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**Minutes of the Regular Meeting of the Salt Spring Island Transportation Commission  
Held Monday, April 25, 2022 at the Salt Spring Island Library Meeting Room, 129  
McPhillips Avenue, BC**

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**Director:** Gary Holman

**Commissioners:** Gayle Baker, Myna Lee Johnstone, Gary Lehman, Aubrey Smith, Peter Meyer, and Maxine Leichter

**Staff:** Karla Campbell, SSI Senior Manager and Shayla Burnham, Recording Secretary

**1. Territorial Acknowledgement / Call Meeting to Order**

A Territorial Acknowledgement was provided by Commissioner Smith and the meeting was called to order at 1:00 pm.

**2. Approval of Agenda**

**MOVED** by Commissioner Meyer, **SECONDED** by Commissioner Smith, that the Salt Spring Island Transportation Commission approve the agenda of April 25, 2022 as amended by including "Costs and Lessons Learned" to item 7.1.1 Booth Canal Safety Concerns, adding item 5.2 Robin Jenkinson re: Parent and Contactor on an Active School Travel Grant for Salt Spring Elementary and Cycling Salt Spring through Island Pathways", adding item 5.3 "Donald McLennan re: Island Bus Shelters and StrongPrint 3D", adding item 9. Advocacy Priorities, item number 4 "Fulford-Ganges Hill Safety Concerns Update", adding Project Updates 7.1.6 "South Rainbow Road and Follow up on Harbour Side of Lower Ganges Road" and, by moving Item 11.1 "Salt Spring Island Administration Project Tracker" to item 7.1.7, further moving item 11.2 "Salt Spring Island Community Transit First Quarter Report" to item 11.1.

**CARRIED**

**3. Adoption of Minutes of March 21, 2022**

**MOVED** by Director Holman, **SECONDED** by Commissioner Smith, that the Salt Spring Island Transportation Commission approve the minutes of March 21, 2022 as amended by updating 7.1.3 "Enhanced Maintenance and Resurrection of Existing Pathways" to "Enhanced Maintenance and Rehabilitation of Existing Pathways" and, to add "An inspection for rehabilitation scheduled for fall of 2022." Lastly, updating Chair Baker briefly reported: "Supporting the Active Transportation Plan Study as project champion" to "Supporting the Active Transportation Plan Study as a team member".

- Staff capacity concerns expressed.
- The Commission requested staff include the budget for pathway maintenance given to Salt Spring Island Parks and Recreation from the Salt Spring Island Transportation Commission, in the October 2022 agenda for discussion.

**CARRIED**

#### 4. Delegations/Presentations

##### 4.1 Jennifer McClean re: Ganges Village Planning Task Force Update

- No presentation.

##### 4.2 Robin Jenkinson re: Parent and Contactor on an Active School Travel Grant for Salt Spring Elementary and Cycling Salt Spring through Island Pathways

- Provided a brief overview of the Active School Travel Pilot Program grant outlining provincial climate action goals including, reduction of vehicles transporting children to schools with an increase in school bus use or walking and/or biking to school.
- Spoke to similarities in traffic calming measures being advocated for by the Commission, specifically for the areas surrounding Salt Spring Elementary, Salt Spring Island Middle School (SIMS) and the Gulf Islands Secondary School.
- 2021 Ready Step Roll program resulted in a new cross walk to Moat Park and upgrades to signage.
- Walk and Wheel Month in May 2022 including a west coast pilot project called All Kids Bike which will encourage children of all ages to learn how to ride.
- Mountain bike workshops for youth forthcoming.
- School District 64 supports traffic calming along Rainbow Road.
- An electric bus purchased but back ordered.
- Commissioner Meyer and Robin Jenkinson to create a list of specific safety requests along Rainbow Road and report back to the Commission with an update.

##### 4.3 Donald McLennan re: Island Bus Shelters and StrongPrint 3D

- Provided a progress update from June 2021 – present in regards to the Mobrae Avenue bus shelter.

#### 5. Report of the Director and Commissioners

**Director Holman** briefly reported:

- No report.

**Chair Baker** briefly reported:

- Meeting with MoTI Tuesday, April 26, 2022 to discuss staff turnover, continued advocacy for safety Improvements, lowered speed limits, and to confirm the forthcoming safety study for North End Road.
- Will request Cusheon Lake Road safety study to be completed at the same time as the North End Road study.

**Commissioner Johnstone** briefly reported:

- Contacted BC Transit regarding bus schedule reprints and BC Transit determined that they were not needed as new versions were being issued shortly.
- Contacted Emcon Services Inc. regarding the cross walk sign replacement for Village Terrace which Emcon Services Inc. replaced.

## 6. Outstanding Business

### 6.1 Project Updates

#### 6.1.1 Booth Canal Safety Concerns, Costs and Lessons Learned

- The Commission expressed the importance of including the Booth Canal Safety Concerns, Costs and Lessons Learned into the project tracker.
- Commissioner Leichter to report back to the Commission at the May 30, 2022 meeting with a recommendation on item(s) to remove from the project tracker in order to accommodate the project.
- The Commission expressed concern for the debris build up along the barriers from the recent road sweeping completed by EMCON.
- The Commission expressed the need for clear project prioritization.
- Luke Campbell, new Commissioner following CRD Board approval in May 2022, to provide the Commission with an email regarding suggested improvements for cyclists along Booth Canal.

#### 6.1.2 Bus Shelter – Mobrae and West Horel

- Survey on West Horel to be completed April 26, 2022.

#### 6.1.3 Merchant Mews Pathway

- The Commission reported the survey was complete and the centre line established.
- Staff confirmed no further update.

#### 6.1.4 Solar Speed Reader Boards

- Nothing to report.

#### 6.1.5 North Ganges Transportation Plan Surplus and Progress Report on Ganges Hill to Cranberry Road Restoration Project

- MoTI finalizing detailed designs with preliminary work scheduled for 2022.

#### 6.1.6 South Rainbow Road and Follow up on Harbour Side of Lower Ganges

- Rainbow Road and harbour side from Upper Ganges Road south bound concept designs complete as part of the North Ganges Transportation Plan.
- Rainbow Road detailed designs included within the project tracker.
- Harbour side from Upper Ganges Road south bound not included within the Capital Plan.
- CRD Board Provisional Budget is planned for September 2022.
- The Commission expressed support for a potential additional meeting in July 2022.

**MOVED** by Director Holman, **SECONDED** by Commissioner Smith, that the Salt Spring Island Transportation Commission request an additional meeting be scheduled in July 2022.

**DEFEATED**

- Staff updated the Commission on budget deadlines and staffing capacity.
- Following the meeting in June 2022, if still required, the potential for an additional meeting in July 2022 could be discussed.

**MOVED** by Commissioner Baker, **SECONDED** by Commissioner Smith, that the Salt Spring Island Transportation Commission request a preliminary discussion of the Capital Plan to be the primary focus of the May 30, 2022 Regular meeting.

**CARRIED**

Commissioner Johnstone left the meeting at 2:32 p.m.

**6.1.7 Salt Spring Island Administration Project Tracker**

Discussion of the project tracker occurred in item 7.1.1 Booth Canal Safety Concerns, Costs and Lessons Learned and, item 7.1.6 South Rainbow Road and Follow up on Harbour Side of Lower Ganges.

**6.2 Ganges Parking Study**

- The Commission stated that the Ganges Parking Study was potentially outdated.
- The Commission expressed concern for lack of parking management on Salt Spring Island.
- Director Holman confirmed correspondence sent to several inter-agencies including RCMP, MoTI and MLA Adam Olsen's office in regards to the parking concerns.
- Staff confirmed difficulties with enforcement due to lack of appropriate bylaws and costs associated in order to assist with ongoing parking concerns.
- Staff confirmed parking to be included within the Ganges Active Transportation Study.
- Staff to provide the Commission with further information regarding parking service responsibilities.

**6.3 Previous Delegation Request Follow-up**

**6.3.1 Nomi Lyonns re: Cusheon Lake Road**

- Chair Baker to report back to the Commission with an update following her discussion with MoTI on Tuesday, April 26, 2022.
- Director Holman confirmed correspondence sent to several inter-agencies including RCMP, MoTI and MLA Adam Olsen's office in regards to Cusheon Lake Road safety concerns.

### 6.3.2 Debbi Toole re: North End Road

- Chair Baker to report back to the Commission with an update following her discussion with MoTI on Tuesday, April 26, 2022.
- Director Holman confirmed correspondence sent to several inter-agencies including RCMP, MoTI and MLA Adam Olsen's office in regards to North End Road safety concerns.

### 6.3.3 Previous Delegation Requests Requiring Action

- Commissioner Leichter to review the previous delegation list and bring forward recommendations to the May 30, 2022 Regular meeting in regards to follow up action items.
- The Commission agreed to the responsibility of ongoing delegation follow up with action plans and acknowledgements to be communicated through the Chair.

## 6.4 Salish Sea Working Group

- Members of the Salish Sea Working Group meet once a month.
- Commissioner Baker noted in order to assist with moving the project along in a timelier manner, the Community could assist with uncovering options for property owners to donate portions of properties along the future pathway.
- Director Holman to attend a meeting with Islands Trust and the Minister of Transportation and Infrastructure to discuss MoTI accelerating paving from Ganges Hill to Fulford Harbour, speed limits and ferry terminals.

## 7. New Business

### 7.1 Village Bus Shelter – Staff Verbal Update

- Staff confirmed the Salt Spring Visitor Information Centre bus shelter is owned by Moats.
- The Commission noted the importance of a nice bus shelter for Ganges city centre and confirmed the mural is temporarily on hold.

Commissioner Johnstone joined the meeting at 3:03 p.m. via Zoom.

- Existing bus shelter accessibility concerns expressed.

**MOVED** by Director Holman, **SECONDED** by Commissioner Smith, that the Salt Spring Island Transportation Commission recommend staff provide the Commission with an overview of the costs required to establish an appropriate tenure on the Salt Spring Visitor Information Centre bus shelter to the May 30, 2022 Regular meeting Capital Plan discussion for consideration.

**DEFER**

**8. Advocacy Priorities**

1. Safety Concerns Regarding the Fulford-Ganges Road Hill Entering the BC Ferries Terminal in Fulford from the North
  - Discussion occurred during item 7.4 Salish Sea Working Group.
2. Cyclists' Alternative Route Signage to Avoid Portions of Vesuvius Bay Road
  - Chair Baker to report back to the Commission following the Tuesday, April 26, 2022 meeting with MoTI.
3. Safety Options for Narrow, Curvy, Dark, Often Wet Roads
  - Annual line painting concerns expressed due to paint shortages confirmed by MoTI.
  - Support expressed for the reclassification of the main roads connecting Ganges to Vesuvius.
4. Fulford-Ganges Hill Safety Concerns Update
  - Discussion occurred in item 7.1.5 North Ganges Transportation Plan Surplus and Progress Report on Ganges Hill to Cranberry Road Restoration Project.

**9. Correspondence - None**

**10. Information**

**10.1 Salt Spring Island Community Transit First Quarter Report**

- Received for information.

**11. Agenda Items for Next Meeting – deferred**

**12. Next Meeting: Monday, May 30, 2022 in the Salt Spring Island Library Meeting Room, 129 McPhillips Avenue, Salt Spring Island**

**13. Adjournment**

**MOVED** by Commissioner Leichter, **SECONDED** by Commissioner Lehman that the Salt Spring Island Transportation Commission meeting be adjourned at 3:29 pm.

**CARRIED**

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**CHAIR**

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**SENIOR MANAGER**