



Making a difference...together

**MINUTES OF A MEETING OF THE Saanich Peninsula Water Commission, held Thursday, May 16, 2024 at 9:30 am, Meeting Room, Sidney Community Safety Building (Fire Hall), 2245 Oakville Ave, Sidney BC**

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**PRESENT: Commissioners:** D. Kelbert (Chair); M. Doehnel (Vice Chair); S. Duncan; D. Halldorson; C. McNeil-Smith; S. Shrivastava (EP); R. Windsor (EP)

**Staff:** A. Fraser, General Manager, Integrated Water Services; J. Marr, Senior Manager, Infrastructure Engineering; J. Dales, Senior Manager, Wastewater Infrastructure Operations; P. Kickham; M. Cowley; D. Dionne, Administrative Coordinator, Integrated Water Services (Recorder); M. Risvold, Administrative and Committee Clerk, Integrated Water Services

**REGRETS:** P. Jones; Z. King; C. Pinches

EP = Electronic Participation

The meeting was called to order at 10:13.

**1. TERRITORIAL ACKNOWLEDGEMENT**

An acknowledgement was provided in the preceding meeting.

**2. APPROVAL OF AGENDA**

**MOVED** by Commissioner Duncan, **SECONDED** by Commissioner Halldorson,  
That the agenda be approved.

**CARRIED**

**3. ADOPTION OF MINUTES**

**MOVED** by Commissioner Duncan, **SECONDED** by Commissioner McNeil-Smith,  
That the minutes of the March 21, 2024 Saanich Peninsula Water Commission meeting be adopted.

**CARRIED**

**4. CHAIR'S REMARKS**

The Chair made no remarks.

**5. PRESENTATIONS/DELEGATIONS**

There were no presentations or delegations.

**6. GENERAL MANAGER'S REPORT**

Staff are planning to move forward with an asset management plan, similar to the asset management plan for the wastewater system, which is budgeted 2025.

### 6.1. Speaker Series: Recommendation to Regional Water Supply Commission

This has been actioned and the following wording has been put into the Strategic Plan, which will be moving the Water Advisory Committee for review and comment towards the end of this month.

The Saanich Peninsula Water Commission recommends that the Regional Water Supply Commission consider the inclusion of an ongoing virtual speaker series as part of the 2025 Strategic Plan. The speaker's series would be coordinated by the CRD and include presentations by third party experts on emerging topics concerning water.

## 7. COMMISSION BUSINESS

### 7.1. Summary of Recommendations from Other Water Commissions

The report was received for information.

### 7.2. Water Watch Report

The report was received for information.

## 8. NOTICE(S) OF MOTION

There were none.

## 9. NEW BUSINESS

There was a discussion regarding a Capital Regional District (CRD) water line that runs through Maber flats property in Central Saanich and staff noted that in other cases where the CRD has water lines that run through private properties, the CRD typically holds an easement for access.

## 10. MOTION TO CLOSE THE

The Commission or Committee moved into closed session at 10:20 am.

**MOVED** by Commissioner Halldorson, **SECONDED** by Commissioner McNeil-Smith,  
That the meeting be closed for Land Acquisition/Disposition in accordance with the  
Community Charter, Part 4, Division 3, Section 90(1)(e).

**CARRIED**

## 11. RISE AND REPORT

The Commission rose from its closed session at 10:25 without report.

**12. ADJOURNMENT**

**MOVED** by Commissioner McNeil-Smith, **SECONDED** by Commissioner Halldorson,  
That the May 16, 2024 meeting be adjourned at 10:25.

**CARRIED**

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**CHAIR**

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**SECRETARY**