

Meeting Minutes

Regional Water Supply Commission

Wednesday, July 17, 2024

11:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

PRESENT: G. Baird (Chair); K. Harper (Vice Chair); J. Caradonna; N. Chambers; C. Coleman; S. Duncan; C. Graham; S. Gray; C. Green; K. Guiry; S. Hammond (EP); K. Jordison (EP); S. Kim; D. Lajeunesse; T. Morrison (EP); T. Phelps Bondaroff; J. Rogers; C. Stock; M. Wagner; C. Plant (for M. Westhaver); A. Wickheim

STAFF: T. Robbins, CAO; A. Fraser, General Manager, Integrated Water Services; J. Ussery, Manager, Resource Planning, Watershed Protection; J. Marr, Senior Manager, Infrastructure Engineering; S. Irg, Senior Manager, Water Infrastructure Operations; G. Harris, Senior Manager, Environmental Protection; J. Kelly, Manager, Capital Projects; J. Zimmerman, Communications Coordinator; D. Dionne, Administrative Coordinator; M. Risvold, Committee Clerk

REGRETS: C. Stock, M. Westhaver, Z. de Vries

EP = Electronic Participation

The meeting was called to order at 11:00 am

1. TERRITORIAL ACKNOWLEDGEMENT

The Chair provided a territorial acknowledgement.

2. APPROVAL OF THE AGENDA

Item 10.1 was moved to item 5.3.

**MOVED by Commissioner Phelps Bondaroff and SECONDED by Commissioner Green, That the agenda be approved as amended.
CARRIED**

3. ADOPTION OF MINUTES

Adoption of the Minutes of the June 19, 2024 Meeting

Attachments: [Draft Minutes, June 19, 2024](#)

**MOVED by Commissioner Kim and SECONDED by Commissioner Caradonna, That the Minutes of the June 19, 2024 meeting be adopted.
CARRIED**

4. CHAIR'S REMARKS

The Chair acknowledged the earlier start time for the meeting and advised the boardroom is available on Friday in the event more time is needed for the workshop.

5. PRESENTATIONS/DELEGATIONS

5.1 Presentations

There were no presentations.

5.2 Delegations

5.2.1

Delegation - Jack Hull; Resident of District of Saanich: Re: Agenda Item: 10.1. Correspondence Re: Regional Water Supply Master Plan

J. Hull spoke to agenda item 5.3. Staff responded to a question from the commission with regard to concrete pressure pipe in the water distribution system.

5.3. Correspondence [Received]: From Mr. Jack Hull: Regional Water Supply Master Plan

This correspondence was received for information.

6. GENERAL MANAGER'S REPORT

There was nothing to report.

7. COMMISSION BUSINESS

7.1 Draft 2025 Strategic Plan for the Greater Victoria Water Supply System

Attachments: [Staff Report: Draft 2025 Strategic Plan for the Greater Victoria Water Supply System](#)
[Appendix A: Regional Water Supply 2017 Strategic Plan](#)
[Appendix B: February 21, 2024, 2017 RWS Strategic Plan Close-out Report](#)
[Appendix C: 2025 Draft Strategic Plan Outline](#)
[Appendix D: Comments from the Water Advisory Committee](#)
[Appendix E: Presentation](#)

A. Fraser spoke to item 7.1 and read the mission statement that was drafted through the management team at Integrated Water Services.

The commission participated in a strategic plan workshop facilitated by Joanna Winter.

MOVED by Commissioner Chambers and SECONDED by Commissioner Green, That staff take the actions and feedback received from the Commission and incorporate into the draft strategic plan for consideration at a future meeting.

CARRIED

7.2 Regional Water Supply Service 2024 Mid-Year Capital Projects and Operations Update

Attachments: [Staff Report: RWS Service 2024 Mid-Year Cap Proj & Ops Update](#)
[Appendix A: Current Status of Active Projects](#)

J. Marr and S. Irg spoke to item 7.2.

This report was received for information.

7.3 Water Quality Summary Report for Greater Victoria Drinking Water System - January to April 2024

Attachments: [Staff Report: Water Quality Summary Report for GVDWS - Jan-Apr 2024](#)
[Appendix A: Water Quality Summary Report - GVDWS - Jan-Apr 2024](#)

G. Harris spoke to item 7.3.

This report was received for information.

7.4 Recommendations from Other Water Commissions

Attachments: [Summary of Recommendations from Other Water Commissions](#)

This report was received for information.

7.5 Water Watch Report

Attachments: [Water Watch Report](#)

This report was received for information.

8. NOTICE(S) OF MOTION

There were none.

9. NEW BUSINESS

There was no new business.

10. CORRESPONDENCE

10.1 Correspondence [Received]: From Mr. Jack Hull: Regional Water Supply Master Plan

Attachments: [Correspondence: Jack Hull: RWS Master Plan](#)

Agenda item 10.1 was moved to item 5.3.

11. ADJOURNMENT

**MOVED by Commissioner Coleman and SECONDED by Commissioner Green, That the meeting be adjourned at 1:13pm.
CARRIED**

CHAIR

SECRETARY