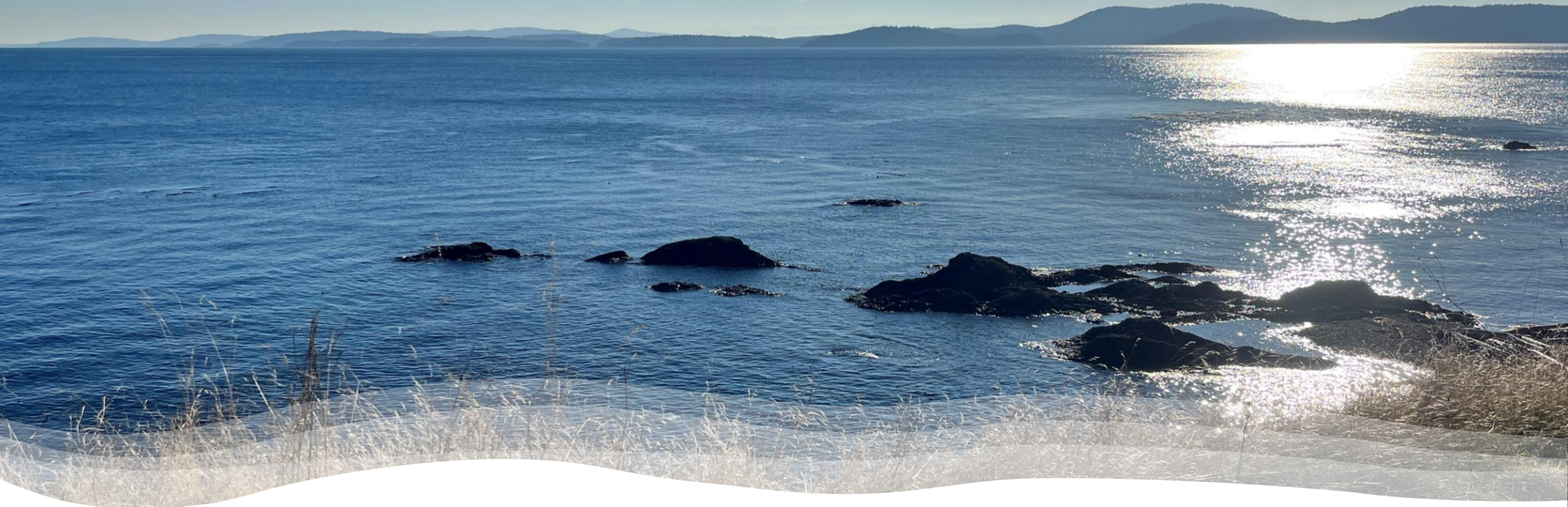
Capital Budget Source of Funds



Debt	9.7
Reserve Fund	4.3
Equipment	1.4
Capital Funds on Hand	0.8
Grants	0.5
Total	\$16.7M

Key Drivers

Debt funding accounts for approximately 58% of the total funding for capital projects in 2025. The \$9.7M is directly related to borrowing for land acquisition (Loan Authorization Bylaw No. 4506) and the Regional Trestle Renewal, Trails Widening and Lighting Project (Loan Authorization Bylaw No. 4588 – pending board approval). Reserve funds (capital and ERF) account for a combined 34% of the total funding. Annual contributions to these reserve funds are made via operating budget.



Thank you

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