

SALTSPRING ISLAND PARKS AND RECREATION COMMISSION

Minutes of the Parks and Recreation Commission Meeting
Held August 19, 2011 at 4:00pm in the
Harbour House Hotel Meeting Room

Attendance: Commissioner Gregg Dow – Chair
Commissioner Gayle Baker
Commissioner Robert Bosman
Commissioner Jane Horsburgh
Commissioner Stanley Shapiro
Staff: Kees Ruurs, Parks and Recreation Manager
Carin Perrins, Administrative Secretary
Sarah Shugar, Recording Secretary
Excused: Commissioner Dan Dickmeyer
Commissioner Richard Hayden
Commissioner Jon Suk
Garth Hendren, CRD Director
Observer: Sean McIntyre, Driftwood

1. Call to Order
The Chair called the meeting to order at 4:00pm.

2. Agenda Approval

MOVED by J. Horsburgh, SECONDED by S. Shapiro,
That the agenda be approved with the following additions:

Item 6.3.1	Capital Budget	C. Perrins
Item 8.2	Thank You	Chair
Item 8.3	Velo-Village	G. Baker

CARRIED

3. Approval of Minutes

MOVED by S. Shapiro, SECONDED by G. Baker,
That the minutes of July 25, 2011 Regular Minutes be approved as
presented.

CARRIED

4. Delegations / Presentations
There were no delegations at this time.

5. Rise and Report
There were no items for rise and report.

6. Reports
 - 6.1 Manager's Report
 - 6.1.1 Project Status Report
The Manager reviewed the project status report as of August 19, 2011.

 - 6.2 Parks Planning Committee
The August PARC Planning Meeting was cancelled.

 - 6.3 Finance Committee
 - 6.3.1 Capital Budget
The 2012 Capital Budget was presented by the Administrative Secretary during the retreat meeting.

MOVED by S. Shapiro, SECONDED by G. Baker,
That Commission approve the 2012 budget as amended.

CARRIED

7. Old Business
There were no old business items for consideration at this time.

8. New Business
 - 8.1 Rotary Park Propane Tank License
In a staff report the Administrative Secretary reported that the current license between Mouat's Trading Company Limited and the CRD, allowing Mouat's to place their propane tank and its enclosure in Rotary Park is due to expire on November 30, 2011.

MOVED by J. Horsburgh, SECONDED by G. Baker,
That Commission approve the renewal of the License to
Occupy, between Mouat's Trading Company Limited and the
Capital Regional District for placement of Mouat's propane
tank and its enclosure within the specified area of Rotary
Park, for five years beginning on December 1, 2011 and
ending on November 30, 2016.

CARRIED

8.2 Thank You

The Chair advised that Commission would like to send thank
you letters to each staff member and that the letters would
be put into their personnel files.

8.3 Velo-Village

Commissioner Baker reported that Island Pathways is
organizing a pre-conference meeting on August 24, 2011 to
strategize biking in rural areas. It was generally agreed that
Commissioner Baker would attend the meeting and that
Commissioner Suk would be invited to attend as well.

9. Tabled Items

There were no tabled items at this time.

10. Correspondence / Information

10.1. Islands Trust Advisory Committee Recruitment

10.2. CRD Regional Review – Summer 2011 Issue

The correspondence items were received for information.

11. Date of Next Meeting

The next meeting of PARC Planning Committee is scheduled on
September 12, 2011.

The next meeting of Commission is scheduled on September 26,
2011.

12. Adjourn

MOVED by G. Baker, SECONDED by J. Horsburgh,
That the meeting adjourn at 4:26pm.

CARRIED