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**Minutes of the Special Meeting of the Salt Spring Island Local Community Commission
Held Thursday, February 01, 2024 at the Salt Spring Island Multi-Space (SIMS)
124 Rainbow Rd, Salt Spring Island, BC V8K 2K3**

Present: Commissioners: Earl Rook, Gary Holman (Director), Gayle Baker, Ben Corno, Brian Webster,

Staff: N. Chan Chief Financial Officer, K. Campbell, Senior Manager, Salt Spring Island Administration, C. Neilson, Senior Manager, Human Resources (EP), D. Olafson, Engineering Manager, Salt Spring Island, D. Ovington, Parks and Recreation Manager, L. Xu, Manager, Finance Services, T. Pillipow, Committee Clerk (EP) M. Williamson, Committee Clerk, (Recorder)

EP- Electronic Participation

These minutes follow the order of the agenda although the sequence may have varied.

The meeting was called to order at 9:04 am.

1. TERRITORIAL ACKNOWLEDGEMENT

Commissioner Rook provided a Territorial Acknowledgement.

2. APPROVAL OF AGENDA

MOVED by Director Holman **SECONDED** by Commissioner Webster, That a late delegation, Francine Carlin, Interim Executive Director, Rural Islands Economic Partnership, be permitted to speak, as item 3.1.a. and agenda for the February 01, 2024, meeting of the Local Community Commission be approved as amended.

CARRIED

3. DELEGATIONS/PRESENTATIONS

Delegations

3.1.a. Delegation - Francine Carlin, Interim Executive Director, Rural Islands Economic Partnership: Re: Agenda Item 4.2. 2024 Local Community Commission Budgets

F. Carlin spoke to Item 4.2.

3.1. Delegation - John Gauld; Resident of Salt Spring Island: Re: Agenda Item 4.2. 2024 Local Community Commission Budgets

J. Gauld spoke to Item 4.2.

3.2. Delegation - Shirley Ireland; President SSI Pickleball Association: Re: Agenda Item 4.2. 2024 Local Community Commission Budgets

This delegation did not speak.

4. Special Meeting Matters

4.1 Rainbow Recreation Centre Direct Digital Control Replacement

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Local Community Commission approves amending Project
20-01 Pool Electrical Replacement in the five-year Salt Spring Island Parks and
Recreation 1.459 Capital Plan to include \$18,200 of funding to support the
replacement of the Direct Digital Control system funded by \$16,900 of Community
Works Funding and \$1,300 of Equipment Replacement Funding.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
Move consideration of the motion regarding adding project 24-05 Portlock Shed and
Equipment Replacement in the five-year capital plan to item 4.2.
CARRIED

4.2. 2024 Local Community Commission Budgets

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
1.124- SSI Economic Sustainability 2024 service budget, reduce the 2024 transfer to
operating reserve by \$5,000.
CARRIED
OPPOSED Webster

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
1.141- SSI Public Library 2024 service budget, reduce the one-time 2024 transfer to
capital reserve by \$10,000.
CARRIED
OPPOSED Webster

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
1.236- SSI Fernwood Dock- 2024 service budget, reduce one-time 2024 transfer to
capital reserves by \$5,000.
CARRIED
OPPOSED Corno, Webster

MOVED by Commissioner Webster, **SECONDED** by Commissioner Corno,
1.238A- Community Transit (SSI)- 2024 service budget, reduce one-time 2024
transfer from operating reserves by \$20,000.
DEFEATED
OPPOSED Baker, Holman, Rook

MOVED by Commissioner Baker, **SECONDED** by Commissioner Webster,
1.238A- Community Transit (SSI)- 2024 service budget, reduce one-time 2025 transfer
from capital reserves by \$30,000 and increase transfer from operating reserves by
\$30,000.
CARRIED
OPPOSED Corno, Webster

The Commission recessed at 12:13 pm.

The Commission reconvened at 12:39 pm.

MOVED by Commissioner Webster, **SECONDED** by Commissioner Baker,
That the meeting be extended past the 3-hour scheduled time.
CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
1.459- SSI Park, Land & Rec Programs - 2024 service budget, increase the ongoing
projected room rental revenue by \$8,000 and reduce requisition by \$8,000.
CARRIED

The Commission recessed at 1:34 pm.

The Commission reconvened at 1:39 pm

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
1.459- SSI Park, Land & Rec Programs - 2024 service budget, reduce the one-time
2024 transfer to the swimming pool capital reserve by \$30,000 and reduce the one-
time 2024 transfer to the Parkland capital reserve by \$20,000. Amend Project 23-06
SIMS Upgrades currently funded by \$30,000 Community Works Fund and \$30,000
Capital Reserve, change to \$50,000 Community Works Fund and \$10,000 Capital
Reserve. Remove project 22-01 Skate Park Condition Assessment of \$7500 from 5
year capital plan.

CARRIED

OPPOSED Corno, Webster

MOVED by Commissioner Baker, **SECONDED** by Commissioner Webster,
That the Salt Spring Island Local Community Commission approves adding Project
24-05 Portlock Shed and Equipment Replacement in the five-year Salt Spring Island
Parks and Recreation 1.459 Capital Plan to include \$200,000 of funding to support
the replacement project funded by \$150,000 of Insurance Funding and \$35,000 of
Capital Reserve Funding and \$15,000 of Equipment Replacement Funding. Project
number 24-02 in 1.455 SSI Community Parks capital plan reduce from \$30,000 to
\$15,000.

CARRIED

Commissioner Rook seeing no objections moved that agenda item 4.5. be moved to be
considered before continuing with agenda item 4.2.

4.5. Staff Verbal Updates

Staff provided verbal updates for information on the following:

-Island Trust leasing space at SIMS

-SIMS heating costs

4.2. The Commission returned to consideration of agenda item 4.2.

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
1.238B- Community Transportation (SSI) - 2024 service budget, reduce one-time
2024 transfer to capital reserves by \$60,000.

CARRIED

OPPOSED Corno, Webster

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
1.238B- Community Transportation (SSI) - 2024 service budget, reduce one-time
2024 transfer to operating reserves to \$0.

CARRIED

OPPOSED Corno, Webster

D. Ovington presented a verbal update on Centennial Park upgrades.

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
1.455- SSI Community parks - 2024 service budget, reduce 2024 ongoing requisition
by \$10,000 for Bylaw Labour.

CARRIED

MOVED by Commissioner Webster, **SECONDED** by Director Holman,
3.705- Septage/Composting - service budget, LCC request that staff recalculate
anticipated revenues and costs based on actual volume and the current rates.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Corno,
3.705- Septage/Composting - 2024 service budget, reduce the one-time 2024 transfer
to capital reserve by \$5,000 and reduce the transfer to operating reserve by \$5,000.

DEFEATED

OPPOSED Baker, Corno, Webster

MOVED by Commissioner Rook, **SECONDED** by Commissioner Baker,
That the Local Community Commission recommends to the Capital Regional District
Board: That the 2024 Local Community Commission 14 services budgets be
approved as amended.

CARRIED

OPPOSED Corno, Webster

Commissioner Rook seeing no objections moved that agenda item 4.4. be moved to
be considered before agenda item 4.3.

4.4. 2024 Local Community Commission Administration Budget

MOVED by Director Holman, **SECONDED** by Commissioner Webster,
1.111- Admin Expenditures (SSI) Local Community Commission - 2024 service budget,
that consideration for moving meeting room and additional equipment cost is deferred.

CARRIED

MOVED by Commissioner Webster, **SECONDED** by Director Holman,
1.111- Admin Expenditures (SSI) Local Community Commission - 2024 service budget,
reduce the transfer to equipment reserve replacement fund by \$20,000.

CARRIED

MOVED by Commissioner Baker, **SECONDED** by Commissioner Webster,
Request that staff report back on cost saving in moving meeting room upgrades before
proceeding with current room upgrade plans.

CARRIED

4.3. Motion with Notice: Southern Gulf Islands Tourism Partnership - Priorities for Municipal Regional District Tax (Director Holman)

[At the January 18, 2024 Salt Spring Local Community Commission meeting, the following notice was read by Director Holman into record. Same day consideration was applied to Notice of Motion. The Commission postponed consideration of motion till February 01, 2024 special meeting to allow meeting with Southern Gulf Islands Tourism Partnership for more information and to report back.]

"That the LCC supports the renewal of the 2% Municipal Regional District Tax (MRDT) in the SSI and SGI electoral areas for a five-year period starting in September of 2024, to be allocated to the Southern Gulf Islands Tourism Partnership (SGITP), subject to the following conditions:

-That all of the online MRDT be allocated to affordable housing, with the top priority being employee housing.

-That \$100,000/year be allocated to the Capital Regional District (CRD) rural housing coordinator position, and that \$50,000/year be allocated to the Housing Now program.

-That the remainder of online MRDT be allocated to an affordable housing reserve, to be added to the \$200,000 that SGITP has already allocated for this purpose. The annual amount allocated to the housing reserve could change over time if funding allocated to the Housing Now and CRD rural housing programs changes.

-That MRDT funding would flow through CRD Housing. Priorities for allocation of these resources in the respective Electoral Areas (EA) would be based on recommendations from EA Directors and the Salt Spring Island (SSI) Local Community Commission. Allocation of resources to SSI and Southern Gulf Islands EA should be equitable and reflect the proportion of MRDT revenue from respective EA.

-That a service agreement be finalized between the CRD and SGITP reflecting the above allocations and principles, including SGITP reporting requirements to CRD."

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the rules of the Capital Regional District Board Bylaw be suspended to allow for Randy Cunningham, Executive Director of the Southern Gulf Island Tourism Partnership to speak regarding Item 4.3.

CARRIED

MOVED by Commissioner Webster, **SECONDED** by Director Holman,
That the LCC support the renewed designation of the Southern Gulf Islands Tourism Partnership (SGITP) as the recipient of Municipal and Regional District (MRDT) tax revenues for Salt Spring Island for another five-year period beginning in September 2024, subject to SGITP committing to devote the full amount of Online Accommodation Platform (OAP) MRDT revenues to affordable housing initiatives, except for an instance when there was a severe unanticipated decline in other MRDT revenues or a significant change in the programs the SGITP is supporting, to the extent that it could compromise the SGITP's ability to deliver its core marketing programs.

CARRIED

MOVED by Director Holman, **SECONDED** by Commissioner Baker,
That the Local Community Commission recommend to Southern Gulf Islands Tourism Partnership the following:

-That approximately \$100,000 of online MRDT be allocated annually to the CRD rural housing program, approximately \$50,000 for the Housing Now program, subject to changes over time in these programs and changes in online MRDT revenue.

-That \$100,000 of online MRDT (OAP) revenue in 2024 be allocated to SGITP's existing \$200,000 capital reserve for housing.

-That best efforts be made to ensure an equitable distribution of MRDT-related funding between electoral areas.

CARRIED

5. ADJOURNMENT

MOVED by Commissioner Rook,
That the Local Community Commission adjourn the meeting at 6:11 pm.

CARRIED

CHAIR

SENIOR MANAGER