



Making a difference...together

SAANICH PENINSULA WASTEWATER COMMISSION

Notice of Meeting on **Thursday, May 19, 2022 at 9:30 a.m.**

Meeting Room #6 Greenglade Community Centre, 2151 Lannon Way, Sidney BC

For members of the **public who wish to listen to the meeting** via telephone please call **1-833-353-8610** and enter the **Participant Code 1911461 followed by #**. You will not be heard in the meeting room but will be able to listen to the proceedings.

D. Kelbert (Chair)

Z. King

M. Weisenberger

M. Doehnel (Vice Chair)

T. Lomas

R. Windsor

S. Duncan

C. McNeil-Smith

D. Halldorson

G. Orr

AGENDA

1. TERRITORIAL ACKNOWLEDGEMENT

2. APPROVAL OF AGENDA

3. ADOPTION OF MINUTES

Recommendation: That the minutes of the January 20, 2022 meeting be adopted.

4. CHAIR'S REMARKS

5. PRESENTATIONS/DELEGATIONS

The public are welcome to attend Commission meetings in-person.

Delegations will have the option to participate electronically. Please complete the [online](#) application for "Addressing the Board" on our website and staff will respond with details.

Alternatively, you may email your comments on an agenda item to the Saanich Peninsula Wastewater Commission at iwsadministration@crd.bc.ca.

Requests must be received no later than 4:30 p.m. two calendar days prior to the meeting.

6. GENERAL MANAGER'S REPORT

7. COMMISSION BUSINESS

7.1. Residuals Treatment Facility – Update [verbal]

8. NEW BUSINESS

9. ADJOURNMENT

Next Meeting: Thursday, July 21, 2022

To ensure quorum, advise **Denise Dionne, ddionne@crd.bc.ca** if you cannot attend.



Making a difference...together

MINUTES OF A MEETING OF THE Saanich Peninsula Wastewater Commission, held Thursday, January 20, 2022 at 9:30 am, Meeting Room #6 Greenglade Community Centre, 2151 Lannon Way, Sidney BC

PRESENT: Commissioners: M. Doehnel; S. Duncan (EP); D. Halldorson (EP); D. Kelbert (EP); Z. King (EP); T. Lomas (EP); C. McNeil-Smith (EP); G. Orr (EP); M. Weisenberger (EP)

Staff: T. Robbins, General Manager; S. Irg (EP), Senior Manager, Water Infrastructure Operations; G. Harris (EP), Senior Manager, Environmental Protection; I. Jesney (EP), Senior Manager, Infrastructure Engineering; M. Cowley, Manager, Wastewater Engineering & Planning; P. Kickham (EP), Manager, Environmental Regulations; J. Rilkoﬀ (EP), Senior Financial Advisor; T. Duthie, Manager, Administration Services; D. Dionne, Administrative Coordinator, Recording Secretary

REGRETS: R. Windsor

EP = Electronic Participation

1. CALL TO ORDER

The General Manager called the meeting to order at 10:11 am. He introduced and welcomed new Commission member Dwayne Halldorson and thanked outgoing Chair Ron Barnhart and Vice Chair Mike Doehnel for serving in these roles for 2021.

2. TERRITORIAL ACKNOWLEDGEMENT

The Acknowledgement was provided in the Saanich Peninsula Water Commission meeting.

3. ELECTION OF CHAIR

The General Manager called for nominations for the position of Chair of the Saanich Peninsula Wastewater Commission for 2022.

Commissioner Orr nominated Commissioner Kelbert. Commissioner Kelbert accepted the nomination.

The General Manager called for nominations a second time.
The General Manager called for nominations a third and final time.

Hearing no further nominations, the General Manager declared Commissioner Kelbert Chair of the Saanich Peninsula Wastewater Commission for 2022 by acclamation.

4. ELECTION OF VICE CHAIR

The General Manager called for nominations for the position of Vice Chair of the Saanich Peninsula Wastewater Commission for 2022.

Commissioner Orr nominated Commissioner Doehnel. Commissioner Doehnel accepted the nomination.

The General Manager called for nominations a second time.
The General Manager called for nominations a third and final time.

Hearing no further nominations, the General Manager declared Commissioner Doehnel Vice Chair of the Saanich Peninsula Wastewater Commission for 2022 by acclamation.

D. Kelbert assumed the role of Chair.

5. APPROVAL OF AGENDA

MOVED by Commissioner Weisenberger, **SECONDED** by Commissioner Duncan,
That the agenda be approved.

CARRIED

6. ADOPTION OF MINUTES

MOVED by Commissioner Weisenberger, **SECONDED** by Commissioner Halldorson,
That the minutes of the October 21, 2021 meeting be adopted.

CARRIED

7. CHAIR'S REMARKS

The Chair made no remarks.

8. PRESENTATIONS/DELEGATIONS

There were no presentations or delegations.

9. GENERAL MANAGER'S REPORT

9.1. Weather Event Impacts [Verbal]

T. Robbins provided the following updates:

- No significant impacts to infrastructure due to heavy rains and freezing temperature.

9.2. COVID-19 Update [Verbal]

T. Robbins provided the following updates:

- COVID operation measures that were in place in the first phase of COVID have been reinstated in accordance with Provincial Health Orders.
- The Capital Regional District is accommodating COVID-related circumstances.
- There has been no impact on services related to staffing levels.

9.3. Saanich Peninsula Wastewater Commission Orientation [Presentation]

T. Robbins provided a short overview of the orientation presentation that was included in the agenda package. The material outlines the Commission's role and key initiatives:

- Liquid Waste Management Plan

- Input on long term regional biosolids plan
- Infrastructure improvements

He advised the Commission of the 2022 meeting schedule:

- March 17
- May 19
- July 21
- September 22 budget meeting
- No meetings after September due to the 2022 local government elections.

MOVED by Commissioner Weisenberger, **SECONDED** by Commissioner Halldorson,
That the verbal reports be received for information.

CARRIED

10. COMMISSION BUSINESS

10.1. Saanich Peninsula Wastewater Treatment Plant Capacity Update 2022

M. Cowley spoke to the item:

- The report highlights the need to reduce inflow and infiltration (I&I).
- Staff are working with municipalities to identify high I&I areas.
- AECOM's design review report will be presented later this year, it's model projected capacities for each municipality, this data will be used to update the Bylaw.

Staff responded to questions regarding:

- Long term capacity related to growth projections, adequate capacity to at least 2040 and beyond.
- Reduction of I&I in the Core Area as well as on the Peninsula.
- The difference between inflow (direct connection of a storm system into the sanitary system) and infiltration (defects in the sanitary system; cracks, leaking joints, etc.) and whether the Peninsula system is affected most by inflow or infiltration, which is unclear as yet what the ratio is, work is ongoing.
- Peak flow overage and the tipping point for the peak flow design related to 50 and 100 year storm events.
- Design requirements for sewage collection systems and capacity overflow influences.
- Capital Regional District (CRD) and Municipal commitments for preventing overflows.

The Commission requested that CRD staff connect with interested municipal Official Community Plan review committees to share information, with respect to infrastructure servicing capacity, received from the Asset Management Plan prepared by AECOM.

MOVED by Commissioner Orr, **SECONDED** by Commissioner Halldorson,
That the Saanich Peninsula Wastewater Commission receive this report for information.
CARRIED

11. CORRESPONDENCE

11.1. Saanich Peninsula Liquid Waste Management Plan Audit Findings

P. Kickham spoke to the item.

Staff will follow up with an email response to the following questions from Commissioner Doehnel:

- a) When was the last audit completed?
- b) How many non-compliant concerns were there at that time?
- c) Has there been any progress since the last audit?

MOVED by Commissioner Orr, **SECONDED** by Commissioner Halldorson,
That the Saanich Peninsula Wastewater Commission receive this correspondence for information.

CARRIED

12. NEW BUSINESS

A discussion took place regarding the Residual Treatment Facility (RTF) and sludge processing. Staff noted that the RTF has had some commissioning challenges as well there were challenges with Lafarge Concrete's ability to receive the product. These challenges led to some periods where the sludge would be landfilled as controlled waste. Staff advised that the intent is to direct all sludge from the Peninsula Wastewater Treatment Plant to the RTF.

The Commission requested to be kept informed on this.

13. ADJOURNMENT

MOVED by Commissioner King, **SECONDED** by Commissioner Weisenberger,
That the January 20, 2022 meeting be adjourned at 10:59 am.

CARRIED

CHAIR

SECRETARY