

Meeting Minutes

Regional Water Supply Commission

Friday, November 22, 2024

9:00 AM

6th Floor Boardroom
625 Fisgard St.
Victoria, BC V8W 1R7

Adjourned Meeting - Continuation of November 20, 2024 Meeting

PRESENT:

G. Baird (Chair); K. Harper (Vice Chair); J. Caradonna; C. Coleman;
S. Duncan (EP); C. Graham (EP); S. Gray; C. Green (EP); K. Guiry; S. Hammond (EP);
K. Loughton (for S. Kim); T. Morrison (EP); K. Pearson (for D. Lajeunesse)(EP);
J. Rogers; C. Stock; M. Wagner (EP)

REGRETS: Z. de Vries; K. Jordison; T. Phelps Bondaroff; M. Westhaver; A. Wickheim

STAFF:

A. Fraser, General Manager, Integrated Water Services; A. Constabel, Senior Manager,
Watershed Protection; S. May, Senior Manager, Facilities Management and Engineering Services;
D. Dionne, Manager, Business Support Services; M. Risvold (recorder)

EP = Electronic Participation

The meeting was called to order at 9:00 am

8.3. [24-1200](#) Bylaw No. 4652, Water Advisory Committee Bylaw Amendment

Attachments: [Staff Report: Bylaw No. 4652, Water Advisory Committee Bylaw Amendment](#)
[Appendix A: Bylaw No. 2541](#)
[Appendix B: \(Revised\) Amendment Bylaw No. 4652.pdf](#)
[Appendix B: Amendment Bylaw No. 4652](#)
[Appendix C: \(Revised\) Bylaw No. 2541, Unofficial Redlined Consolidation](#)
[Appendix C: Bylaw No. 2541, Unofficial Redlined Consolidation](#)
[Appendix D: Water Advisory Committee Terms of Reference - Current](#)
[Appendix E: \(Revised\) Updated Water Advisory Committee TOR, Redlined Version](#)
[Appendix E: Updated Water Advisory Committee TOR, Redlined Version](#)
[Appendix F: \(Revised\) Updated Committee Terms of Reference - Clean Version](#)
[Appendix F: Updated Committee Terms of Reference - Clean Version](#)

A. Fraser spoke to item 8.3.

Discussion ensued regarding:

- First Nations representation
- Provincial regulation for the Water Advisory Committee
- Value of Water Advisory Committee input and feedback
- Meeting space with capacity to accommodate all members
- Quorum implications and determination

MOVED by Commissioner Caradonna, **SECONDED** by Commissioner Coleman,
That the Regional Water Supply Commission recommend to the Capital Regional
District Board:

- a) That Bylaw No. 4652 cited as "Water Advisory Committee Bylaw No. 1, 1997, Amendment Bylaw No. 1, 2024", be introduced and read a first, second, and a third time.
- b) That Bylaw No. 4652 be adopted.
- c) That, upon adoption of Bylaw No. 4652, the revised Water Advisory Committee Terms of Reference be approved for 2025.

CARRIED

Opposed: Rogers

8.4. [24-1191](#) Capital Project - Field Operations Centre Building

Attachments: [Staff Report: Capital Project - Field Operations Centre Building](#)
[Appendix A: Conceptual Draft building siting, 3D rendering, and floorplans](#)

A. Constabel spoke to item 8.4.

Discussion ensued regarding:

- Capacity and parking limitations at 479 Island Highway
- How many full time employee's, including equipment, will be moving from 479 Island Highway to the Field Operations Centre
- Leveraging other yards to store fleet vehicles and equipment
- The use of public funds from the sale of land
- Capital Regional District (CRD) low carbon building platform and materials that will be used

The report was received for information.

8.5. [24-1196](#) 2024 Public Education Summary - Greater Victoria Water Supply Area

Attachments: [Staff Report: 2024 Public Education Summary](#)
[Appendix A: Black Press Article \(June 5, 2024\)](#)
[Appendix B: Times Colonist Article \(July 7, 2024\)](#)

A. Constabel spoke to item 8.5.

Discussion ensued regarding:

- Public education being very important for students
- Cost effectiveness of classroom education
- If public libraries can be utilized for meeting spaces and to-go kits
- Fall tours being a new initiative in 2024
- Having university and college students attend fall tours
- Lower attendance rate at the fall tours
- Bus tours being potentially long days for young children

The report was received for information.

9. NOTICE(S) OF MOTION

There were none.

10. NEW BUSINESS

There was none.

11. ADJOURNMENT

MOVED by Commissioner Coleman, **SECONDED** by Commissioner Stock,
That the meeting be adjourned at 9:55 am.
CARRIED

CHAIR

SECRETARY